

# City of Desloge

---

## NOTICE OF OPEN MEETING AND VOTE TO CLOSE PART OF THE MEETING DESLOGE BOARD OF ALDERMEN REGULAR MEETING

Monday, September 16, 2019

7:00 p.m.

Desloge City Hall, 300 North Lincoln

Posted: September 12, 2019 at 11:30 a.m. on the outdoor City Hall bulletin board.

Faxed: September 12, 2019 at 11:30 a.m. to radio and newspaper media.

The tentative agenda for this meeting includes:

- I. Call to Order and Pledge of Allegiance
- II. Consent Agenda
  - a. Approve or Amend Agenda
  - b. August 12, 2019 Monthly Meeting Minutes
  - c. August 26, 2019 Special Meeting Minutes
  - d. Bills for Payment
  - e. Leadbelt Invoice
  - f. First State Mastercard Invoice
  - g. VFW Liquor License

The items on the Consent Agenda are enacted with one motion. If separate discussion is desired, that item may be removed from the Consent Agenda and place on the regular Agenda by request of a member of the Board of Aldermen.

- III. Public Comment
- IV. Ordinances
  - a. An Ordinance of the City of Desloge, Missouri accepting and approving the lot consolidation of property located at 402 North Harding
- V. Bids
  - a. Police Department Camera System
  - b. Police Department Computers
  - c. Police Department Vehicle Lease Purchase
  - d. Public Works Road Salt
- VI. Discussion Items
  - a. Adoption of Sophie Lane, Rosebud Court and Alexis Court
  - b. Move Board of Alderman October and November Meetings
  - c. Encroachment on Easements
  - d. Abandon and Vacant Structures
  - e. Updates to Personnel Practices Handbook
  - f. Termination of TIF District
- VII. Mayor and Aldermen's Report
- VIII. Vote to Close the meeting pursuant to RSMo 610.021 – (2) Real Estate, (3) Personnel
- IX. Adjourn

*Individuals who require an accommodation should contact City Hall twenty-four (24) hours before the meeting.*

Representatives of the news media may obtain copies of this notice by contacting  
Stephanie Daffron City Clerk



Shaw – aye; Gremminger – aye; Hulsey – aye. Motion carried.

Bids

*Police Department Camera System*

Williams Alarm	\$6,180.00
SHI	\$5,535.00
CDW-G	\$6,131.00

Alderman Gremminger made a motion to accept the bid from Williams Alarm for \$6,180.00 and Alderman Christopher seconded the motion. Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion Carried

*Police Department Computers*

Board asked Police Chief James Bullock to present at the October meeting a summary page of the bids. Alderman Sutton made a motion to table the bid request until the October board meeting and Alderman Shaw seconded the motion. Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion carried.

*Police Department Vehicle Lease Purchase*

After advertising for bids, the City received three bids.

Belgrade State Bank	3.65%
US Bank	2.69%
First State Community Bank	2.82%

The board discussed the fact that First State Community Bank is a local bank and has all the city’s other current lease purchases. After consideration

Alderman Shaw made a motion to accept the First State Community Bank bid for 2.82% and Alderman Christopher seconded the motion. Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion Carried.

*Road Salt Bid*

Public Works Director Jason Harris presented the Board with two bids for road salt.

John Gunther	\$108.00 per ton
Bruce Oakley	\$82.50 per ton

Alderman Gremminger made a motion to accept the bid from Bruce Oakley for \$82.50 per ton delivered and Alderman Christopher seconded the motion. Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion Carried.

Adoption of Sophie Lane, Rosebud Court and Alexis Court

Public Works Director Jason Harris did inspect the addition completed by SAC Developments Inc. connected to Country Lane Drive. He inspected the prepared road base surface, the wear surface (asphalt) and landscaping of the area to ensure compliance with code for subdivision developments. Mr. Harris asked for supporting documentation from the developer as provided by his contractor to ensure materials meet the standard within our code. Mr. Harris stated these roads are acceptable for adoption into the City of Desloge. Mayor Kater requested an Ordinance be presented at the October

meeting for adoption of Sophie Lane, Rosebud Court and Alexis Court.

#### Move Board of Alderman Meeting

City Administrator, Dan Bryan informed the board that our October and November board meetings will fall on holidays. The board decided to move the October board meeting to October 7, 2019 and the November board meeting to November 4, 2019.

Alderman Gremminger made a motion to move the October meeting to the seventh (7<sup>th</sup>) and the November meeting to the fourth (4<sup>th</sup>) Alderman Sutton seconded the motion. Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion Carried.

