

SUMMER VILLAGE OF SOUTH VIEW

AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

1. Call to Order:

2. Treaty 6 Territory Land Acknowledgement

The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.

3. Agenda:

Pg. 1-10

a) June 17, 2025 Regular Council Meeting Agenda

(approve agenda as is or with amendments)

4. Minutes:

Pg. 11-16

a) April 15, 2025 Regular Council Meeting Minutes

(approve minutes as is or with amendments)

5. Appointments: a) 9:35 a.m. – Chris Keifer, Bugs Lawn Care & Municipal Services

Pg. 17

Mr. Keifer requested to be placed on the agenda to discuss his current contract and expectations with Council.

(That the discussion with Chris Keifer, Bugs Lawn Care and Municipal Services regarding his current contract and expectations be accepted for information,

Or,

Some other direction as provided by Council at meeting time.)

6. Bylaws:

a)

7. Business:

Pg. 18-25

a) Association of Summer Village of Alberta (ASVA) 2025 Annual Conference & AGM

Registration is now open for the ASVA 2025 Annual Conference happening October 16-17, 2025 at the Wyndham Edmonton Hotel & Conference Center. We have booked a block of hotel rooms to

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

ensure that we have them for any Councillors and Administration who are attending the Conference. There are no cancellation fees for rooms we do not use.

The cost for Conference registration is \$349 and there is a \$50 cancellation fee. Registration is open until September 30, 2025. Last year the conference filled up and there were Councillors in nearby communities who were unable to attend because of this. The ASVA has changed venues this year and we are hopeful that there will be room for everyone who wants to attend. We are able to register Councillors for the conference and then confirm their names after the election. Council is asked to decide if we should register attendees now for the conference or wait until after the election. Council budgeted for 3 councillors and administration to attend this conference

(that Council and Administration be approved to attend the Association of Summer Villages of Alberta (ASVA) 2025 Annual Conference and AGM on October 16-17 in Edmonton, 2025 and further that registration be completed now with names to be provided after the election,

Or,

That Council and Administration be approved to attend the Association of Summer Village of Alberta (ASVA) 2025 Annual Conference and AGM on October 16-17 in Edmonton, 2025 and further that Councillor registration be completed once attendance is confirmed after the election,

Or,

that this discussion regarding attendance at the Association of Summer Village of Alberta (ASVA) 2025 Annual Conference and AGM on October 16-17, 2025 be accepted for information,

or,

some other direction as provided by Council at meeting time.)

b) Alberta Municipalities 2025 Spring Municipal Leaders Caucus

Via email, Council has authorized the attendance of Mayor Benford at the Alberta Municipalities Spring Municipal Leaders Caucus happening on June 26, 2025 at the Devon Community Hall. The cost for registration is \$115. Council budgeted for 1 person to attend this conference.

Pg. 26 - 27

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

(that Council approve Mayor Benford to attend the Alberta Municipalities 2025 Spring Municipal Leaders Caucus on June 26, 2025 at the Devon Community Hall.)

c) Parking Request – German Canadian Cultural Association (GCCA)

Pg. 28

The GCCA is hosting a Canada Day Celebration on June 28, 2025. They have invited the community to the event – the event poster was sent out to South View residents via email (all-net). As per the email in your agenda package, the club has requested to use the grass area around the boat launch for overflow parking, as has been done in the past. Further, they would like to place a flyer in car windows to ensure that there is no enforcement on vehicles parked at the boat launch. If Council approves the request, administration will reach out to Bylaw to determine the best way to ensure that no vehicles are ticked or towed.

(That the German Canadian Cultural Association (141 Oscar Wikstrom Drive) be permitted to use the grassy area around the boat launch for overflow parking on June 28, 2025 for their Canada Day Celebration, provided that cars are parked in a safe manner and not impeding the use of the boat launch.

Or,

That the request from the German Canadian Cultural Association of Canada (141 Oscar Wikstrom Drive) to use the boat launch for overflow parking for their June 28, 2025 Canada Day Celebrations be denied,

Or,

Some other direction as provided by Council at meeting time.)

d) Letters of No-Objection – placement of seasonal dock

Pg. 29-30

Administration received 2 requests and provided letters of no-objection for the placement of 2 seasonal docks as follows:

- Lot P Block 1 Plan 2647KS to the upland owner of 226 Oscar Wikstrom Drive.
- Lot P Block 1 Plan 2647KS to the upland owner of 186 Oscar Wikstrom Drive

Council Motion 92-20 authorizes administration to provide a letter of no-objection to be ratified at the next meeting of Council.

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

(that the following letters of no-objection regarding the placement of season docks be ratified:

- *Lot P Block 1 Plan 2647KS to the upland owner of 226 Oscar Wikstrom Drive.*
- *Lot P Block 1 Plan 2647KS to the upland owner of 186 Oscar Wikstrom Drive)*

e) Assessment Services Agreement

South View's agreement with the Municipal Assessment Services Group (MASG) expires at the end of 2025. MASG has sent a letter requesting renewal of the agreement, on the same terms, for a 3-year term. Service pricing remains similar to what we are currently paying – in 2025 the cost of service is \$5,840, in the proposed agreement the Summer Village will pay \$6,000 in 2026, \$6,200 in 2027, and \$6,400 in 2028. Administration has no concerns with the service we receive from MASG.

(that the Agreement with the Municipal Assessment Services Group (MASG) for Assessment services be renewed for a three-year term, from January 1, 2026 to December 31, 2028, and FURTHER that execution of the agreement be authorized.

Or,

That administration seek additional quotes for assessment services to be brought back to a future meeting,

Or,

Some other direction as provided by Council at meeting time.)

f) Briefing Note – South View Boat Launch Regulatory Approvals

As a follow up to a motion made at the April Council meeting, Administration has put together a briefing note regarding the South View boat launch regulatory approvals.

(that the Briefing Note entitled Summer Village of South View Boat Launch – Regulatory Approvals be accepted for information,

Or,

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

Some other direction as provided by Council.)

g) Fire Contract Legal Costs

Pg. 44

The Summer Village of South View received an invoice from Alberta Beach for legal costs associated with drafting the new fire agreements. As this is an unbudgeted expense, a motion is needed from Council. Via email, Council previously agreed to pay this invoice and this is on the agenda for ratification.

(That the payment of Invoice 6142 from Alberta Beach in the amount of \$1209.83 for the Fire Contract Legal Fees Cost Share be ratified.)

h) Summer Village of South View Five Year Capital Plan 2026-2030

Pg. 45

As per the Municipal Government Act (MGA) section 283.1(3), we are required to pass a 5-year capital plan, annually. Additionally, a well-thought-out capital plan is a valuable tool to assist administration with upcoming budgets and financial planning as well as asset-management. Included in your package is a draft 5-year plan, changes made to last year's plan are included in red. Council is asked to review the plan in order to discuss changes and provide direction to administration.

(that the Summer Village of South View Capital Plan for the years 2026-2030 be adopted as presented,

Or,

That the Summer Village of South View Capital Plan for the years 2026-2030 be adopted with the following amendments:

Or,

That the Summer Village of South View Capital Plan for the years 2026-2030 be amended as discussed at meeting time and brought back to a future Council meeting for further review,

Or,

Some other direction as provided by Council at meeting time.)

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

i) Summer Village of South View Five Year Operating Plan 2026-2030

As per the Municipal Government Act (MGA) section 283.1(2), we are required to pass a 3-year operating plan, annually. South View chooses to have a 5-year operating plan because a well-thought-out plan is a valuable tool to assist administration with upcoming budgets and financial planning. Included in your package is a draft 5-year plan. Council is asked to review the plan in order to discuss changes and provide direction to administration.

Pg. 46-49

(that the Summer Village of South View Operating Plan for the years 2026-2030 be adopted as presented,

Or,

That the Summer Village of South View Operating Plan for the years 2026-2030 be adopted with the following amendments:

Or,

That the Summer Village of South View Operating Plan for the years 2026-2030 be amended as discussed at meeting time and brought back to a future Council meeting for further review,

Or,

Some other direction as provided by Council at meeting time.)

j) Fire Level Hazard Sign

Subsequent to Motion 005-2025 regarding 2025 Public Works Projects, Council provided direction to administration to obtain a proof and pricing for two fire hazard signs, similar to the signs at the Summer Village of Silver Sands. A proof and quote were requested from the same company that completed the project for Silver Sands and have been sent under separate cover.

Separate cover

(that the purchase and installation of two fire level hazard signs, not to exceed \$_____ be approved as per the quote provided to Council and FURTHER that an application be made to utilize Canada Community Building Fund (CCBF) grant funding for the project,

Or,

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

That changes be requested to the fire level hazard sign proof as discussed at meeting time and FURTHER that that the purchase and installation of two fire level hazard signs, not to exceed \$_____ be approved as per the quote provided to Council, once new proofs have been reviewed by Council, and FURTHER that an application be made to utilize Canada Community Building Fund (CCBF) grant funding for the project,

Or,

That changes be requested to the fire level hazard sign proof as discussed at meeting time and that the proof be brought back to a future meeting,

Or,

That the proof and quote for the purchase and installation of two fire level hazard signs be accepted for information,

Or,

Some other direction as provided by Council at meeting time.)

k) Tree Removal

Since the last meeting, Council (through Deputy Mayor Ward as the Public Works Liaison) has directed administration to obtain quotes for the removal of 12 dead or hazardous trees located on summer village property. Administration has requested quotes from three contractors for the removal of the trees. If any of the quotes are available at meeting time, they will be provided then and should be discussed in closed session. In the meantime, it is prudent for Council to ratify the direction provided to administration.

(that the direction provided to administration to obtain quotes to remove 12 dead or hazardous trees from Summer Village of South View property be ratified.)

l) Council Public Works Position

Each year at the annual organizational meeting, Council appoints a Council Member as a Public Works liaison. The role of this position is unclear and has the potential to confuse the roles of administration and council, as outlined in part 6 of the Municipal Government Act (MGA) as well as Division 9 of the MGA which outlines the ways that Council, as a whole, can act and provide

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

direction to administration. The lack of formal structure may lead to duplication of efforts between Council and Administration and uncertainty regarding how direction is being provided to the CAO. Administration recognizes that this role is an important part of South View's operations and as such is requesting that Council approve the drafting of a policy to outline the roles and responsibilities of the Public Works Liaison.

(that administration draft a Council Public Works Liaison Policy and FURTHER that the policy be brought back to a future Council meeting for review.

Or,

Some other direction as provided by Council at meeting time.)

8. Financial:

- a) Income and Expense Statement as of May 31, 2025.

*Separate
Cover*

(that Council accept the Income and Expense Statement, as of May 31, 2025 for information.)

9. Council Reports:

- a) Mayor Benford
b) Deputy Mayor Ward
c) Councillor Richardson

No attachment

(that the Council reports be accepted for information.)

10. Chief Administrator's Report:

Administration has updated the format of this report. Feedback from Council on the new format is appreciated.

1. Active Motions and Things to Do
2. Administration Meetings and Other Engagements
 - i) Municipal Affairs Training Courses
 - ii) Bill 50 – Municipal Affairs Statutes Amendments Act, 2025
 - iii) ABmunis Sustainability and Environment Committee
 - iv) OH & S site visit
 - v) GCCA / GCRA
3. Reports and Other Items
 - i) Council Codes of Conduct
 - ii) Dirt Bike Complaints
 - iii) Tar/Oil Spill

Pg. 51-69

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

- iv) Crack Sealing
- v) 2025 Annual Playground Audit
- vi) 2025 Annual Audit Results: Assessment Year 2024
- vii) Medical Call (Fire Rescue International)
- viii) Dogs at Large

(that Council accept the Chief Administrative Officer's Report for information)

11. Information and Correspondence:

- Pg. 70-95 a) April 17, 2025 email from Alberta Municipalities: ABmunis' Analysis of Bill 50, Municipal Affairs Statutes Amendment Act
- Pg. 96-98 b) April 23, 2025 letter from Seniuk & Marcato: Audit Findings
- Pg. 99 c) April 28, 2025 letter from Municipal Affairs: Acceptance of South View's Municipal Accountability Program (MAP) report action plan
- Pg. 100-102 d) April 29, 2025 email from Environment & Protected Areas: Water Availability Engagement – Phase 2
- Pg. 103-123 e) May 11, 2025 email from Fire Chief Ives: Fire Rescue International Year End Statistics
- Pg. 124 f) May 12, 2025 letter from Minister Ric McIver, Municipal Affairs: LGFF Funding allocation
- Pg. 125 g) May 14, 2025 email from MNP: Alberta Police Funding Model Review
- Pg. 126-127 h) May 15, 2025 Government of Alberta news release: Tackling impaired boating on Alberta's waterways
- Pg. 128-135 i) Yellowhead Regional Library: 2024 Annual Report
- Pg. 136-142 j) May 21, 2025 email from Alberta Municipalities: Upcoming engagement on Alberta's police funding model
- Pg. 143-144 k) May 26, 2025 email from the Returning Officer: Candidate Information Sessions
- Pg. 145 l) GCRA Campground: Canada Day 2025 Event & Fireworks Display (GCRA is accepting donations to assist with the cost of fireworks – contact Cheryl at 780-803-0869)
- Pg. 146-152 m) May 30, 2025 email from ASVA: ASVA – 2025 McIntosh Bullrush Award Nominations
- Pg. 153-156 n) June 2, 2025 email from ASVA: ASVA – 2025 Life Membership Award Nominations
- Pg. 157-159 o) April 24, 2025 Development Permit 25DP01-32: recreational vehicle parking pad, water supply and septic system, and electrical panel
- Pg. 160-164 p) June 5, 2025 email from the ASVA: ASVA – Call for Resolutions Notice – 2025
- Pg. 168 q) June 9, 2025 email from SV of Val Quentin: Invitation: 8th Annual Picnic in the Park – Summer Village of Val Quentin
- Pg. 169 r) June 6, 2025 email from ABmunis: Nominate a municipal leader in your community

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, June 17, 2025 at 9:30 a.m.

