

APPROVED MINUTES
PINE TOWNSHIP REGULAR BOARD MEETING
MONDAY, JULY 13, 2020 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Hansen, followed by the Pledge of Allegiance and prayer.

PRESENT: Edwin Hansen, Supervisor; Marla Sprague, Clerk; Rachel Pitcher, Treasurer; Lynwood Cannon, Trustee; William H. Burr, Trustee

STAFF PRESENT: Linda Hansen, Deputy Supervisor; Steve Buchholz, Zoning Administrator; Rebecca Crawford, Road Committee

APPROVAL OF AGENDA

Hansen asked to add New Picnic Tables for Farnsworth Park to Agenda. Pitcher moved supported by Cannon to approve agenda with this addition. Motion carried.

PUBLIC VOICE

Tyler Nadeau introduced himself as a candidate for Trustee for the Pine Township Board and gave some of his background.

APPROVAL OF MINUTES

Cannon moved, supported by Burr, to approve the June 22, 2020 Minutes. Motion carried

TREASURER/FINANCIAL REPORTS (on file)

The May and June Treasurer's Report were submitted and with no questions Pitcher moved supported by Sprague to accept the Treasurer's Report as filed. Motion carried..

ZONING ADMINISTRATOR REPORT (on file)

Buchholz's report is on file. There were 2 zoning permits issued in June. Buchholz is working on several blight issues.

He also reported that there is a pole barn being built that has no zoning permit issued, he will contact the owner.

Hansen brought up the Steffensen Trucking is in violation of the zoning ordinance. Cannon moved supported by Pitcher to have this matter handled by the attorney. Motion carried.

ROAD REPORT

Cannon reported that there is a crack seal project being started.

FIRE REPORT

Burr reported that there was no fire committee meeting in July.

CEMETERY REPORT (on file)

Sprague read Shindorf's report that there has been 3 burials and 1 cremains in Riverside Cemetery; and 1 burial in West Pine Cemetery.

OLD BUSINESS

Audit Engagement Letter. We have received the letter for the 2018-2020 audit to not exceed \$3700.00 in cost. Pitcher moved supported by Burr to sign and schedule the audit. Motion carried

COVID-19 PROTECTION BARRIERS – AUGUST 2020 PRIMARY ELECTION

Sprague reported that she has ordered plexiglass barriers for the tables, along with several other PPE from the Bureau of Election at no cost to the township.

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ELECTION COMMITTEE PRELIMINARY TEST

This test was completed on June 30, 2020.

NEW BUSINESS

SUPERVISOR REPORT

Hansen report receiving an email from Dick Farnsworth about the picnic tables in Farnsworth Park being in bad disrepair. He has volunteered to donate \$2000.00 to replace the tables. Pitcher moved supported by Cannon to accept this donation and to proceed in acquiring 2 picnic tables for the Farnsworth Park. Motion carried.

HALL LIGHTS

Supervisor Hansen and Clerk Sprague approved the request from Sprague to have the two lights in the hallway in the Township Hall replaced as they were both not working. Sprague contacted Richard Shindorf and he has replaced both lights with LED lights which are more energy efficient.

TAX BILL PRINTING

Supervisor Hansen and Clerk Sprague approved the request from Pitcher to have the 2020 Summer Taxes printed at Staples. Pitcher reported that she did not have Staples print the tax bills, but only fold and stuff a portion of them for a total of \$145.63.

COVID-19 RESOLUTION

Pitcher moved supported by Cannon the pass the following resolution:

Pine Township resolves to follow Governor Whitmer's State of Michigan Executive Orders and OSHA Guidelines from BHS Insurance concerning the Covid-19 Virus.

Roll Call vote: Burr, aye; Hansen, aye; Cannon, aye; Sprague, aye; Pitcher, aye. Motion carried

TWO LARGE TREE LIMBS BLOWN DOWN IN RIVERSIDE CEMETERY TO BE REMOVED

Hansen moved supported by Cannon to have Woodland Tree Service take care of this. Motion Carried.

BUILDING IN RIVERSIDE CEMETERY ROOF DAMAGED BY TREE.

Pitcher moved supported by Cannon to have Paul Howell repair this for approximately \$200.00. Motion carried.

FIELD STONES PLACED IN RIVERSIDE CEMETERY USED AS HEADSTONES REPORT BY VICKI BY SHINDORF IN VIOLATION OF CEMETERY RULES.

Cannon moved supported by Sprague to have Shindorf contact the gravesite owners to have these removed. Motion carried.

MONTHLY BILLS

Cannon moved supported by Pitcher to approve check numbers 1846 – 1874 for monthly bills totaling \$43,364.51. Motion carried

Pitcher moved supported by Cannon to approve Hunter Lake check #526 totaling \$1182.50. Motion carried.

Hansen also mentioned the need for several people to cash checks from the last fiscal year so that we can finalize the 2019-2020 books for the Auditor.

ADJOURNMENT

Pitcher moved, supported by Sprague, to adjourn the meeting at 7:32 P.M. Motion carried.

Respectfully submitted.

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Marla Sprague

Marla Sprague, Clerk

Note: After the meeting it was decided to curtail bringing dessert for after meeting snack due to Covid-19 concerns.