#### Encroachment of Easements

Alderman Christopher discussed with the board the possibility of using an encroachment on easement agreement including an indemnity and hold harmless clause. This would give certain residences the ability to have a portable shed or fencing on their property. After discussion regarding coordination with all utility services, Mayor Kater asked the board if they would like to move forward with the possibility of using an encroachment on easement agreement. Hodge – aye; Sutton – nay; Christopher – nay; Shaw – aye; Gremminger – nay; Hulsey – aye. Kater – nay. Motion failed.

#### Abandon and Vacant Structures

City Administrator, Dan Bryan stated that he has been working with the City Attorney Scott Reid regarding the issue of abandon and vacant structures, the property must contain either residential or commercial property containing multiple dwellings or units, the property has to be vacant for at least six months before the city may require registration. The city may require the owner to pay up to two hundred dollars biannually for registration fees for the abandon or vacant structures. The city must notify the property owner that the city has found the building to be vacant and in violation of the city's housing code, the owner has the right to appeal the city's decision and if the owner makes the required repairs, the registration and fee payment requirement must end. If the owner is, more than one year delinquent in paying a registration fee the city may place a lien on the property and foreclose on the property. Mr. Bryan will continue to work with Scott Reid and have more information ready for the October meeting.

#### Updates on Personnel Practices Handbook

City Administrator asked the board to consider changes to the personnel practices handbook to include the following:

1. If an employee fails to remain employed for less than one full year after hire date, that employee will be responsible for reimbursement to the city for all uniform costs.
2. The employee shall notify their direct supervisor prior to May 1<sup>st</sup> annually with their intent to request tuition reimbursement. The purpose of this requirement is to ensure the department has accounted for the reimbursement costs within their budget.
3. Once an employee submits a notice of resignation, sick leave compensation shall not be allowed without being accompanied by a doctor's written excuse.

The board agreed and requested a resolution be presented at the October meeting for the changes.

#### Termination of TIF District

City Administrator, Dan Bryan reminded the board that we will be terminating our TIF district at the end of the year. The next month or two Jim Mellow with Armstrong and Teasdale will be coming to

brief the board on what it will take to close and turn in the current TIF District. The TIF will be terminating one year early.

Mayor and Alderman Reports

Alderman Christopher had nothing to report.

Alderman Sutton had nothing to report.

Alderman Gremminger stated that the herbicide is working very well. All the vegetation is gone. Keven Hulsey contacted him regarding the curbing on the corner of Country Lane and Oak Street. Alderman Gremminger thanked Public Works for all the hard work on cleaning up after the storm. He also stated that Fire Chief Larry Gremminger has been busy with calls.

Alderman Hodge had nothing to report.

Alderman Shaw thanked Public Works and Park and Recreation for the great job with Labor Day Picnic. He stated all the new streetlights along Desloge Drive are beautiful. Alderman Shaw asked about the pothole at Hawthorn and Desloge Drive.

Alderman Hulsey had nothing to report.

Mayor Kater thanked everyone for the park clean up and thanked the chamber for the Desloge Labor Day Picnic.

Vote to Close the Meeting

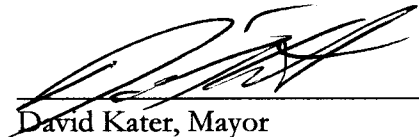
Alderman Hodge made the motion to close the meeting pursuant to RSMo 610.021 (2) Real Estate, (3) Personnel and Alderman Christopher seconded the motion. Hodge – aye; Sutton – aye; Christopher - aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion carried

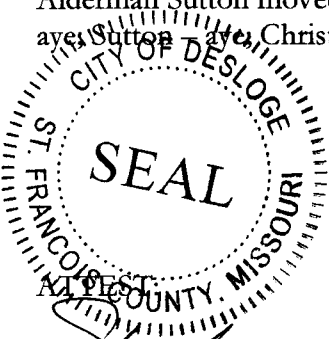
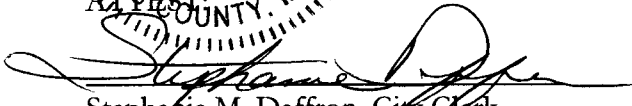
EXECUTIVE SESSION BEGAN  
8:48 p.m.  
RETURN TO OPEN SESSION  
9:01 p.m.

Adjourn

Alderman Sutton moved to adjourn and Alderman Shaw seconded the motion. Alderman Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger - aye; Hulsey – aye. Motion carried.

MEETING ADJOURNED  
9:01 p.m.

  
\_\_\_\_\_  
David Kater, Mayor

  
  
Stephanie M. Daffron, City Clerk