

Casco Township Parks and Recreation Committee
Regular Meeting Minutes
July 9th, 2024

1. **Call to Order & Roll Call:** Meeting called to order at 7:05pm.
Committee members present: Andy Litts, Paul Macyauski, Debbie Weaver, Don Kuick, Libby Catt and Kelly Hecker
Members absent: Matt Super
2. **Approval of Agenda-** “Budget” added as 10th item on agenda. Approved by all.
3. **Approval of the June 11th, 2024 Minutes:** Debbie motioned to approve minutes. Supported by Paul. Minutes reviewed and approved by all.
4. **Correspondence received:** Kelly and Debbie both received questions from community members regarding the “mounds of dirt” at the Nature Preserve. Don heard from two community members about vegetative growth in the Nature Preserve.
5. **Public Comment:** None.
6. **First Street:** Paul has been monitoring where contractors are parking. Other members have not witnessed parking on the grass in the past month. Kelly, Debbie, & Libby treated the pathway for ants on June 12th. When there, contractors were parked along easement. Andy was there today and contractors were parked in their area inside fence.

Willow growth is getting excessive. Paul and Debbie will trim back/remove willows.

Current maintenance needs: Trimming of grass, cleaning up, housekeeping of the staging area (by bike rack). Paul will talk with board about having this done.

7. **Maple Grove Property:** Paul & Debbie will install bbq grills when the bathroom building arrives. Anticipating the arrival of bathroom building mid-month. Contractors are preparing what they can in advance. Consumer’s Energy has removed overhead electrical lines.

Nature Preserve: Discussion about control of vegetation, desire for types of vegetation, need for maintenance, and creating an annual calendar of maintenance. Members agree that we need a plan of action for managing various areas of the park. Committee brainstormed and outlined a calendar of management/maintenance for the park. Kelly will bring outline to August meeting. Paul suggested the township purchase a walk-behind brush hog.

Debbie reported that she could smell the pit toilet while running along the park path. Committee discussed frequency and need for pumping the pit toilet.

Motion: Debbie motioned to recommend to the board to pay for pumping of pit toilet. Paul support. All in agreement. **Motion passed.**

APPROVED

Paul suggested we fill the potholes (chuckholes) in the gravel driveway. These are getting worse and are rough on vehicles.

Motion: Debbie made a motion to recommend to the board gravel filling chuck holes (potholes) in the transition to the gravel parking lot. Don supported. All members favor. **Motion passed.**

Previous motion (June meeting): Paul will deliver previous motion (see June meeting minutes) of recommendation for approval of bid received for tree removal.

8. **Township Hall:** One of trees is dead.
9. **Review Annual Budget:** Members reviewed committee budget and expenses for 2023-2024, and looked ahead to budget for 2024-2025 spending. Will bring a breakdown of supplies & maintenance expenses for a retrospective view of maintenance expenditures to better plan spending in 2024-2025.
10. **Board Update:** Potential expansion of improvements to township hall.
11. **Round Table:** Andy – none. Don – none. Libby – none. Debbie – would like to get another bid/plan for access to beach. Kelly –none. Paul – signage, potential QR code for fundraising for beach access. Members agreed this would be a great idea once we have a plan.
12. **Adjournment:** Adjourned at 8:24pm.

Next meeting will be Tuesday, August 13th, 2024 at 7:00pm at Casco Nature Preserve unless it is raining in which case we will meet at the township hall.

Minutes respectfully submitted,
Kelly Hecker