-
- Pg. 170 s) June 5, 2025 letter from Municipal Affairs: Pre-election Disclosures
Pg. 171-178 t) June 10, 2025 email from Alberta Municipalities: Prepare for
Municipal Affairs' survey on recall rules

(that Council accept the above information items for information.)

12. Open Floor Discussion with Gallery – Total Time Provision of 15 Minutes

13. Closed Meeting Session:

- Separate cover
- a) LILSA – Results of Remotely Piloted Aircraft System Lakeshore Review
 - b) Statement of Claim – James Woslyng vs. Summer Village of South View and Wendy Wildman

(Pursuant to section 197(2) of the Municipal Government Act, that Council go into a closed meeting session at _____ a.m. to discuss the following:

- a) LILSA – Results of Remotely Piloted Aircraft System, FOIP Act Section 17(1) – disclosure harmful to personal privacy*
- b) Statement of Claim – James Woslyng vs. Summer Village of South View and Wendy Wildman, FOIP Act Section 27(1)(a) – privileged information*

(that Council come out of closed meeting at _____.)

(Further direction as provided at meeting time.)

14. Next meeting: July 15, 2025

15. Adjournment:

4.a

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
TUESDAY, APRIL 15, 2025
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Garth Ward
Councillor Colleen Richardson

Administration: Angela Duncan, Chief Administrative Officer
Heather Luhtala, Finance Officer (via Zoom, 9:30 a.m. until 9:46 a.m.)

Absent:

Appointments: Colton Kerswell, Seniuk & Marcato Chartered Professional Accountants, Summer Village Auditor (via Zoom, 9:30 a.m. until 9:42 a.m.)

Public at Large: 1 – Via Zoom / 0 – In Person

	MOTION #	
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 9:30 a.m.
2.	TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	AGENDA 061-2025	MOVED by Deputy Mayor Ward that the April 15, 2025 Regular Council Meeting Agenda be approved with the following addition: <ul style="list-style-type: none">• 7.k) T & T Sand and Gravel Open House and Public Consultation. CARRIED
4.	MINUTES 062-2025	MOVED by Mayor Benford that the March 18, 2025 Regular Council Meeting Minutes be approved as presented. CARRIED
5.	APPOINTMENTS	Colton Kerswell, Seniuk & Marcato Chartered Professional Accountants, Summer Village Auditor (via Zoom, 9:30 a.m. until 9:42 a.m.) Mr. Kerswell reviewed the 2024 audited financial statements with Council and Administration then left the meeting at 9:42 a.m.

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
TUESDAY, APRIL 15, 2025
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

	063-2025	<p>MOVED by Councillor Richardson that the 2024 Summer Village of South View audited financial statements be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Financial Officer Heather Luhtala left the meeting at 9:46 a.m.</p>
6.	BYLAWS	
	064-2025	<p>MOVED by Mayor Benford that Bylaw 253-2025, being a bylaw to establish the positions of Chief Administrative Officer and Designated Officers, be given first reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	065-2025	<p>MOVED by Mayor Benford that Bylaw 253-2025, CAO and Designated Officers Bylaw, be given second reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	066-2025	<p>MOVED by Mayor Benford that unanimous consent be given to proceed to third reading of Bylaw 253-2025 in one sitting.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	067-2025	<p>MOVED by Mayor Benford that Bylaw 253-2025, CAO and Designated Officers Bylaw, be given third and final reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	068-2025	<p>MOVED by Mayor Benford that Bylaw 254-2025, being a bylaw to regulate the procedure and conduct of Council and Council Committee meetings, be given first reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	069-2025	<p>MOVED by Mayor Benford that Bylaw 254-2025, Council Procedural Bylaw, be given second reading as presented.</p> <p style="text-align: right;">CARRIED</p>
	070-2025	<p>MOVED by Mayor Benford that unanimous consent be given to proceed to third reading of Bylaw 254-2025 in one sitting.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	071-2025	<p>MOVED by Mayor Benford that Bylaw 254-2025, Council Procedural Bylaw, be given third and final reading as presented.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
TUESDAY, APRIL 15, 2025
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

7.	BUSINESS 072-2025 073-2025 074-2025 075-2025 076-2025 077-2025 078-2025 079-2025	<p>MOVED by Deputy Mayor Ward that the 2025 Operating and Capital Budget for the Summer Village of South View be approved as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Benford that Bylaw 255-2025, being a bylaw to authorize the several rates of taxation imposed for all purposes for the year 2025, be given first reading as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Benford that Bylaw 255-2025, 2025 Tax Rate Bylaw, be given second reading as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Benford that unanimous consent be given to proceed to third reading of Bylaw 255-2025 in one sitting.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>MOVED by Mayor Benford that Bylaw 255-2025, 2025 Tax Rate Bylaw, be given third and final reading as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Richardson that the <i>Municipal Accountability Program (MAP) Report – Summer Village of South View</i> from Municipal Affairs, and South View Administration's response be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Ward that the Independent Contractor Agreement for Planning and Development Services between the Summer Village of South View and Paul Hanlan operating as SV Planning and Development be approved and its execution authorized.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Richardson that the Enforcement Services Agreement between the Summer Village of South View and Lac Ste Anne County be approved and its execution authorized.</p> <p style="text-align: right;">CARRIED</p>
----	---	---

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES

TUESDAY, APRIL 15, 2025

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

080-2025	<p>MOVED by Councillor Richardson that Council confirms the appointment of the following designated officer positions:</p> <ul style="list-style-type: none">• Assistant CAO – Wendy Wildman• Finance Officer – Heather Luhtala• Bylaw Enforcement Officer – as per agreement with Lac Ste Anne County• Subdivision Authority – as per agreement with Municipal Planning Services• Municipal Assessor – Travis Horne• Safety Codes Officer – as per agreement with the Inspections Group Inc. <p style="text-align:right">CARRIED</p>
081-2025	<p>MOVED by Mayor Benford that the discussion regarding driveway Windrow Clearing be accepted for information.</p> <p style="text-align:right">CARRIED</p>
082-2025	<p>MOVED by Deputy Mayor Ward that the discussion regarding the boat launch be accepted for information and FURTHER that administration look into the inconsistency between the 2017 boat launch extension and the 2021 Departmental License of Occupation.</p> <p style="text-align:right">CARRIED</p>
083-2025	<p>MOVED by Mayor Benford that Council approve CAO Duncan's participation in the Climate Resilience Capacity Building Program – Collaborative Learning Stream through the Municipal Climate Change Action Center and further that the Letter of Commitment be signed and its execution authorized.083-2025</p> <p style="text-align:right">CARRIED</p>
084-2025	<p>MOVED by Mayor Benford that the letter of support for Fire Chief Ives' expression of interest to join the Provincial Fire Liaison Committee be ratified.</p> <p style="text-align:right">CARRIED</p>
085-2025	<p>MOVED by Deputy Mayor Ward that the letter from T & T Sand and Gravel regarding their open house and public consultation be accepted for information.</p> <p style="text-align:right">CARRIED</p>
8.	<p>FINANCIAL</p>
086-2025	<p>MOVED by Mayor Benford that the Income and Expense Statement, as of March 31, 2025, be accepted for information.</p> <p style="text-align:right">CARRIED</p>

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
TUESDAY, APRIL 15, 2025
IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

9.	COUNCIL REPORTS 087-2025 088-2025	<p>MOVED by Mayor Benford that 2 to 3 loads of gravel be purchased and placed at the Southwest end of Oscar Wikstrom Drive.</p> <p>Deputy Mayor Ward disclosed that he has a conflict of interest and will abstain from the vote as allowed by the Municipal Government Act RSA 2000 c M-26 section 172(3).</p> <p style="text-align: right;">CARRIED</p> <p>MOVED Mayor Benford that the Council reports be accepted for information and FURTHER that the turnaround at the end of Lake View Avenue be added to a future meeting agenda.</p> <p style="text-align: right;">CARRIED</p>
10.	CAO REPORT 089-2025	<p>MOVED by Mayor Benford that the Chief Administrative Officers' Report be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
11.	INFORMATION AND CORRESPONDENCE 090-2025	<p>MOVED by Mayor Benford that the following Information and Correspondence items be received for information:</p> <ul style="list-style-type: none"> a) Municipal Affairs Bulletin: Changes to the Municipal Government Act (MGA) 2024 b) February 27, 2025 letter from Alberta Public Safety & Emergency Services: 2025 provincial police funding rate c) March 12, 2025 letter from Municipal Affairs Minister McIver: clarification regarding Elector Assistance Terminals d) March 13, 2025 email from The Inspections Group: The Inspections Group Inc. and One Nation Group Partnership e) March 14, 2025 letter from Municipal Affairs Minister McIver: Budget 2025 education property tax fact sheet and comparison report f) March 17, 2025 letter from Town of Onoway: Non-Chargeable Fire Invoice g) March 17, 2025 letter from Alberta Police Governance: Summary of Questions from Alberta Policing Legislation Information Sessions h) March 28, 2025 email from Municipal Affairs Minister McIver: Provincial Priorities Act and Municipal Sector Update i) March 31, 2025 letter from Alberta Public Safety and Emergency Services: Miscalculation of Police Funding Rate, Revised Rate

SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES

TUESDAY, APRIL 15, 2025

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

		j) April 3, 2023 letter from Land & Property Rights Tribunal: New Fee Structure for Certification Training Courses k) April 8, 2025 letter from Municipal Affairs Minister McIver: Bill 50 Municipal Affairs Statute Amendment Act, 2025. CARRIED
12.	OPEN FLOOR DISCUSSION WITH GALLERY (15 min)	There was no gallery present at the end of the meeting.
13.	CLOSED MEETING	
14.	NEXT MEETING	The next regular Council meeting is scheduled for Tuesday, June 17 th , 2025 at 9:30 a.m. in a hybrid format.
15.	ADJOURNMENT	As there was no further business, Mayor Benford adjourned the meeting at 11:42 a.m.

Sandi Benford, Mayor

Angela Duncan, Chief Administrative Officer

5.a

svsouthview@outlook.com

From: office bugslawncare.com
Sent: June 11, 2025 3:04 PM
To: Summer Village of South View
Subject: Agenda

Just wondering if I could possibly get some time on the next agenda for our upcoming council meeting, I feel it would be a good time to open up conversation with our council on the services Bugs provides within the summer village.

Thanks!

Chris
www.bugslawncare.com

svsouthview@outlook.com

From: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Sent: May 6, 2025 9:33 AM
To: Summer Village of South View
Subject: Fw: ASVA - Annual Conference, October 16 & 17, 2025 -Registration is Open - Summer Villages
Attachments: ASVA's 2025 Save the Date Information.pdf; ASVA Summer Village's Conference Invitation.pdf

Wendy Wildman,
 Chief Administrative Officer
 Summer Village Administration/Wildwillow Enterprises Inc.

Phone: 780-967-0271
 Email: wendy@wildwillowenterprises.com

From: ASVA Exec Director <summervillages@gmail.com>
Sent: Thursday, May 1, 2025 1:55 PM
To: ASVA <summervillages@gmail.com>
Subject: ASVA - Annual Conference, October 16 & 17, 2025 -Registration is Open - Summer Villages

Good afternoon,

Hope this email finds everyone well. It is that time of year, where the ASVA's Conference Organizing Committee is hard at work, planning this year's annual conference. Please see the attached Conference Invite from ASVA's President Mike Pashak, and a Save The Date Notice, that outlines the details.

ASVA is encouraging the Summer Villages to send all of your Councils and CAO's this year, especially the newly elected Councils, as this will give everyone the opportunity to meet, share experiences, and learn together! Let's make this the best conference for all of them, and together, we can achieve that, and we have ample room this year to host everyone comfortably! 😊

Online Registration is Open! Registration deadline is September 30, 2025. Because it is an Election Year, you may not know who is attending this year's conference until your Election is held, but would still like to register early to hold your spot, you can enter the **CAO's name**, or use the name "**Unknown**", on the registration form, then once your Election is held, please ensure you send me an email with the names of **WHO** is attending so I can update all the records and name tags on my end. **This will be up to the Summer Village CAOs to ensure the appropriate names are forwarded onto me, thank you.**

Thank you in advance for your continued support of the ASVA, by helping make this year's event a huge success. Should you have any questions or concerns, please let me know, thanks!

