

# Policy Statements

## SAN PATRICIO COUNTY GCD

### CODE OF ETHICS:

The board of directors and all employees will conduct themselves in a manner that is customary for government employees.

### TRAVEL EXPENDITURES:

The board members and all employees will be reimbursed for actual travel expenses that are presented to the board with receipts as funds are available.

### DISTRICT INVESTMENTS:

The collector of revenues will deposit the amount collected to the appropriate account as requested by the board. The manager may move funds from the savings account to the regular account and CD's as necessary.

### PROFESSIONAL SERVICES:

The board will select, monitor, review, and evaluate professional services procurement according to State statute.

### MANAGEMENT OF INFORMATION:

The board will serve as the finance committee that is responsible for the budget process and conducting yearly audits. The committee will meet as needed.

### UNIFORM REPORTING REQUIREMENTS:

The manager will provide the board with the financial statements that the board requests at each meeting. The board shall require an annual audit that conforms to government accounting standards.