

MCCPTA COMMITTEE WORKPLAN 2017-2018

Committee: MCCPTA Awards

Chair: Daria Daniel

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Committee Members: TBD

The MCCPTA Awards Committee is charged with recognizing exceptional service by members of PT(S)As in Montgomery County with awards that will be presented at the annual MCCPTA's Presidents and Principals Dinner. To complete this task, the committee will:

- Recruit committee members by January 2018 (minimum of 3)
- The committee will then meet in January 2018 or early February 2018 to:
 - Finalize awards to offer for the 2017-2018 year
 - Develop award criteria for those awards
 - Create strategies for soliciting nominations
- Solicit (beginning by mid-late February) and follow-up on nominations as necessary
- Review nominations and select award winners by end of March 2018
- Notify the award winners by end of March 2018 beginning of April 2018
- Request photographs and bios for program – edit bios as necessary
 - Photos and bios should be submitted and edited by mid-April 2018
- Maintain secrecy of award winners until the dinner
- Submit lifetime achievement winner names to MDPTA and National PTA by early April 2018
- Order/purchase trophies for all award winners except MDPTA and National PTA achievement awards.
 - Approximately \$75 per trophy – from Crown Trophy
 - Obtain pins for lifetime achievement awards – at cost of \$100-\$150 each
 - Donate \$500 to the PTA of the President of the Year *if funded via sponsorship*
- Provide all award winners two complimentary tickets to the dinner and a corsage/boutonniere to wear that evening
- Budget of \$800.00 to cover cost of trophies and MDPTA and National PTA Lifetime Achievement Awards
- MCCPTA awards are given for the following:
 - PTA President of the Year (goal to be funded via sponsorship)
 - Maryland PTA Lifetime Achievement Award
 - National PTA Life Achievement Award
 - Partners for Education Award
 - Principal of the Year (goal to be funded via sponsorship)
 - Advocacy Award
 - Potentially add Dad 4PTA Award???

The Awards Committee will also represent MCCPTA on community award selections, for example the Champions for Children Award.