Sincerely,
 Kathy

Kathy Krawchuk, CLGM

Executive Director

Association of Summer Villages of Alberta

780-236-5456

execdirector@asva.ca

www.asva.ca



Association of
SUMMER VILLAGES
OF ALBERTA

May 01, 2025

"Facing the Future"

RE: ASVA's 67th Annual Conference and AGM – October 16 & 17, 2025 - Online Registration is Open

Good morning, Summer Village Mayors and CAO's;

ASVA is happy to inform you that Online Registration is open for the upcoming ASVA Conference. This year's Conference will be held on **October 16 & 17th, 2025, at the Wyndham Edmonton Hotel & Conference Center, 4440 Gateway Blvd. Edmonton, AB.**

Being an Election year, ASVA seeks your Summer Village's valued support by registering for this year's Conference, and hope that you will be able to join us, as it will give you the opportunity to meet newly Elected Officials from 51 Summer Villages and adjacent Counties, listen to presentations, visit the trade show, and enjoy the evening banquet with lots of PR, awards ceremony, silent auction and entertainment, fun to be had by all.

Please click on the link below to register. Once the Program is tentatively confirmed, it will be posted on the ASVA website www.asva.ca Please check back for further updates starting July.

<https://www.eventbrite.ca/e/facing-the-future-asvas-2025-annual-conference-agm-tickets-1255975218689?aff=oddtcreator>

ASVA is also requesting your consideration for the following:

- a cash sponsorship and/or
- an item for the silent auction.

The publicity you will receive from your cash sponsorship or silent auction item donation consists of the following exposure of your Municipality to:

- the Mayors, Deputy Mayors and Councilors from 51 Summer Villages in Alberta;
- Reeves and County Managers/CAO's within the Region;
- Ministers, and MLAs from various areas and departments within the Government Alberta

If you choose to become a Sponsor or provide a Silent Auction item, please contact ASVA's Executive Director Kathy Krawchuk at execdiretor@asva.ca, and identify the level of Sponsorship, or the value of your silent auction item, who it is from, along with an email address and contact name.

If you choose become a Sponsor, below is how you will be recognized, when payment is received before **August 1st, 2025**. There is great value in being a Sponsor at the Conference.



Association of
SUMMER VILLAGES
OF ALBERTA

Sponsorship Level	Sponsorship Amount	Tradeshow Display Table Included	# of Breakfast, Snacks, Lunch & Banquet Tickets Provided with Sponsorship	# of Breakfast, Snacks, & Lunch Tickets Provided with Sponsorship	Recognized as a Sponsor in the Agenda Pkg.	Recognized on Power Point	Self-Introduction of the Company to the Delegates & Intro of Guest Speaker	Sponsor Name Sign at Meal Stations and or Coffee Station	Sponsor LOGO in ASVA Annual Report	Sponsor Logo displayed on ASVA Website
TITLE	\$4,000+	YES	6	0	YES	YES	YES	YES	YES	YES
PLATINUM	\$2,000+	YES	4	0	YES	YES	NO	YES	YES	YES
GOLD	\$1,000+	YES	2	0	YES	YES	NO	YES	YES	YES
SILVER	\$500+	YES	0	1	YES	YES	NO	NO	YES	YES
BRONZE	\$300+	NO	0	0	YES	YES	NO	NO	YES	NO
COFFEE/HEALTH BREAK	\$250+	NO	0	0	YES	YES	NO	YES	YES	NO

Thank you in advance for your consideration. As always, we appreciate your support. Hope to see everyone there.

Sincerely,

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

President, ASVA

**The ASVA is nonprofit organization but is not registered as a charitable organization, so taxable receipts are not available.

2 - 51109 RR271 Spruce Grove, AB T7Y 1G7
Phone 780.236.5456
www.asva.ca

Page 2

21

"FACING THE FUTURE"



REGISTRATION IS OPEN FOR

ASVA's 67th Annual Conference
& AGM

October 16 & 17, 2025

Conference Registration Fee:

\$349 (Including Banquet
Ticket)

Cancellations must be in writing via email to execdirector@asva.ca before September 16, 2025, for a full refund, less \$50 administration fee. No refunds will be given after September 16, 2025.

VENUE

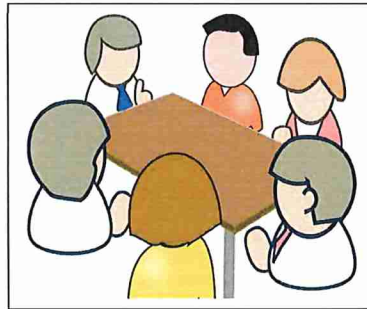
WYNDHAM
EDMONTON HOTEL &
CONFERENCE CENTRE

4440 GATEWAY BLVD
EDMONTON, AB
T6H 5C2

CONFERENCE AGENDA

A Draft Conference Agenda will be Emailed to the Membership Once the Speakers & Presentation Topics are Confirmed. It will also be Posted on the ASVA Website at the End of August. (Speakers are subject to Change Without Notice).

Registration Closes September 30th, 2025
at 10:00am



Click on the Link to Register for ASVA's 67th Annual Conference & AGM (\$349) and Or to Purchase Additional Banquet Tickets (\$80):

<https://www.eventbrite.ca/e/where-collaboration-meets-creation-asvas-2025-annual-conference-agm-tickets-1255975218689?aff=oddttdtcreator>

ASVA is excited to be hosting the 2025 Annual Conference & AGM at the Wyndham Edmonton Hotel & Conference Centre, where there will be more than enough space for our entire Event, including having the Trade Show & Silent Auction all in one BIG Ballroom. This in person event will feature engaging sessions, networking opportunities, and so much more. Don't miss out on this chance to learn, connect, and grow with fellow peers. You don't want to miss this opportunity. Hope to See You There!

OCTOBER 16TH BANQUET VENUE

- ❖ 6:00pm - Cocktails (Cash Bar)
- ❖ 6:30pm - Hot Dinner Buffet
- ❖ 7:15pm - Speeches & Award Presentations
- ❖ 8:15pm - Entertainment
- ❖ 9:15pm - Silent Auction Closes

"FACING THE FUTURE"

HOTEL RESERVATIONS:

Tel: 780.437.6010

Toll Free: 1.877.999.3223

Or Use Booking Link:

<https://www.wyndhamhotels.com/wyndham/edmonton-alberta/wyndham-edmonton-hotel-and-conference-centre/overview?checkInDate=10/15/2025&checkOutDate=10/17/2025&groupCode=101525ASV>

Group Name: Association of Summer Villages of Alberta

Booking Code: 101525ASV

Guestroom Rates Only, Does Not Include Taxes:

Room Type: Single: \$139. Double: \$139, Triple: \$149, Quad: \$159

Individual Reservations can be cancelled without penalty up to 24 hours prior arrival. Early Booking is recommended.



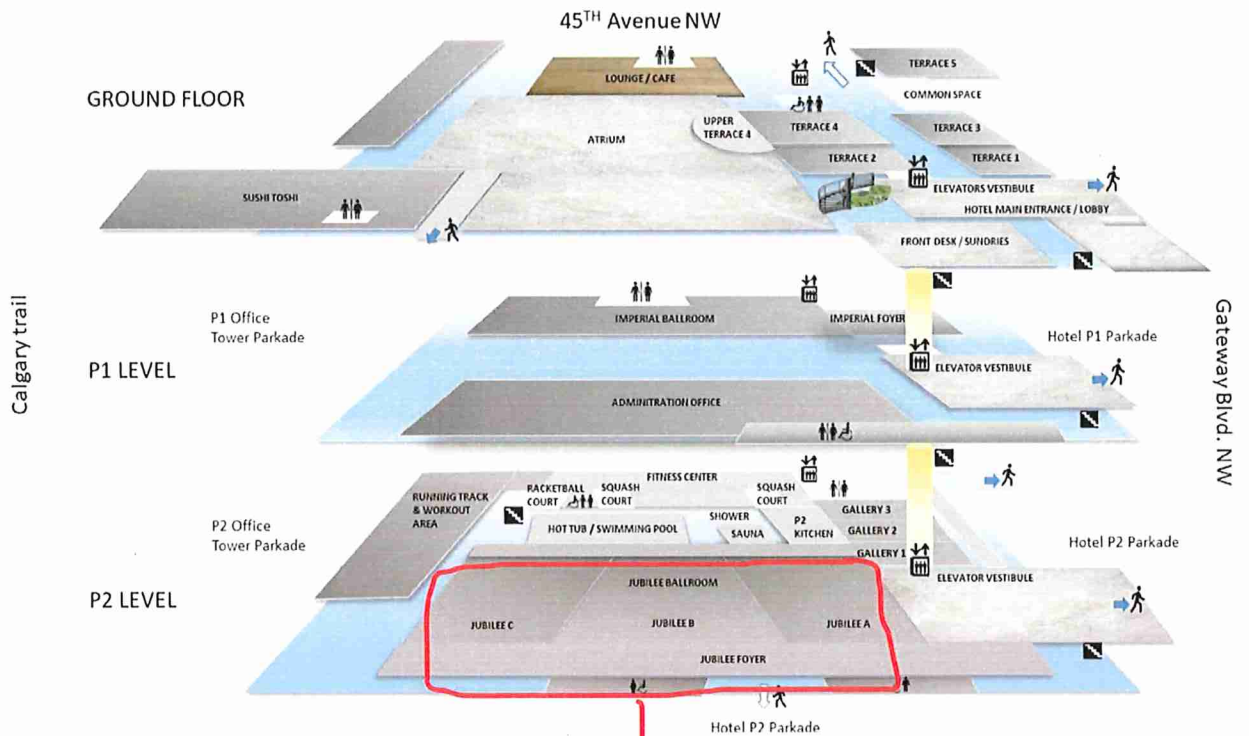
Association of
SUMMER VILLAGES
OF ALBERTA

Please contact ASVA's xecutive Director Kathy Krawchuk should you have any questions at execdirector@asva.ca

24

"FACING THE FUTURE"

HOTEL MAP



Jubilee Ballroom – Conference

Trade Show

Silent Auction

7.6

svsouthview@outlook.com

From: Tyler Gandam <president@abmunis.ca>
Sent: May 5, 2025 8:23 AM
To: Angela Duncan
Subject: Registration now open for Summer MLC
Attachments: Draft agenda for Summer 2025 MLC.pdf

Good morning,

Registration is open for the 2025 Alberta Municipalities Summer Municipal Leaders' Caucuses, taking place between June 11 and June 26. This year, Alberta Municipalities is visiting the following four communities:

June 11 - Picture Butte (Picture Butte Community Hall)
June 12 - Drumheller (Canalta Jurassic Hotel)
June 25 - Peace River (Peace Valley Inn)
June 26 - Devon (Devon Community Hall)

The registration link and further details are located on our [events page](#).

Each Caucus will consist of a one-day program, and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day and is attached here for your review. Registration is \$115 for the day and includes a light breakfast, refreshments and lunch.

If you have any other questions, please email events@abmunis.ca. We look forward to seeing you there.

Sincerely,

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Draft Agenda for Summer 2025 Municipal Leaders' Caucus

subject to change

Wednesday, June 11	Town of Picture Butte
Thursday, June 12	Town of Drumheller
Wednesday, June 25	Town of Peace River
Thursday, June 26	Town of Devon

10:00 a.m.	Opening Remarks
10:05 a.m.	Welcome from the Mayor of the Host Municipality
10:10 a.m.	Welcome from MLA of the Host Constituency
10:15 a.m.	Icebreaker Activity
10:45 a.m.	Municipal Election Resources
11:00 a.m.	Municipal Financial Research Project
12:00 p.m.	Lunch
1:00 p.m.	Police Governance and Funding
1:45 p.m.	President's Report
2:00 p.m.	Changes to the Municipal Government and Local Authorities Election Acts
2:55 p.m.	Closing Remarks

7.C

svsouthview@outlook.com

From: Tracy With
Sent: May 26, 2025 2:16 PM
To: Summer Village of South View
Subject: Thought about parking on June 28

Good afternoon Angela,

Thanks again for meeting with me last week, with Sandy – it was lovely to have a chance to chat. I went back to my team at the lake about June 28 – have sent you the flyer and have now signed up for the newsletter notifications as well.

My folks did have another question – should we run into the need for some additional parking on June 28 – are we able to park on the grass around the boat launch or somewhere else – our site will be quite busy that day and apparently we've had special permission to use the grass around the boat launch as overflow just in case (I guess we had a special flyer to place inside vehicle windows for bylaw).

Let me know your thoughts! Just trying to think ahead of a potential issue.

Thanks!

