

**I. PURPOSE**

The purpose of this policy is to recognize the importance of the role of the Executive Director and the overall responsibility of that position within NWSISD.

**II. GENERAL STATEMENT OF POLICY**

The school board shall employ an Executive Director who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of NWSISD.

**III. GENERAL RESPONSIBILITIES**

- A. The Executive Director is responsible for the management of the NWSISD's programs and activities, the administration of all NWSISD policies, and is directly accountable to the school board.
- B. The Executive Director may delegate responsibilities to other NWSISD personnel, but shall continue to be accountable for actions taken under such delegation.
- C. Where responsibilities are not specifically prescribed, nor school board policy applicable, the Executive Director shall use personal and professional judgment, subject to review by the school board.

**Legal References:** Minn. Stat. §123B.143 (Superintendent)

**Cross References:** NWSISD Policy 304 (Executive Director Contract, Duties and Evaluation)  
MSBA Service Manual Chapter 5, School Board-Staff Relationships

*Adopted: September 18, 2002*