

CAMANCHE PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING NOTES

Wednesday, October 1, 2025, at 4:00PM

ROLL CALL: **Boni** Hugunin, Bambi Blaess, Dave Bowman, Amanda Hoerschelmann, Shannon McManus, Gail Grim and Public: Mary Griswald

APPROVAL OF AGENDA: Motion to approve the agenda as presented given by Trustee Hoerschelmann and seconded by Trustee Hugunin. Motion passed unanimously.

CONSENT AGENDA: Motion to approve the Consent Agenda as written given by Trustee Hugunin. Trustee Hoerschelmann seconded the motion. Motion carried with all Ayes.

- 1) Approve Minutes from Board meeting held on September 10, 2025
- 2) Approve New Bills and Book Orders.
- 3) Approve Financials as submitted.

DIRECTORS REPORT

Financial -

- ***Financial Update:*** Director Grim shared that she had a meeting with all City Department Heads regarding budgets for next year.

Personnel/Operational –

- ***Employee Update*** – Director Grim shares that Shaina will be out for two weeks for a medical procedure. Cat is doing all youth activities; Nicole is working with L’Arche and has taken on some of the social media postings and making flyers for events. Avery, Cat, and Nicole have really stepped up to cover hours with my absence and now with Shaina being gone.

Programming – Director Grim shares:

- ***Programming Update*** – Handed out October Calendars, Grim advises for Board members to come to any of the listed programs as we really need a good showing of our supporters now more than ever.
- Bee Keeping with Anthony Stoll was so good, and informational, he brought a bunch of stuff and even some live bees.
- Sue Williams talking about her trip to Kenya was also very informational and entertaining, it was her recollection of a tumultuous trip going by her notes from a journal she kept. She spoke as if it was a story we were listening to.
- Upcoming programs: City Liaison Bowman is coming with his Drone on Saturday at 11, we’re going to try a painting party for adults, and the outdoor Peter Fletcher Guitar concert will be Wednesday, October 22 at 5:30. Bring your own chair or blanket to sit on.

Collection Development –

- **Inventory Update** – 14,875 items have been inventoried and we have 28,005 total. Staff are weeding as they go so the total number of items will continue to drop, however they are adding new materials all the time. They are using the 3-year acquisitions plan to determine how much to weed and how much to purchase per year. This year they start the 3 years again at 1.3% weeding and adding.

Facilities –

- Nightly Tracking of Patrons – Monthly Update – 611 (closed 3 days)
- Books/materials circulated – Monthly Update - 710 physical 378 electronic.
- Director Grim shares that she is talking with the Public Works Director about working with a company to clean up the riverfront. A quote was given for \$2500.00. She reports that this will be paid through ½ city budget and ½ library budget. She requests that it needs to be done before or after the Guitar concert as they say there might be heavy machinery, and it will tear up the lawn. She'll ask about removing the bugs from light fixtures and clearing the wasps outside. *Motion to approve \$1250 for the riverfront cleanup made by Trustee Hugunin and seconded by Trustee Blaess. Motion carried with all Ayes.*
- Chief Schmitz offered two cameras to borrow for a bit. Director Grim will contact him to get them placed on library property until such time as we know whether to move forward with more cameras.

Children's Programming – Director Grim shares:

- We have separated the toddlers from the preschoolers and are now doing one per week, alternating weeks – to help ease the crowdedness of that program.
- We are adding a Friday afternoon kid's program twice a month. One will be geared toward Elementary age, and one for Middle schoolers.

Misc- Director Grim asks:

- If anyone could come and speak at the council meeting... 6:00pm on Oct. 7th
- We're going to put a smattering of different materials a person can check out in the display cases for this month, or if anyone knows of someone with a cool hobby or collection, we need something for November? Banned books this week, Dave Evers Duck Decoys, Staff pics and favorite things, Candy Sander Watercolor)
- Would like to start a tracker on the website, when should we start that?
- Anything else we can do this month? (Ideas: Dave Bowman video explaining money pots, Video of library – a walk-through of what needs fixed, Did you know posts, Clinton Community College video editing, Longest standing and newest library card holders and others speaking about all the ways they use the library. Grow Clinton Podcast, see if K. Bigwood would bring the family and speak at the city council meeting,

- What to say about where the library will be while expansion is happening...
“We’re working on it” and “Do you know of anywhere that will have us?” OR
“Do you know anyone with storage facilities we could use for the items we won’t need daily?”

OLD BUSINESS –

- Library Expansion packets have all been sent and Library signs have been distributed in the community.

NEW BUSINESS –

- Don’t forget to Vote on November 4th, 2025!

ADD TO AGENDA

LIASONS REPORT: City Council Liaison Bowman shares that he doesn’t have anything to report.

PUBLIC COMMENT (3 min limit) Mary Griswald shares that the Friends of the Library donated 48 Library signs for the community. She praised Avery for her excellent work on the five book clubs she has been running and stated that Dave and Gail have done an amazing job with the library presentations given in the last few months. Mary shares an idea about making short videos of the public on ways they like to use the library and share them on Facebook.

NEXT MEETING

- The Next Board of Trustee’s Meeting will be held November 12, 2025, at 4:00PM

ADJOURNMENT: Meeting was adjourned by President McManus at 4:58pm

Interested Citizens are invited to attend.

Public library board meetings are subject to the Open Meeting Law, Iowa Code, Chapter 21.