Tracy With

Pronouns she/her

L: Treaty 6 Territory/Métis Nation of AB Region 4/Edmonton, AB

ystation.ca





Box 8, Alberta Beach, Alberta T0E 0A0
Phone: 587-873-5765 Fax: 780-967-0431
Email: administration@wildwillowenterprises.com

April 14, 2025

226 Oscar Wikstrom Drive
Summer Village of South View

Dear

Re: Placement of a Seasonal Dock adjacent to Municipal Reserve Lands located at Lot P Block 1 Plan 2647KS within the Summer Village of South View (the "Lands")

This letter is in response to your request, as the "Upland Landowner", for the placement of a Seasonal Dock adjacent to the noted "Lands" as required by Alberta Public Lands.

The Council for the Summer Village of South View (Motion #92-20) herein provides this letter of no objection to your application for a Temporary Field Authorization (TFA) to allow for the installation of a Seasonal Dock adjacent to the noted "Lands".

Note: This letter is in no way to be construed as authorization to construct any works prior to obtaining required approvals through the various Provincial and Federal agencies.

If you have any questions or concerns, please feel free to contact the administration office at 780-967-0271

Sincerely,

Angela Duncan
Chief Administrative Officer

cc: Tony Sonnleitner, Development Officer



Box 8, Alberta Beach, Alberta T0E 0A0
Phone: 587-873-5765 Fax: 780-967-0431
Email: administration@wildwillowenterprises.com

May 6, 2025

186 Oscar Wikstrom Drive
Summer Village of South View

Dear

Re: Placement of a Seasonal Dock adjacent to Municipal Reserve Lands located at Lot P Block 1 Plan 2647KS within the Summer Village of South View (the "Lands")

This letter is in response to your request, as the "Upland Landowner", for the placement of a Seasonal Dock adjacent to the noted "Lands" as required by Alberta Public Lands.

The Council for the Summer Village of South View (Motion #92-20) herein provides this letter of no objection to your application for a Temporary Field Authorization (TFA) to allow for the installation of a Seasonal Dock adjacent to the noted "Lands".

Note: This letter is in no way to be construed as authorization to construct any works prior to obtaining required approvals through the various Provincial and Federal agencies.

If you have any questions or concerns, please feel free to contact the administration office at 780-967-0271

Sincerely,

Angela Duncan
Chief Administrative Officer

cc: Paul Hanlan, Development Officer

7.e

svsouthview@outlook.com

From: Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS <Travis.Horne@masg.ca>
Sent: May 12, 2025 2:42 PM
To: svsouthview@outlook.com
Subject: Summer Village of South View - 2026 MASG Partnership Renewal
Attachments: Summer Village of South View - 2026 MASG Partnership Renewal.pdf

Importance: High

Dear Angela,

I hope this message finds you well and you had a great long weekend.

I'm reaching out to let you know that our Assessment Services Agreement expires on December 31, 2025. MASG has been honoured to serve you and the community for the past 28 years, and we remain committed to delivering the same high standard of service you've come to expect.

Attached to this email is a proposed renewal agreement for your review, covering a new three-year term beginning January 1, 2026. As part of our commitment to long-term client partnerships, we've made every effort to reduce our internal costs and improve our operational efficiencies. These efforts have allowed us to offer a renewal at reduced rates, reflecting savings that were previously unavailable.

The proposed fee structure is as follows:

*First year of Term Price @ \$6,000 (\$1,500 Quarterly)
(For the period January 1, 2026, to December 31, 2026)*
*Second year of Term Price @ \$6,200 (\$1,550 Quarterly)
(For the period January 1, 2027, to December 31, 2027)*
*Third year of Term Price @ \$6,400 (\$1,600 Quarterly)
(For the period January 1, 2028, to December 31, 2028)*

The scope of services and terms remain consistent with our previous agreement with the three exclusive benefits noted above, and we're happy to discuss any adjustments that would better suit your current or future needs.

It continues to be a privilege to support you, and we look forward to building on the strong relationship that's been established over the years. Please never hesitate to reach out if you have any questions.

Best,



Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS
President | Municipal Assessment Services Group Inc.

Tel 780-939-3310
Direct 825-333-4870
Fax 780-939-3350
Email Travis.Horne@masg.ca

31



May 12, 2025

Ms. Angela Duncan
Chief Administrative Officer
Box 8, Alberta Beach, AB T0E0A0

Dear Angela:

RE: PROPOSAL TO EXTEND/RENEW PROPERTY ASSESSMENT SERVICES

Municipal Assessment Services Group Inc. is proud to have been the assessment service provider to the Summer Village of South View for the **past 28 years**. We hope the service we have provided has exceeded all the expectations of Council and Administration during that time.

Our current agreement expires on **December 31, 2025**. We would like to take the opportunity to offer a renewal/extension of the existing agreement with the same terms of service.

We've used a renewal contract term period of three years. If any of the terms are not what you need, we are more than willing to discuss your individual needs.

*First year of Term Price @ \$6,000 (\$1,500 Quarterly)
(For the period January 1, 2026, to December 31, 2026)*

*Second year of Term Price @ \$6,200 (\$1,550 Quarterly)
(For the period January 1, 2027, to December 31, 2027)*

*Third year of Term Price @ \$6,400 (\$1,600 Quarterly)
(For the period January 1, 2028, to December 31, 2028) ¹*

¹ Prices do not include GST.



32



We are proud of our extensive track record earned over the past 30 years surpassing all our clients' expectations and will continue to provide you with unmatched service. We're looking forward to working with you to support of any plans for continuing growth and development in the years to come.

It is a pleasure to work for you, and we look forward to continuing the great working relationship that's been established over the years.

Best regards,

Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS
President
Municipal Assessment Services Group Inc.



33



THIS AGREEMENT made this ____ day of _____, 2025

BETWEEN:

MUNICIPAL ASSESSMENT SERVICES GROUP INC.

(hereinafter called "MASG")

- and -

SUMMER VILLAGE OF SOUTH VIEW

(hereinafter called the "Municipality")

1.0 Background

- 1.1 Assessment services are required by the Municipality in order to carry out the assessment of property within the Municipality, primarily for taxation purposes.
- 1.2 MASG has been asked by the Municipality to provide certain assessment services as set out in this agreement and MASG has agreed to provide such services.

2.0 Description and Scope of Services

- 2.1 MASG will, on behalf of the Municipality, prepare the assessments and undertake the assessment related activities, all of which are set out in **Schedule "A"**, which is attached to and forms a part of this agreement.

3.0 Appointed Assessor

- 3.1 For the purposes of the applicable provincial legislation and municipal bylaws relating to assessment, MASG shall designate an assessor acceptable to the Municipality from within MASG to do the assessments and shall duly be the "appointed assessor" respecting such assessments.

4.0 Level and Standards

- 4.1 The appointed assessor will be an Accredited Municipal Assessor of Alberta [AMAA].
- 4.2 The appointed assessor will be required to exercise independence and judgment in equating all of the relevant data involved in property assessment and in determining final assessment value of property.



- 4.3 The appointed assessor will endeavor to maintain property equity in assessments within the Municipality.

5.0 Term

- 5.1 This agreement will come into effect once it has been signed by both parties.
- 5.2 This agreement involves services with a commencement date of **January 1, 2026**, and expires on **December 31, 2028**, with an option of renewal upon written agreement of both parties.
- 5.3 During the period that such renewal is being negotiated, the existing agreement shall remain in full force and effect.

6.0 Fees, Expenses, and Payments

- 6.1 The cost of the assessment services is set out in **Schedule "A"** which the Municipality will pay to MASG in the manner provided for in article 6.2.
- 6.2 The Municipality will be invoiced on a quarterly basis for work in progress and payments must be paid within thirty (30) days of invoice. Interest at the rate of twelve percent (12%) per annum, calculated monthly shall be due on any late payments.
- 6.3 Goods and Services Tax [GST] or any substitute for the GST shall be added (when applicable) to the cost of assessment services.
- 6.4 Should the Municipality request MASG to undertake work that is not set out in **Schedule "A"**, such additional work shall be charged at an hourly rate of **\$90.00** per hour plus expenses.

7.0 Confidentiality and Non-disclosure

- 7.1 Unless required by law, any data or other information concerning MASG which is obtained by the Municipality in its dealings with MASG under this agreement, shall be treated as confidential and shall not be disclosed without prior approval by MASG.
- 7.2 Unless required by law, any data or other information concerning the Municipality, which is obtained by MASG in its dealings with the Municipality under this agreement, shall be treated as confidential and shall not be disclosed without prior approval by the Municipality.



8.0 Indemnification

- 8.1 MASG will ensure that its employees, when on assignments, will comply with any safety and security regulations and procedures in effect regarding the properties being assessed.
- 8.2 MASG will indemnify and save harmless the Municipality against all claims, damages and expenses that relate to MASG employees who may be injured while performing assessment functions pursuant to this agreement unless such injury results from a willful or negligent act on the part of the Municipality, its officers, employees, or agents.
- 8.3 MASG will not be liable for any claims or other legal action that may result from or in any way relate to the assessment services performed on behalf of the Municipality.

9.0 Termination of Contract

- 9.1 Either party may terminate this agreement at any time, without cause by giving notice in writing to the other party of not less than one hundred twenty (120) days.
- 9.2 If MASG provides notice of termination to the Municipality or receives a termination notice from the Municipality, it shall outline what portions of the services under the agreement will not be completed by the date of the termination. It will then be the responsibility of the Municipality to make appropriate arrangements to have the required assessments completed.
- 9.3 Upon termination, MASG shall submit to the Municipality an invoice for services rendered but not previously invoiced and the Municipality shall pay such invoice within 30 days of its receipt by the Municipality. Interest, at the rate of twelve percent (12%) per annum, calculated monthly not in advance, shall be due regarding any late payments.

10.0 Amendments

- 10.1 This agreement may be amended solely by written consent of both parties.
- 10.2 This agreement represents the entire agreement between the parties. No other terms, representations or warranties, verbal or otherwise, are to be inferred or implied.

11.0 Contract Renewal

- 11.1 Contract renewals will be available subsequent to this agreement, as determined by both parties as outlined in article 5.3.



12.0 Arbitration

- 12.1 Should the parties be unable to resolve any disputes which may arise regarding this agreement, the matter(s) in dispute shall be referred to arbitration in accordance with the provisions of the Arbitration Act, Revised Statutes of Alberta 2000, Ch. A-43.

13.0 Binding

- 13.1 This agreement ensures to the benefit of and is binding upon the parties to this agreement and their respective successors and any assignees of MASG and the Municipality.

14.0 Representatives

- 14.1 The representatives of the parties and the address for notices for the purpose of this agreement are as follows:

a) for MASG:

Representative: Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS
President
Appointed Assessor/Designated Officer

Address: PO Box 3369
10404 – 100 Avenue
Morinville, AB T8R 1S2

b) for the Municipality:

Representative: Angela Duncan
Chief Administrative Officer
Address: Box 8
Alberta Beach, AB T0E0A0



**Municipal Assessment
Services Group Inc.**

15.0 Signatures

- 15.1 This agreement is executed by the parties as of the date shown on the first page of this agreement.

MASG

Per: _____

Travis Horne, AMAA, MAS, AIMA, CRA PApp, LAAS
President

The Municipality

Per: _____

SCHEDULE "A"

The following assessment services are provided pursuant to the agreement between MASG and the Municipality.

MASG ASSESSMENT SERVICES WILL INCLUDE:

- All computer hardware and software, relative to the CAMALOT Assessment System in the MASG Morinville office. This includes licensing and associated fees for CAMALot and Costing Manuals.
- All travel costs such as mileage, meals, and accommodation.
- Annual assessment of new properties, as well as reported changes to existing properties.
- The 20% method of inspection in the current value program will continue annually.
- The Municipality will receive the assessment values in report form or electronic data transfer.
- Administration and council support relating to property assessment matters.
- The assessor will be available to address assessment inquiries and estimates of taxation from property owners by telephone, or in person when required.
- Assessment and Growth shift studies shall be provided after each valuation.
- Required Annual recapitulation and assessment to market ratio studies shall be reported to the Assessment Audit Unit of Municipal Affairs via MileNet.
- Required Standards and Reporting as per all legislation and regulation in the Province of Alberta. This includes, but not limited to, the Municipal Government Act [MGA], Matters Relating to Assessment and Taxation [MRAT], and Alberta Assessment Quality Minister's Guidelines.
- The assessor's time and travel expense reviewing and preparing for the defense of assessments complained to the Local Assessment Review Board (**LARB**) and Composite Assessment Review Board (**CARB**) hearing(s), percentage not to exceed one (1) percent of total combined parcels **or** on assessments less than \$3,000,000.

SCHEDULE "A"

PAYMENTS TO MASG FOR ASSESSMENT SERVICES:

Term

- 1st Year:** Commencing January 1, 2026, to December 31, 2026: **\$6,000** per annum (**\$1,500** quarterly).
- 2nd Year:** Commencing January 1, 2027, to December 31, 2027: **\$6,200** per annum (**\$1,550** quarterly).
- 3rd Year:** Commencing January 1, 2028, to December 31, 2028: **\$6,400** per annum (**\$1,600** quarterly).

