

1 **Rockford Town Council Regular Meeting**
2 **March 20, 2024, 7pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.
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8 Mayor Carrie Roecks called the regular meeting to order with the Pledge of Allegiance.
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Micki Harnois, Clint
11 Stevenson, Tim Fricke, Walt Whitman and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works'
12 Dave Thompson were also in attendance.
13

14 **Mr. Whitman made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**
15 **Motion carried.**
16

17 **Mr. Whitman made a motion to approve the minutes from the 03/06/2024 meeting. Mr. Stevenson**
18 **seconded the motion. Motion carried.**
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20 ANNOUNCEMENTS

- 21 - McIntosh Grange will be hosting a pancake feed and Easter Egg Hunt on 03/23/2024 at 10am in the
22 town park.
23 - SE Spokane County Fair's Diamonds and Dreams dinner and auction will be 04/13/2024 at Fusion
24 Seed in Fairfield. There are 20 tickets left for purchase.
25

26 COUNCIL REPORTS

27 Ms. Harnois attended a meeting with the Spokane County Steering Committee of Elected Officials. She
28 provided paperwork regarding the County's projection of population in all areas of the county over the next
29 20 years. This information will be used during the required Comprehensive Plan updates.
30

31 COMMISSION REPORTS

32 Planning Commission

33 The commission's next meeting will be April 16, 2024.
34

35 COMMITTEE REPORTS

36 Mr. Gregg Tenner attended a Spokane County Community and Development meeting regarding grant
37 reviews for low-income areas. He suggested that Council arrange for an income survey to see if the town
38 could qualify for infrastructure grants through HUD again.
39

40 Ms. Harnois attended a conference with Innovia Foundation regarding Community Funds and how other
41 towns are using them to complete projects and provide scholarships. She thought it may be a good idea as
42 another source of income for funding projects.

43 Ms. Harnois also attended a record-keeping class and has learned several things about the requirements for
44 keeping public records.

45 Ms. Harnois mentioned that there is an opportunity for a \$250 grant from Tree City, to plant another tree.
46

47 PUBLIC COMMENT

- 48 - Lorrie Engle said that the grant project that the Department of Agriculture awarded the SESCOF will
49 be starting April 11 when a moving company will arrive to move items out of the exhibit building.
50

51 ORDINANCES/RESOLUTIONS - none
52

53 OLD BUSINESS

54 Code Enforcement

55 Ms. Roecks said that she has been doing some research regarding Code Enforcement. She has contacted
56 MRSC and will report back when she hears back from them.

57
58 NEW BUSINESS

59 Mr. Whitman asked if the owners of 206 N First Street got a permit to clean up their property. Mrs. Johnson
60 said that the town does not require a permit for clean-up.

61
62 Ms. Roecks suggested that Council have a Council Retreat to discuss a few items that need to be
63 addressed in Rockford. She asked that Council think about it and get back to her with some topics.

64
65 STAFF REPORTS

66 Public Works

67 - Mr. Thompson has finished painting the bed of the new service truck.

68 Mr. Marcalus got a couple of bids to install the stairs and curbing in the park. The lowest bid was
69 from Weber Concrete for \$10, 907.29.

70 **Mr. Fricke made a motion to approve the concrete work in the park. Ms. Harnois seconded**
71 **the motion. Motion carried.**

72
73 - Mrs. Johnson received two quotes for the removal of 3 trees in town. Council decided to wait on the
74 project.

75
76 Clerk/Treasurer

77 - Nothing new to report.

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79 PUBLIC COMMENT - None

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81 APPROVE CHECKS

82 **Mr. Stevenson made a motion to approve checks 18437-18443 for a total of \$41,901.98. Mr. Fricke**
83 **seconded the motion. Motion carried.**

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85 **Mr. Willms made a motion to adjourn the meeting. Mr. Whitman seconded the motion. Motion**
86 **carried.**

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88 The meeting was adjourned at 7:45pm.

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor