

TOWN OF VIRGIL PLANNING BOARD

Minutes of Regular Meeting - Monday, 28 September 2015 – 7 PM
Town Hall – 1176 Church Street – Virgil, NY 13045

Board Members (*absent)

Jeffrey Breed, Chairman
Gary Wood
Carole Lathrop
*Dawn Willis
*Ann Howe
Mark Baranello, Alternate

Others Present

Craig Umbehauer, Town CEO
Joan Fitch, Board Secretary
Patrick Snyder, Town Attorney

Applicants & Public Present

Robert Palmer for Sharon Schumacher, Applicant.

REGULAR MEETING

The Regular Meeting of the Town of Virgil Planning Board was called to order by Chairman Jeffrey Breed at 7 p.m.

OLD BUSINESS – NONE

NEW BUSINESS

Sharon L. Schumacher, Applicant/Reputed Owner – 1772 US Route 11 – TM #s 139.00-02-04.000 & 05.000 – Proposed Minor Subdivision

Chairman Breed recognized Robert Palmer, representing the applicant who was seeking approval to take a 3.23±-acre portion of TM #139.00-02-05.000 and add it to Ms. Schumacher's adjoining TM #139.00-02-04.00, thereby bringing the lot into compliance, as shown on the maps accompanying the application.

Chairman Breed then read aloud the 10 September 2015 Cortland County Planning Department memo by Dan Dineen, Director of Planning, returning the application to the Town for final determination.

The Board then completed their portion of the Short Environmental Assessment Form. Negative responses were obtained to all questions in Part 2. Therefore, **a motion was made by Member Gary Wood that the action, based on the information submitted, will not cause any significant adverse environmental impact, resulting in a Negative Declaration. The motion was seconded by Member Carole Lathrop, with the vote recorded as follows:**

Ayes:	Chair Breed	Nays:	None
	Member Wood		
	Member Lathrop	Absent:	Member Willis
	Alternate Member Baranello		Member Howe

Motion carried.

This becomes Action #36 of 2015.

A motion was then made by Member Gary Wood to approve the Minor Subdivision, as requested, waiving all Minor Subdivision requirements except for providing the required maps. The motion was seconded by Alternate Member Baranello, with the vote recorded as follows:

Ayes:	Chair Breed	Nays:	None
	Member Wood		
	Member Lathrop	Absent:	Member Willis
	Alternate Member Baranello		Member Howe

Motion carried.

This becomes Action #37 of 2015.

ADJOURNMENT

At 7:27 p.m., a motion was made by Member Lathrop, seconded by Alternate Member Baranello, to adjourn the meeting. All Board members present voted in the affirmative.



Joan E. Fitch
Planning Board Secretary

Emailed to Town Supv., Clerk, Atty., CEO, PB
Members & Co. Planning on 11/23/15.