NOTE: All quarterly payments considered Beginning of Period and exclude GST. The above quarterly payments are based on a full year's contract.

Prices do not include GST.

THE MUNICIPALITY WILL BE RESPONSIBLE FOR:

- All required maps, subdivision plans, development/building permits including plans where available.
- All costs incurred at Land Titles Office and Corporate Registry.

All costs resulting from ratepayer information brochures, newspaper advertisements and bulk mailing.

SCHEDULE "B"

MASG ASSESSMENT SERVICES NOT INCLUDED: (ESTIMATED AS REQUIRED)

Should the Municipality request MASG to undertake work that is not set out in **Schedule "A"**, such additional work shall be charged in the manner as shown in **Section 6.4** of the contract.

- Any Local Assessment Review Board (**LARB**) hearing(s) and/or hearings Composite Assessment Review Board (**CARB**) hearing(s) exceeding 1% of total parcels; or any Higher Court attendance.
- Any charges for legal counsel, relating to the defense and/or dispute of any assessment and/or taxation matter.
- New major or non-typical development over **\$3,000,000** will be negotiated and cost separately relative to annual assessments.
- Any annexations or municipal boundary changes.
- Equalization Appeals.
- Municipal Appraisals as required for insurance, sale of property from tax forfeiture proceedings as well as properties owned by the Municipality held for re-sale.
- Business Tax assessments.
- Assessment changes arising out of legislative changes.
- Property designated as a "major plant" by the [2017 Alberta Machinery and Equipment Minister's Guidelines](#) regulation; for example, large refineries, upgraders, pulp and paper mills.

Summer Village of South View Briefing Note

Prepared for June 17, 2025,
Regular Council Meeting

South View Boat Launch – Regulatory Approvals

Introduction:

At the April 2025 Regular Council Meeting, Council discussed the Summer Village of South View boat launch. At the meeting the following motion was passed:

MOVED by Deputy Mayor Ward that the discussion regarding the boat launch be accepted for information and FURTHER that administration look into the inconsistency between the 2017 boat launch extension and the 2021 Departmental License of Occupation.

In follow up to this motion, I have done a thorough review of the Boat launch file and have established the timeline laid out below. You will see that there are a number of inconsistencies regarding the various approvals and dimensions of the launch.

Timeline:

2015 A Water Act application is made to replace the existing boat launch in South View. Council has previously been provided (via email) a redacted copy of this application, which was put together by Dwight Moskalyk (Kronprinz Consulting).

South View receives Water Act approval for the replacement of the existing Boat launch. Replacement is to be done as per the previously noted application. While the application was detailed and well-done, it can be a challenge to determine the size of the boat launch that was approved at the time. Based on the drawings in the application, it is my interpretation that the original approval was for a launch that extends 360" (9.14m) from the bank and is 168" (4.27m) wide.

2017 Two approvals were obtained in 2017:

- Temporary Field Authorization do to works on the bed and shore
 - Water Act Approval to "construct an extension to an existing boat launch"
- These are both in relation to the extension of the boat launch.

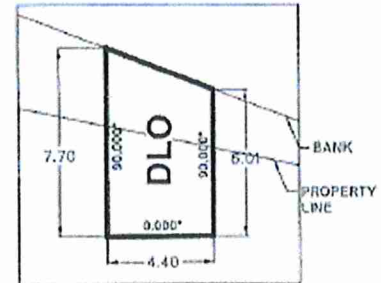
Again, the Water Act Approval references the drawings supplied at the time of the extension application. These drawings were also done by D. Moskalyk. The drawings apply for an extension of 252" (6.4M) to the existing launch and maintains the width at 168" (4.27m) making the new Water Act Approval for a boat launch 612" (15.54m) in length. Again, this is my best estimate based on the drawings that accompanied the application.

2018 An amendment to the 2017 Water Act Approval is received. This amendment replaces the words "construct an extension to the existing boat launch" with "construct an extension to

an existing boat launch and to maintain all parts of the boat launch” and extends the approval until August 2028.

- 2019** South View obtains a Disposition – Licence of Occupation (DLO) for the boat launch. For clarity, a DLO allows a person or corporation to occupy lands that belong to a public body, in this case the summer village is authorized to occupy the bed and shore of the lake, which belong to the province. This disposition expired in 2023 but a new DLO was obtained in 2021.

Bolson Engineering was retained to apply for this DLO on behalf of South View. In order to complete the application form, Bolson undertook a survey and drawing of the shoreline and boat launch area. This survey/drawing is included as a part of the DLO. The DLO allows us to occupy an area that is 4.4m (173”) wide, 6.01m (237”) long on the East side of the launch, and 7.7m (303.15”) long on the west side of the launch. The length of the launch is measured from the bank.



DETAIL (1:100)

- 2021** South View receives a new DLO which does not expire until 2046. This new DLO has the same survey drawing as the 2019 DLO which outlines the area that the boat launch is permitted to occupy.
- 2024** The Summer Village completed maintenance of the existing boat launch including the replacement of the concrete slabs as allowed by the 2018 amendment to South View's Water Act Approval. The dimensions of the replacement skid is 96" (2.44m) wide and 420" (10.67m) long. A certificate of completion has been submitted for this work. However, upon discussion with Alberta Environment I have been told that these certificates only need to be completed for the initial construction, not for authorized maintenance.

Recommendations:

1. That this briefing note and discussion be accepted for information.
2. Some other direction as given by Council.

INVOICE

Page: 1

ALBERTA BEACH
BOX 278
ALBERTA BEACH, AB
TOE OAO

PHONE: 780-924-3181 FAX: 780-924-3313
GST # R108050337

APR 16 2025

INVOICE NO. ;	INVOICE DATE ;	ACCOUNT NO. ;
6142 ;	14Apr2025 ;	IR2025 ;

To: S.V. SOUTH VIEW
BOX 8
ALBERTA BEACH, AB
TOE OAO

Description	Amount	TOTAL
RE: FIRE CONTRACT LEGAL FEES (PATRIOT LAW) COST SHARE		
S.V. SOUTH VIEW-LEGAL FEES TO COMPLETE FIRE CONTRACT (COST SHARE)	1,209.83	1,209.83
TOTAL DUE		1,209.83

PAYMENT DUE IN 30 DAYS.

OVERDUE ACCOUNTS SUBJECT TO 2% PER MONTH (24% PER ANNUM).

44

7.h

South View Five-Year Capital Plan 2026-2030

DRAFT

Approval Date: _____

Capital Revenue							
Revenue Source for Capital	Opening	2025	2026	2027	2028	2029	2030
Carry forward from previous year		288,007	250,817	5,044	34,271	63,498	42,725
*MSI - Capital (to 2023) then LGFF replaces (2027-2030 is estimated)	148,251	-	-	-	-	-	-
LGFF (2027-2030 is estimated)	68,409	69,758	70,032	70,032	70,032	70,032	70,032
CCBF (former Gas Tax Fund)(to 2024)(2025-2030 is estimated)	71,347	9,195	9,195	9,195	9,195	9,195	9,195
Debentures							
Taxes							
Reserve Transfers							
Other							
Sub-Total	\$ 288,007	\$ 366,960	\$ 330,044	\$ 84,271	\$ 113,498	\$ 142,725	\$ 121,952

Capital Expenses							
Capital Projects	Opening	2025	2026	2027	2028	2029	2030
Proposed Capital							
Playground Upgrades - Gazebo Hillside Park			\$ 75,000				
WILD Water (Join commission)(53K + 15K)							
Land Use Bylaw Update							
Large Bins (2025)		\$ 2,007					
Water Suppression Tank							
Regional Sewer			\$ 150,000				
Boat Launch Upgrades (2025)		\$ 11,136					
Road Paving						\$ 100,000	
Road Rehabilitation - East Access Road (2025)		\$ 100,000					\$ 50,000
Fire Hazard Signs (2025)		\$ 3,000					
Drainage				\$ 50,000	\$ 50,000		
Core Infrastructure Assessment			\$ 50,000				
GIS Platform			\$ 50,000				
Sub-Total		\$ 116,143	\$ 325,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000
Total Expenses/Commitments		\$ 116,143	\$ 325,000	\$ 50,000	\$ 50,000	\$ 100,000	\$ 50,000

Net Capital Budget		\$ 250,817	\$ 5,044	\$ 34,271	\$ 63,498	\$ 42,725	\$ 71,952
---------------------------	--	-------------------	-----------------	------------------	------------------	------------------	------------------

Deferred Revenue (Carry forward to next year's funding)		\$ 250,817	\$ 5,044	\$ 34,271	\$ 63,498	\$ 42,725	\$ 71,952
--	--	-------------------	-----------------	------------------	------------------	------------------	------------------

(45)

South View - Operating Budgets

(Operating Expenses - Projection Including 4-Year Forecast)

Approval Date: _____

DRAFT

Function	Code A Code B	Standard Contract 2%	Contract 3% Contract 4%	1.05 Code C 1.02 Code D	Contract 5% Adm. Est	1.05 Code E n/a Code F	Code G Code H	Fuel/Energy Per Policy/Agree	1.07 Calc.														
Council	2024 Budget		2024 Actual		Difference		% Δ		2025 Budget		Rate		2026		2027		2028		2029		2030		
					B - A																		
Administration	Development Meeting Fees	\$ 2,500	\$ 2,587	\$ (87)	-3%	\$ 3,650	\$ 3,833	\$ 4,024	\$ 4,225	\$ 4,437	\$ 4,658	F											
	Monthly Reimburse (140/month)	\$ 7,000	\$ 10,549	\$ (3,549)	-51%	\$ 10,000	\$ 10,200	\$ 10,404	\$ 10,612	\$ 10,824	\$ 11,041	F											
	Travel & Subsistence	\$ 8,640	\$ 8,640	\$ -	0%	\$ 8,640	\$ 8,813	\$ 8,989	\$ 9,169	\$ 9,352	\$ 9,539	F											
	SVISACE Committee Fees	\$ 5,000	\$ 5,836	\$ (836)	-17%	\$ 6,250	\$ 6,375	\$ 6,503	\$ 6,633	\$ 6,765	\$ 6,901	F											
	Public Relations & Promo	\$ 625	\$ 608	\$ 17	3%	\$ 625	\$ 656	\$ 689	\$ 724	\$ 760	\$ 798	F											
	Council Emails	\$ 500	\$ 1,278	\$ (778)	-156%	\$ 500	\$ 525	\$ 551	\$ 579	\$ 608	\$ 638	F											
	Integrity Commissioner	\$ 250	\$ 255	\$ (5)	-2%	\$ 255	\$ 268	\$ 281	\$ 295	\$ 310	\$ 325	F											
		\$ 1,036	\$ 1,036	\$ -	0%	\$ 1,061	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	F										
	Sub Total	\$ 25,551	\$ 30,789	\$ (5,238)	-21%	\$ 30,981	\$ 30,669	\$ 31,441	\$ 32,236	\$ 33,056	\$ 33,900												

