CODING ADVANTAGE LLC
CPC PREP COURSE

Course Description

The student having already attained basic coding or medical billing skills will focus on case studies to determine diagnoses and procedure coding utilizing ICD-10-CM CPT and HCPCS. Students will be exposed to medical records and learn how to interpret actual charts. The student will adhere to coding regulations and guidelines in code assignments and ensure accuracy of diagnoses and procedure coding.

Course Goals:
1.   Apply official coding guidelines when coding cases
2.   Assign diagnoses and procedure codes on complex case studies
3.   Utilize medical records charts to code diagnoses and procedures
4.   Sit for CPC certification exam/Earn CPC designation

Course Objectives:
1.   Increase medical terminology knowledge
2.   Correctly apply ICD-10-CM
3.   Correctly apply CPT and HCPCS
4.   Understand coding guidelines and apply those rules and regulations when coding cases
5.   Understand documentation requirements and be able to articulate the discrepancies between coded data and supporting documentation
6.   Utilize medical records charts to assign diagnoses and procedures
7.   Understand coding compliance strategies, auditing, monitoring and reporting

INSTRUCTIONAL PROCEDURES THAT WILL BE UTILIZED:

- Lecture
- Case Studies
- Assignments

EVALUATION METHODS:
            Midterm
            Final
            Assignments

It is expected that students will <u>spend a minimum of 4-5 hours a week outside of the classroom</u> performing course related work such as readings, research, homework, and case studies.

Week	In Class	Homework
1	Introductions/Review of Class/Workbooks **Chapter 01** – The Business of Medicine	Read Chapter 1 Chapter exercises from Ch 1 (some in-class) Read/Review Chapters 2 & 3 Chapter exercises from Ch 2&3
2	**Chapter 02 –** Anatomy and Terminology **Chapter 03** – Introduction to ICD-10-CM	Review Quiz – Test Bank questions Ch 1, 2, & 3 Read/Review Chapter 4 & 5 Chapter exercises from Chapter 4 & 5
3	**Chapter 04** – ICD-10-CM Coding *Chapters 1-11* **Chapter 05 –** ICD-10-CM *Coding Chapters 12-21*	Review Quiz – Test Bank questions 4 & 5 Read/Review Chapter 6 & 7 Chapter exercises from Ch 6 & 7
4	**Chapter 06** – Introduction to CPT®, Surgery Guidelines, HCPCS, and Modifiers **Chapter 07 –** Integumentary System	Review Quiz – Test Bank questions Ch 6 & 7 Read/Review Chapters 8 & 9 Chapter exercises from 8 & 9
5	**Chapter 08 –** Musculoskeletal System **Chapter 09** – Respiratory, Hemic, Lymphatic, Mediastinum, Diaphragm	Review Quiz – Test Bank questions Ch 8 & 9 Read/Review Chapter 10 Chapter exercises from Ch 10
6	**Chapter 10** – Cardiovascular System Case studies	Review Quiz – Test Bank questions Ch 10 Midterm review
7	**MIDTERM REVIEW -** **MIDTERM EXAM** *Covers Chapters 1 - 10*	Read/Review Chapters 11 & 14 Chapter exercises from Ch 11 & 14 *PLEASE NOTE CH 14 "OUT OF ORDER"*
8	**Chapter 11** – Digestive System **Chapter 14** – Endocrine System and Nervous System	Review Quiz – Test Bank questions Ch 11 & 14 Read/Review Chapters 12 and 13 Chapter exercises from Ch 12 & 13
9	**Chapter 12** – Urinary System and Male Genital System **Chapter 13** – Reproductive Systems, Female Genital System, and Maternity	Review Quiz – Test Bank questions Ch 12 & 13 Read/Review Chapters 15 & 16 Chapter exercises from 15 and 16
10	**Chapter 15 –** Eye and Ocular Adnexa, Auditory Systems **Chapter 16** – Anesthesia	Review Quiz – Test Bank questions Ch 15 & 16 Read/Review Chapter 17 and 18 Chapter exercises from Ch 17 & 18
11	**Chapter 17** – Radiology **Chapter 18** – Pathology and Laboratory	Review Quiz – Test Bank questions Ch 17 & 18 Read/Review Chapter 19 Chapter exercises from Ch 19
12	**Chapter 19** – Evaluation and Management	Review Quiz – Test Bank questions Ch 19 Read/Review Chapter 20 Chapter exercises from Ch 20

13	**Chapter 20** – Medicine	Review Quiz – Test Bank questions Ch 20
		Read/Review Chapters 21
	Class for review and case studies prep for CPC exam	Questions and concerns e-mail to instructor
		Review for Final exam
14	**Final exam – This is a full 5 hour 40-minute exam therefore this is completed outside of class.**	
15	**Final Review Class – Case Studies – EXTRA CLASS This day optional.**	