DRAFT

Code A Code B		Standard Contract 2%		1.05 Code C 1.02 Code D		Contract 3% Contract 4%		1.03 Code E 1.04 Code F		Contract 5% Adm. Est		1.05 Code G n/a Code H		Fuel/Energy Per Policy/Agree		1.07 Calc.								
2024 Budget		2024 Actual		Difference		% Δ		2025 Budget		Code		Rate		2026		2027		2028		2029		2030		
Function																								
Public Works / Roads																								
Contracted Services		\$	3,500	\$	472	\$	3,028	-							\$	2,500	\$	2,550	\$	2,601	\$	2,653	\$	2,706
Snow Removal \ Grading \ Sanding		\$	7,500	\$	5,445	\$	2,055	0%							\$	7,140	\$	7,283	\$	7,428	\$	7,577	\$	7,729
Street Sweeping		\$	1,500	\$	1,170	\$	330	0%							\$	2,000	\$	2,040	\$	2,081	\$	2,122	\$	2,165
Repairs \ Potholes\Crackfill		\$	3,000	\$	3,200	\$	(200)	-7%							\$	3,570	\$	3,641	\$	3,714	\$	3,789	\$	3,864
Supplies		\$	250	\$	-	\$	250	0%							\$	255	\$	260	\$	265	\$	271	\$	276
Signs		\$	300	\$	300	\$	300	0%							\$	306	\$	312	\$	318	\$	325	\$	331
Street Lights		\$	15,200	\$	15,600	\$	(400)	-3%							\$	15,960	\$	16,758	\$	17,596	\$	18,476	\$	19,399
Total		\$	31,250	\$	25,887	\$	5,363	17%							\$	31,731	\$	32,844	\$	34,004	\$	35,212	\$	36,471
Drainage																								
General Supplies		\$	-	\$	-	\$	-	-							\$	-	\$	-	\$	-	\$	-	\$	-
Drainage Study		\$	-	\$	-	\$	-	-							\$	-	\$	-	\$	-	\$	-	\$	-
Total		\$	-	\$	-	\$	-	-							\$	-	\$	-	\$	-	\$	-	\$	-
Lagoon / Sewer																								
Lagoon/Sewer Capital Maintenance		\$	-	\$	-	\$	-	-							\$	-	\$	-	\$	-	\$	-	\$	-
Lagoon/Sewer Operating		\$	-	\$	-	\$	-	-							\$	-	\$	-	\$	-	\$	-	\$	-
Total		\$	-	\$	-	\$	-	-							\$	-	\$	-	\$	-	\$	-	\$	-
Solid Waste Collection																								
Collection (Calahoo Waste)		\$	7,500	\$	8,132	\$	(632)	-8%							\$	8,736	\$	9,085	\$	9,449	\$	9,827	\$	10,220
Large Bin Clean Up (Every 2 Years)		\$	-	\$	-	\$	-	0%							\$	4,000	\$	-	\$	4,200	\$	-	\$	4,410
Waste Commission (Hwy 43)		\$	-	\$	-	\$	-	#DIV/0!							\$	1.02	\$	-	\$	-	\$	-	\$	-
Total		\$	7,500	\$	8,132	\$	(632)	-8%							\$	12,736	\$	9,085	\$	13,649	\$	9,827	\$	14,630
Municipal Planning																								
D.O. Contract		\$	4,800	\$	4,800	\$	-	0%							\$	10,407	\$	10,563	\$	10,721	\$	10,882	\$	11,000
D.O. Meetings \ Mileage		\$	500	\$	-	\$	500	100%							\$	-	\$	-	\$	-	\$	-	\$	-
Development Permits		\$	1,000	\$	2,004	\$	(1,004)	-100%							\$	-	\$	-	\$	-	\$	-	\$	-
Development Enforcement		\$	2,500	\$	1,847	\$	653	26%							\$	1,020	\$	1,040	\$	1,061	\$	1,082	\$	1,104
Municipal Planning		\$	-	\$	-	\$	-	#DIV/0!							\$	-	\$	-	\$	-	\$	-	\$	-
Safety Codes Admin		\$	2,071	\$	2,071	\$	-	0%							\$	2,163	\$	2,207	\$	2,251	\$	2,296	\$	2,342
Total		\$	10,871	\$	10,722	\$	149	1%							\$	13,590	\$	13,810	\$	14,033	\$	14,260	\$	14,446
Libraries																								
Library (VRL)		\$	319	\$	274	\$	45	14%							\$	349	\$	356	\$	363	\$	370	\$	378
Total		\$	319	\$	274	\$	45								\$	349	\$	356	\$	363	\$	370	\$	378
Family & Community Support Services																								
FCSS (Prov/Admin)		\$	4,583	\$	4,583	\$	-	0%							\$	4,675	\$	4,768	\$	4,864	\$	4,961	\$	5,060
FCSS (Vol Picnic/All-Net)		\$	-	\$	-	\$	-	#DIV/0!							\$	-	\$	-	\$	-	\$	-	\$	-
Total		\$	4,583	\$	4,583	\$	-								\$	4,675	\$	4,768	\$	4,864	\$	4,961	\$	5,060

DRAFT

Function		Code A		Standard		1.05 Code C		Contract 3%		1.03 Code E		1.05 Code G		Fuel/Energy		1.07							
		Code B	Code B	Contract 2%	Contract 2%	Code D	Code D	Contract 4%	Contract 4%	Code F	Code F	n/a Code H	n/a Code H	Per Policy/Agree	Per Policy/Agree	Calc.	Calc.						
2024 Budget		2024 Actual		Difference		% Δ		2025 Budget		Code		Rate		2026		2027		2028		2029		2030	
Recreation & Parks	Tree Removal	\$	5,000	\$	-	\$	5,000	100%	\$	4,103		1.05		4,308	\$	4,524	\$	4,750	\$	4,987	\$	5,237	
	Grass Cutting (Contract to 2026)	\$	31,065	\$	30,730	\$	335	1%	\$	32,000	A	1.05		33,600	\$	35,280	\$	37,044	\$	38,896	\$	40,841	
	Spring/Fall Cleanup (now inc. in above budget)/Brush Clear	\$	-	\$	-	\$	-	#DIV/0!	\$	-	A	1.05		-	\$	-	\$	-	\$	-	\$	-	
	Porta Potty (Jun-Oct)	\$	-	\$	-	\$	-	#DIV/0!	\$	-	A	1.05		-	\$	-	\$	-	\$	-	\$	-	
	Equip & Suppl (Fuel, String)	\$	500	\$	1,003	\$	(503)	-101%	\$	750	A	1.05		788	\$	827	\$	868	\$	912	\$	957	
	Weed Inspections	\$	250	\$	330	\$	(80)	-32%	\$	330	A	1.05		347	\$	364	\$	382	\$	401	\$	421	
	Lake Weed Cutting (LIAMS)	\$	6,600	\$	4,992	\$	1,608	24%	\$	6,400	A	1.05		6,720	\$	7,056	\$	7,409	\$	7,779	\$	8,168	
	East End Bus	\$	350	\$	375	\$	(25)	-7%	\$	375	F	1.05		394	\$	413	\$	434	\$	456	\$	479	
	Boat Launch	\$	-	\$	-	\$	-	#DIV/0!	\$	-	A	1.05		-	\$	-	\$	-	\$	-	\$	-	
	Flowering Rush	\$	-	\$	1,000	\$	(1,000)	#DIV/0!	\$	1,000	A	1.05		1,050	\$	1,103	\$	1,158	\$	1,216	\$	1,276	
Total		\$	43,765	\$	38,430	\$	5,335	12%	\$	44,958				\$	47,206	\$	49,566	\$	52,045	\$	54,647	\$	57,379
Services (126 Parcels)	Library (Local)(donation to Darwell Library)	\$	1,000	\$	1,000	\$	-	0%	\$	1,000	E	1.02		1,020	\$	1,040	\$	1,061	\$	1,082	\$	1,104	
	Recreation- LSA Contribution	\$	500	\$	500	\$	-	0%	\$	500	E	1.02		510	\$	520	\$	531	\$	541	\$	552	
	Fire Suppression Fees	\$	15,000	\$	15,590	\$	(590)	-4%	\$	15,400	E	1.05		16,170	\$	16,979	\$	17,827	\$	18,719	\$	19,655	
	Fire Incident Recovery	\$	-	\$	-	\$	-	#DIV/0!	\$	-				-	\$	-	\$	-	\$	-	\$	-	
	CPO and Enhanced Policing	\$	8,500	\$	6,968	\$	1,532	18%	\$	9,800	H		Enter Manually	9,996	\$	10,196	\$	10,400	\$	10,608	\$	10,820	
	Provincial Policing (collect remainder under reserve account - \$3,417 each year over 5 years)	\$	4,512	\$	4,512	\$	-	0%	\$	4,774	H		Enter Manually	6,600	\$	6,930	\$	7,277	\$	7,640	\$	8,022	
Planned Reserve Contributions	Emergency Management	\$	9,000	\$	8,724	\$	276	0%	\$	9,000	f	1.05		9,450	\$	9,923	\$	10,419	\$	10,940	\$	11,487	
	Total	\$	38,512	\$	37,294	\$	1,218	3%	\$	40,474				\$	43,746	\$	45,588	\$	47,515	\$	49,530	\$	51,639
	Sustainability Reserve (1/2 MSI-O)	\$	171	\$	-	\$	171	100%	\$	180	A	1.05		189	\$	198	\$	208	\$	219	\$	230	
	Tree Removal Reserve	\$	1,103	\$	-	\$	1,103	100%	\$	1,158	A	1.05		1,216	\$	1,277	\$	1,341	\$	1,408	\$	1,478	
	Snow Removal Reserve	\$	-	\$	-	\$	-	#DIV/0!	\$	-	A	1.05		-	\$	-	\$	-	\$	-	\$	-	
	Legal Reserve	\$	1,103	\$	-	\$	1,103	100%	\$	1,158	A	1.05		1,216	\$	1,277	\$	1,341	\$	1,408	\$	1,478	
	Election Reserve	\$	828	\$	-	\$	828	100%	\$	1,500	A	1.05		1,575	\$	1,654	\$	1,736	\$	1,823	\$	1,914	
	Large Bin Reserve	\$	1,323	\$	-	\$	1,323	100%	\$	1,389	A	1.05		1,458	\$	1,531	\$	1,500	\$	1,500	\$	1,500	
	Map Review Reserve	\$	500	\$	-	\$	500	100%	\$	525	A	1.05		551	\$	579	\$	608	\$	638	\$	670	
	Provincial Policing Reserve	\$	-	\$	-	\$	-	#DIV/0!	\$	-				-	\$	-	\$	-	\$	-	\$	-	
Amortization & Special Projects	Appeal Reserve	\$	1,000	\$	-	\$	1,000	100%	\$	1,050	A	1.05		1,103	\$	1,158	\$	1,216	\$	1,276	\$	1,340	
	Total	\$	6,028	\$	-	\$	6,028	100%	\$	6,960				\$	7,308	\$	7,673	\$	7,949	\$	8,272	\$	8,610
	Annual Amortization	\$	-	\$	53,666	\$	(53,666)	#DIV/0!	\$	-				-	\$	-	\$	-	\$	-	\$	-	
	Gain/Loss on Sale of TCA	\$	-	\$	835	\$	(835)	#DIV/0!	\$	-				-	\$	-	\$	-	\$	-	\$	-	
	Special Projects	\$	-	\$	-	\$	-	#DIV/0!	\$	8,500				-	\$	-	\$	-	\$	-	\$	-	
	Total	\$	-	\$	54,501	\$	(54,501)	#DIV/0!	\$	8,500				-	\$	-	\$	-	\$	-	\$	-	
	TOTAL	\$	284,973	\$	327,601	\$	11,873	1	\$	291,552				\$	298,098	\$	304,315	\$	319,032	\$	331,052	\$	341,629

Increase from Prior Year \$ 6,546 \$ 6,217 \$ 14,717 \$ 12,019 \$ 10,578

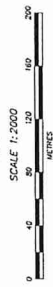
DRAFT

Function	Code A Code B		Standard Contract 2%	1.05 Code C 1.02 Code D	Contract 3% Contract 4%	1.03 Code E 1.04 Code F	Contract 5% Adm. Est	1.05 Code G n/a Code H	Fuel/Energy Per Policy/Agree	1.07 Calc.		
	2024 Budget	2024 Actual	Difference	% Δ	2025 Budget	Code	Rate	2026	2027	2028	2029	2030
(Operating Income – Projection Including 4-Year Forecast)												
Function	2024 Budget	2024 Actual	Difference		2025 Budget			2026	2027	2028	2029	2030
Income												
	Municipal Taxation Required to Balance Budget	\$ 221,831	\$ 221,831	\$ -	\$ 237,872			\$ 261,529	\$ 264,508	\$ 277,093	\$ 285,824	\$ 299,300
	Operating Grants (MSI-O & Canada Day, Firesmart)	\$ 12,284	\$ 1,284	\$ 11,000	\$ 12,284			\$ 11,784	\$ 11,784	\$ 11,784	\$ 11,784	\$ 11,784
	Bank/GIC Income	\$ 7,500	\$ 7,984	\$ (484)	\$ 5,500			\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Penalty Income	\$ 2,500	\$ 2,494	\$ 6	\$ 2,500			\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	Admin Income	\$ 15,121	\$ 16,287	\$ (1,166)	\$ 250			\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
	Bylaw\Fire Incident Recovery	\$ -	\$ 2,534	\$ (2,534)	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
	Utility Franchise Income	\$ 2,400	\$ -	\$ 2,400	\$ 2,500			\$ 2,520	\$ 2,646	\$ 2,778	\$ 2,917	\$ 3,063
	Public Works Income	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
	Planning & Development	\$ 2,500	\$ 5,906	\$ (3,406)	\$ 3,000			\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Parks & Recreation Grants (FCSS & Lake Weed Recovery)	\$ 9,577	\$ 8,500	\$ 1,077	\$ 9,565	\$ 9,565			\$ 9,565	\$ 14,577	\$ 14,577	\$ 14,577	\$ 14,577
Reserves (sp proj)	\$ 11,260	\$ -	\$ 11,260	\$ 18,081	\$ 18,081			\$ 2,000	\$ -	\$ 2,100	\$ 5,250	\$ 2,205
Deferred Revenue	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 284,973	\$ 266,820	\$ 18,153	\$ 291,552	\$ 291,552			\$ 298,098	\$ 304,315	\$ 319,032	\$ 331,052	\$ 341,629

SUMMER VILLAGE OF SOUTH VIEW

DAVID B. HIGGINS ALS CLS

2017

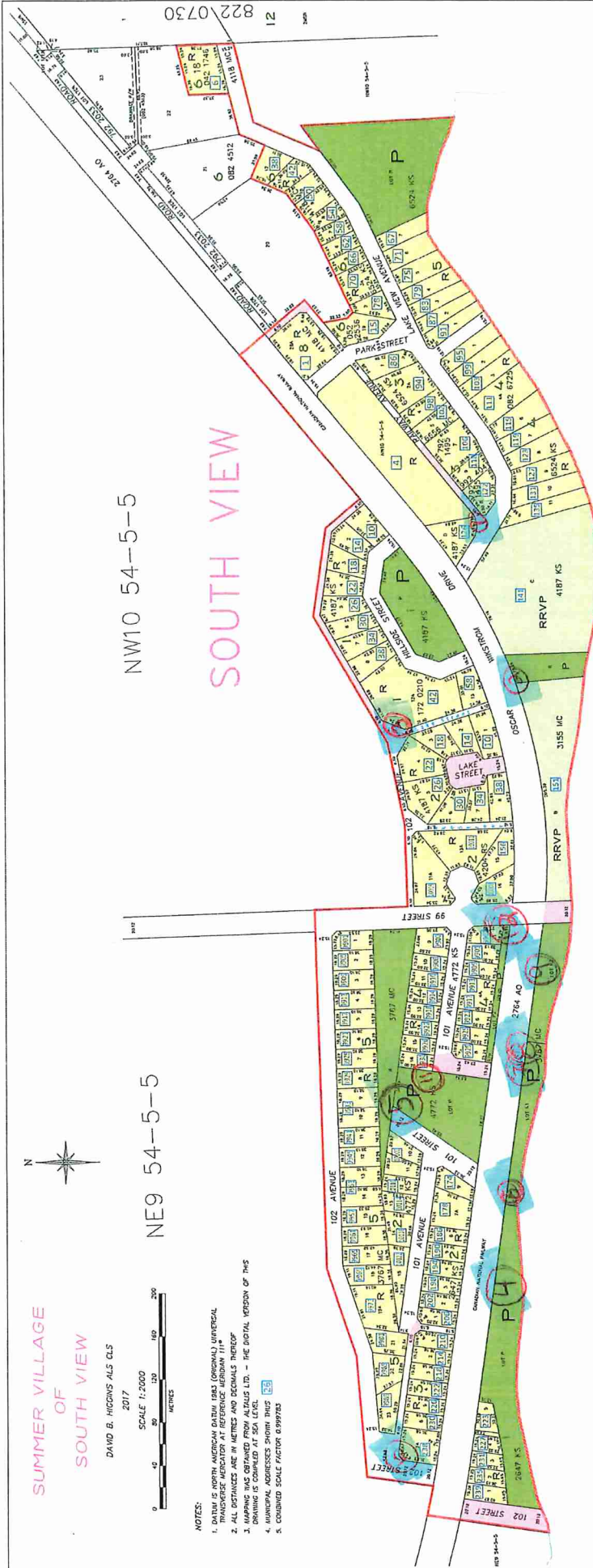


- NOTES:
1. DATUM IS NORTH AMERICAN DATUM 1983 (ORIGINAL) UNIVERSAL TRANSVERSE MERCATOR AT REFERENCE MERIDIAN 111°
 2. ALL DISTANCES ARE IN METRES AND DECIMALS THEREOF
 3. DRAWING IS CROWNED BY THE DIGITAL VERSION OF THIS DRAWING IS CROWNED BY THE DIGITAL VERSION OF THIS
 4. MUNICIPAL ADDRESSES SHOWN THIS
 5. COORDINATE SCALE FACTOR 0.999783

NE9 54-5-5

NW10 54-5-5

SOUTH VIEW



LAND USE LEGEND:

- [R] RESIDENTIAL RI
- [P] PARK
- [RRVP] RESIDENTIAL R. V. PARK (RRVP)
- [U] UNDEVELOPED ROAD WAY

ISLE LAKE

NAVLAND GEOMATICS INC.
10722 - 18TH STREET, EDMONTON, ALBERTA
PHONE NO. 780-465-1112 FAX NO. 780-465-1240
FILE NO. 2871/17 SINC NO. 2871-172002



16

CHIEF ADMINISTRATIVE OFFICER'S REPORT

June 17, 2025

1. Active Motions and Things to Do

This list was developed so that Council can track the status of motions that have been made and so that Council understands administration's current workload. The list has been backdated to January 2025. Active motions made before then have not been recorded below.

ADMINISTRATION

ACP Grant Application

029-2025 MOVED by Mayor Benford that the core asset condition assessment and plans of survey quotes be accepted for information and further that administration follow up on an Alberta Community Partnership Grant application for an asset condition assessment, asset management plan, and GIS system, as discussed.

Mar 11 25 Regional Partners have been identified and MPE Engineering is in the process of drafting this grant application for us. This is related to motion 005-2025.

2025 FCSS

025-2025 MOVED by Councillor Richardson that the 2025 Family and Community Support Services (FCSS) funding be allocated as follows:

- All-Net - \$600
- Darwell Library - \$500
- East End Bus - \$375
- FireSmart / Public Safety / Emergency Management Day and Volunteer Appreciation - \$1800
- Unallocated - \$849.10

Feb 19 25 Cheques have been sent as motioned. Unallocated funds will be brought back to a future meeting.

New Councillor Orientation

050-2025 MOVED by Mayor Benford that the timeline for Part 2 of the Councillor Orientation, as required by section 201.1(1) of the Municipal Government Act RSA 2000 C M-26, be extended until September 30, 2025, as allowed by section 201.1(2).

Jun 11 25 Part 1 of the Orientation will take place at the beginning of the Organizational Meeting, date to be determined. Part 2 has been scheduled for September 15.

MCCAC Climate Resilience Capacity Building Program

083-2025 MOVED by Mayor Benford that Council approve CAO Duncan's participation in the Climate Resilience Capacity Building Program – Collaborative Learning Stream through the Municipal Climate Change Action Center and further that the Letter of Commitment be signed and its execution authorized.

Jun 11 25 Angela has been attending the sessions and working on a draft business case as part of the program.

51



CHIEF ADMINISTRATIVE OFFICER'S REPORT

June 17, 2025

COUNCIL

Fire Bylaw

- 024-2025 MOVED by Councillor Richardson that Patriot Law be retained to rewrite the Fire Services Bylaw, using the current Bylaw 246-2024 as a basis for the new bylaw.
- 045-2025 MOVED by Mayor Benford that the draft fire bylaw be accepted for information and FURTHER that changes be sent back to Patriot Law for review and action.
- Jun 11 25 The Bylaw has been sent to Patriot Law for revisions. If the revised bylaw is available at meeting time it can be added to the agenda.

Intermunicipal Collaboration Framework

- 046-2025 MOVED by Deputy Mayor Ward that the deadline to review the Intermunicipal Collaboration Framework Agreement between the Summer Village of South View and Lac Ste Anne County be extended to March 31, 2027, as permitted by Ministerial Order MSD:024-23 and FURTHER that Council requests to start discussions following the 2025 municipal election.

Privacy Legislation

- 049-2025 MOVED by Mayor Benford that the Summer Village of South View partner with the Summer Village of Nakamun Park to engage legal counsel to investigate and prepare the requirements for compliance with the new privacy legislation, Access to Information Act (AIA) and Protection of Privacy Act (POPA), including a comprehensive Privacy Management Plan.

Land Use Bylaw Review

- 052-2025 MOVED by Councillor Richardson that administration continue with the drafting and review of the Land Use Bylaw and Public Engagement Plan for Council's review, with the public engagement to commence after the 2025 Municipal Election.
- Jun 11 25 This will be picked back up after the election.

CAO and Designated Officer Bylaw

- 067-2025 MOVED by Mayor Benford that Bylaw 253-2025, CAO and Designated Officers Bylaw, be given third and final reading as presented.
- Apr 15 25 This Bylaw has been signed and filed.

Council Procedural Bylaw

- 071-2025 MOVED by Mayor Benford that Bylaw 254-2025, Council Procedural Bylaw, be given third and final reading as presented.
- Apr 15 25 This Bylaw has been signed and filed.

2025 Tax Rate Bylaw



CHIEF ADMINISTRATIVE OFFICER'S REPORT

June 17, 2025

- 076-2025 MOVED by Mayor Benford that Bylaw 255-2025, 2025 Tax Rate Bylaw, be given third and final reading as presented.
- Apr 16 25 This Bylaw has been signed and filed.

PUBLIC WORKS

2025 Public Works Projects

- 005-2025 MOVED by Councillor Richardson that 2025 capital projects proceed as follows:
- Request quotes for a core asset condition assessment, as outlined in the November 21, 2024 letter from Municipal Affairs regarding capital grant restrictions,
 - request quotes for a plan of survey for the boat launch to mark the areas indicated on the Summer Village's Departmental License of Occupation,
 - Request quotes for a survey, with pins, to mark the Village Boundary, for the purpose of potentially establishing a fire break,
 - Follow up with Lac Ste Anne County regarding the potential cost share on the East Access Road, located within Lac Ste Anne County,
 - Request further information, including routing and costs, from the Darwell Lagoon Commission regarding the sewer transmission lines,
- FURTHER that Council will further discuss the 2025 signage project and provide direction at a later date.
- Apr 16 25 Motion 029-2025 directs administration to work with regional partners on an ACP grant application for an Asset Condition Assessment and GIS mapping. This has been moved to Administration.
- Apr 16 25 Quotes for a plan of survey were previously provided to Council, Council did not move forward with them, as of yet.
- Apr 29 25 A mail out for the Darwell Phase A line was sent to Residents April 29 regarding the proposed sewer system and upcoming tank inspections.
- June 11 25 A quote and proof have been requested from the same company that did the sign for Silver Sands. This is included on this month's agenda, as I should have the quote and proof available by meeting time.
- Jun 11 25 EAST ACCESS ROAD – numerous emails have been sent to LSAC regarding the East Access Road, with no response. On June 3, Angela had a discussion with Greg Edwards, LSAC, who said that they concerned about the pricing of the quotes that they received for work and are looking to scale back the project to keep it affordable. They are in the process of seeing if they can identify any culverts that may be under the road that could be used to improve drainage. Generally, they are looking to do another temporary fix and have verbally advised administration that we should plan to fix this road every 4 to 5 years. During the discussion, Mr. Edwards said that he would have a follow-up email outlining costs, project scope, and proposed cost share to me by the end of the week (June 6). As of June 11, 2025 no follow-up email has been received. If a response is available at meeting time, it can be added to the agenda.



CHIEF ADMINISTRATIVE OFFICER'S REPORT

June 17, 2025

Boat Launch

082-2025 MOVED by Deputy Mayor Ward that the discussion regarding the boat launch be accepted for information and FURTHER that administration look into the inconsistency between the 2017 boat launch extension and the 2021 Departmental License of Occupation.

Jun 11 25 A briefing note has been drafted and included on this agenda.

Gravel Purchase for OWD

087-2025 MOVED by Mayor Benford that 2 to 3 loads of gravel be purchased and placed at the Southwest end of Oscar Wikstrom Drive.

Jun 11 25 Council said that they wanted to gather quotes and complete this work. Administration is unaware of the status.

Lake View Avenue Turnaround

088-2025 MOVED Mayor Benford that the Council reports be accepted for information and FURTHER that the turnaround at the end of Lake View Avenue be added to a future meeting agenda.

2. Administration Meetings and Other Engagements

- i) Municipal Affairs Training Courses
 - a. April 11, 2025 – Municipal Grants
- ii) Bill 50 – Municipal Affairs Statutes Amendments Act, 2025. Additional notes regard Bill 50 can be found behind this report.
 - a. April 15, 2025 – ABmunis webinar for CAO's
 - b. April 16, 2025 – Townhall meeting with Minister McIver
 - c. April 24, 2025 – ABmunis webinar
- iii) ABmunis Sustainability and Environment Committee. The S & E committee is currently focused on proposed changes to the Water Act, as well as proposed changes to regulations for sewage lagoons. Notably, proposed changes to the Water Act include the removal of the requirement for approvals to restore riparian areas. Additionally, proposed changes to lagoon regulations will make it easier for lagoon managers to install mechanical treatment to polish lagoon water so that it can be sold and reused without losing their status as a lagoon.
 - a. May 2, 2025
 - b. June 3, 2025 – Supplemental meeting.
- iv) May 5, 2025 – Occupational Health and Safety completed a site visit, at the Wildwillow Office, for the Summer Village of South View. The report has been included, for Council information. According to the OH&S officer, Adetokunbo Taiwo, OH&S is conducting routine inspections to verify legislative compliance in smaller municipalities. Although no orders were received, it has been strongly recommended that we review and implement actions and policies outlined in the 127 page "Occupational Health and Safety Starter Kit".
- v) May 20, 2025 – Mayor Benford and I met with Tracy With with the GCCA (German Camp). A tenant organization has been formed, the German Canadian Recreational Society, Tracy



CHIEF ADMINISTRATIVE OFFICER'S REPORT

June 17, 2025

is the president. They are looking into options to repair their shoreline 'wall', as it is deteriorating and have said they will keep us informed. They are also hosting a Canada Day celebration on June 28 and have invited the South View community.

3. Reports and Other Items

- i) Council Codes of Conduct – With the Royal Assent and Proclamation of Bill 50, Councillor Codes of Conduct have been automatically repealed. Additionally, sections of any other policy or bylaw that attempts to regulate Council behavior are no longer in effect. Councillors are still expected to behave respectfully and with due consideration to the office they hold. The Code of Conduct Bylaw has been removed from the website.
- ii) Dirt Bike Complaints – A number of complaints regarding dirt bikes and OHVs have been received by Administration. Callers have been advised to call it in to the RCMP and the CPO number as it is happening and both the RCMP and CPOs have been asked to patrol for this.
- iii) Tar/Oil Spill – On May 20 Border Paving was in the community doing our annual crack filling. While passing Hillside Park, their tank blew and sent oil and tar all over the road and into the park. Border Paving dug up the contaminated soil and ground and cleaned up the area. Bugs laid additional grass seed and repaired the fence. All Summer Village costs associated with this clean up have been invoiced back to Border Paving.
- iv) Crack Sealing – Crack sealing was delayed as a result of the tar/oil spill. The crack sealing was completed the week of June 9, 2025.
- v) 2025 Annual Playground Audit – This audit was completed on June 4, 2025. The report is enclosed for Council's information. Two deficiencies were noted in the report. Weed growth in the pea gravel and the pea gravel needs to be redistributed. Bugs Lawn care will remove the weeds and redistribute the gravel.
- vi) 2025 Annual Audit Results: Assessment Year 2024 – Attached is the noted report from the Government of Alberta showing that the regulated assessment quality standards have been met.
- vii) Medical Call (Fire Rescue International) – On April 24, 2025 FRI (Alberta Beach Fire Department) was paged to a priority 6 medical call in the Summer Village. While on route the priority changed to a 3 and Fri was stood down. There is no charge for this call.
- viii) Dogs at Large – Council has mentioned to me that there is an ongoing issue with dogs at large in the community. Both the RCMP and CPO have been advised of the issue and asked to do follow-up with residents and visitors as appropriate.

Encl: April 25, 2025 email regarding Bill 50
OH&S Site Visit Report
2025 Annual Playground Audit Report.

From: Wildwillow Enterprises <angela@wildwillowenterprises.com>
Sent: April 25, 2025 2:38 PM
To: wendy wildwillowenterprises.com; Dwight Moskalyk; Summer Village Office; West Cove Admin; tori wildwillowenterprises.com; reception wildwillowenterprises.com
Cc: svsouthview@outlook.com
Subject: Bill 50 - Summary of relevant info

Hello all,

I have attended all 3 of the webinars hosted by the GoA and/or ABmunis regarding Bill 50. Below is a summary of relevant info and impacts, for those who haven't been following along.

Councillor Codes of Conduct

- All codes of conduct and any resolutions related to Councillor behaviors will be automatically repealed by this Bill. There will be no option for Councils to regulate councillor behavior in any way.
- The province will implement their Council guidelines and meeting standards (including mandatory meeting procedures) and will look at establishing a municipal ombudsman or ethics commissioner. I am not sure what that will mean regarding current municipal integrity commissioners. I guess it makes them obsolete? The province will not commence engagement on next steps until after the Bill is passed, leaving a window where there will be no accountability mechanisms. When asked why not wait until a replacement for Codes has been developed to proclaim this part of the legislation, Minister McIver said that it is because there are currently no cases before the courts and that they can't change or proclaim legislation when there are relevant cases before the courts.
- New guidelines will only address in-meeting conduct. There will be no way for councillors to be held accountable for conduct outside of council meetings.

Accountability of the Chief Administrative Officer

- A majority of the WHOLE council will be required to appoint, suspend, or dismiss a CAO.
- Use of Natural Person Powers outside of anything that had been previously approved by Council via budget or motion must be reported to Council within 72 hours.
- Updated rules regarding the duty to provide information to a councillor. Requested information must be provided as soon as practicable. CAOs can refuse to provide information under a narrow set of circumstances. There is nothing that can be done should a councillor have an overwhelming number of information requests.
- All information provided to one councillor must be shared with all within 72 hours, this includes verbal conversations.

Public Interest and Policy of Government

- There will be the ability for regulations to be made that define "public interest" and "policy of government" - this is in relation to legislation previously passed that allows the province to overturn municipal decisions that go against these things.

LAEA

- Candidates can now withdraw within 24 hrs (48 for SVs) even if that means that there aren't enough nominations. It has been flagged that the LAEA requires acclamations to be announced immediately after the close of nomination day.

ICF's

- Minister McIver says that these changes are to address concerns brought forward by municipalities and the courts. The reason they are happening now is that there are currently no cases before the courts.
- New definitions have been added for clarity
- Mandatory services that must be included are transportation, water and wastewater, solid waste, emergency services, recreation. Non mandatory services can only be included if both parties agree and cannot be subject to arbitration.
- Third party services (which include libraries) are expressly prohibited from being included.
- Capital costs for a new facility can only be included in an ICF if all municipalities have participated in the design and decision to construct the facility. This requires a prior agreement detailing the nature of participation by each municipality.
- Refined and clarifies rules around arbitration.

Municipalities will have 6 months from the date of proclamation to update their bylaws to reflect these changes.

I think that about covers it,

Angela

Contact Report

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name:

SUMMER VILLAGE OF SOUTHVIEW operating as
SUMMER VILLAGE OF SOUTHVIEW

Employer Representative/Title:

Angela Duncan / Chief Administrative Officer

Work Site Party Name Provided:

Summer Village of SouthView

Phone Number:

(780) 967-0271

Work Site Address:

2317 TWP RD 545, ONOWAY, ALBERTA, T0E1V0

Email Address:

svsouthview@outlook.com

Site Name / Description:

Administrative Office

Completed By:

Adetokunbo Taiwo

Contact Activities

Item	Details	Date
Publications Delivered	Publication delivered by email. Catalogue Number BP035 Document Title Occupational Health and Safety Starter Kit	May 05, 2025
Inspection	On Monday May 5, 2025 OHS office conducted an inspection with the Chief administrative Officer of Summer Village of South View at their administrative office location 2317 Township Road 545 Onoway, AB based on the initiative developed by Alberta OHS. C.A.O mentioned the below about activities and functions of The Summer Village of South View "Summer Village". - The C.A.O has been contracted to oversee all administrative functions, hire contractors for public works and community peace for the municipality (mainly the C.A.O is to perform all functions under the Municipal Government Act): - The "Summer Village of South View does not have a public works department; - Contractors are hired to conduct public work services on an as needs basis year round; - The Summer Village of South View has no direct employee; - The Summer Village of South View has 125 lots at this time; - OHS officer explained legislative requirements of work site parties within the Alberta OHS Legislation to the C.A.O.	May 05, 2025

This Contact Report was delivered electronically to: Angela Duncan on May 05, 2025

Issued by Occupational Health and Safety

The Alberta Occupational Health and Safety Act requires that orders issued be brought to the attention of all affected workers at the work site as soon as the orders have been received, and posted for so long as the orders remain in effect.

Section 45 of the Occupational Health and Safety Act allows for orders and some decisions to be appealed. Visit Occupational Health and Safety or call 1-866-415-8690 for more information. The initiation of an appeal does not suspend the order or decision unless a stay is granted. Requests for an appeal must be initiated within 30 days of the initial date of service.

Government of Alberta is committed to ensuring that the OHS Code is regularly reviewed and updated to address health and safety in modern workplaces. For more information on the OHS Code updates, visit alberta.ca/ohs-code-review.aspx or email sfhwimploffice@gov.ab.ca.

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: www.alberta.ca/alberta-kings-printer.aspx

Jaymad Contracting Inc.
Comp 18 Site 111 RR1 Alberta Beach, Ab
780-924-2377



June 4, 2025

Council/ Administration
S.V. Southview

Dear Council/ Administration,

The inspection and report was completed by Jason Madge CPSI (Canadian Playground Safety Inspector) on June 4, 2025 at the playground located on Oscar Wickstrom Dr.

The CAN/CSA-Z614-14 standards were used to evaluate the safety of your playground and it's play equipment.

The hazards and non-compliant items will be identified in this letter and will indicate which classification each item falls under.

Playground hazards are classified into three categories:

Class A- a condition that has the potential to cause a life-threatening injury, or the permanent loss of a body part.

Class B- a condition that has the potential to cause serious injury, or temporary disability.

Class C- a condition that has the potential to cause a minor injury, or does not Comply with the CSA standard.



60

S.V Southview
Annual Playground Audit
June 4, 2025



June 4, 2025

Playground Overview

We inspected one park located in your community today. There were no major issues at the time of inspection. You are doing an outstanding job of maintaining a safe playground for your community.

The inspection of the park revealed that the protective surfacing (pea gravel) requires minimal work. Periodic redistributing the material will ensure adequate protection of the users. The average is approximately 16" which is above the minimum standard of 12". 75% of all playground injuries are a result of falling off the playground equipment and striking the surface below. This is why the surface has to be as resilient as possible. Both also had some growth of weeds and accumulation of leaves which should be removed.

There were records of previous inspections at the time of this inspection. 25% of injuries occur from not being inspected and maintained.

There were age-appropriate stickers placed at either park (required by CSA), and there was signage stating who and where to contact with concerns or questions. Age specific signage is important as different age groups have different abilities. Playground age groups are 1.5- 5yrs 5- 12yrs. What is perfectly safe for an 8yr old could be potentially dangerous to a 3yr old.



- 1) The weeds growing in the protective surfacing will need to be removed before they rapidly spread, resulting in inadequate protection. As per standard 10.4.5

Class B



- 2) Protective surfacing on the main structure requires some attention to redistribute to meet the minimum levels set by the manufacturer. As per standard 10.4.4

Class B



June 4, 2025

Summary and Conclusion

Overall your parks are in good shape, but you do however require some immediate attention to those items identified in the inspection to prevent injury. It is suggested that you maintain regularly scheduled maintenance and inspections.

If you have any questions in regard to this report please feel free to contact us.

Sincerely,

Jason Madge CPSI



June 4, 2025

Disclaimer

The information contained in this playground safety audit is considered to be a true and accurate recording of the conditions found on these two sites at the time of our visit. Jaymad Contracting Inc. assumes no liability for any incidents that may arise from the application of any of the afore mentioned recommendations. This playground safety audit has been done at your request, with the sole intention of making your playground and it's play equipment safer.

It is recommended that you repair the class A hazards in this report and checklist **ASAP!** Any class B hazards should be repaired by the next scheduled maintenance visit of your crews. The class C hazards and CSA non-compliant items are usually minor and could wait until budget permits.

After the class A&B hazards are corrected a re-inspection should be completed. This shows due diligence on your part, and unless these repairs are performed by someone familiar with playgrounds they often make things worse as stats have shown.

Thank you for giving Jaymad Contracting Inc. the opportunity to help you make your playgrounds safer



This page left blank intentionally.



svsouthview@outlook.com

From: ASSETmail@gov.ab.ca
Sent: June 2, 2025 1:26 PM
To: Angela Duncan
Subject: ASSET - 2024 Annual Audit for the Summer Village of South View
Attachments: audit_munc_notice.rtf

An auditor has audited the 2024 annual return that was declared by the appointed assessor.

Annual Audit Stage 2 is complete for the Summer Village of South View (0288).

Attached is the Annual Audit Results report that is produced following an audit of the annual return.



Summer Village of South View Code: 0288 Assessment Year: 2024
2025 Annual Audit Results

Actual Use Group Description	Value Range Strata	NBR of IOV Used	COD	COD Quality Standards Results	COD Audit Flag	Median Quality Assessment Ratio	Median Quality Standards Results
Single Family Dwellings	VQ1-4	10	7.800	Meets	Small sample	1.000	Meets
Vacant Commercial	VQ1-4	0		Inferred	Inadequate	1.000	Inferred
Vacant Residential	VQ1-4	3	11.700	NA	Inadequate	0.985	Meets

Calculated Residential Assessment Level	Calculated Non-Residential Assessment Level
0.999	0.000

COD NOTES: The Coefficient of Dispersion (COD) Standard
Property containing 1, 2 or 3 dwelling units is 0 - 15.0. All other property is 0 - 20.0
If the number of IOV used was less than 5 then results = 'NA'. If the number of IOV used was 0 then results = 'Inferred'

MEDIAN NOTES: The standard for Median Assessment Ratio for all property is 0.950 - 1.050.
If the number of IOV used was 0 then results = 'Inferred'

Summer Village of South View Code: 0288 Assessment Year: 2024
2025 Annual Audit Results

Assessment Year & Asmnt Year Loads

Auditor's Statement	
June 2, 2025	
The regulated assessment quality standards have been met and the assessment levels calculated by ASSET will be used in the equalized assessment calculation.	
Auditor's Comment	

The annual audit ratio study is used to infer statistically if each ratio study stratum of the municipality's reported market value based assessments meets the regulated provincial quality standards. Annual audit ratio study results that meet the quality standards should not be taken as evidence that each of the municipality's market value based assessments meet the provincial market value standard.