

GARNETT PUBLIC LIBRARY BOARD

Meeting Minutes

Tuesday, June 5th, 2018

Present: Steve Markham, Betts Abraham, Jennifer Sibley, Linda Huettenmueller, Carrie Rulon, Sandra Moffatt, Mike Hermann. Also present: Andrea Sobba, Library Director.

I. Secretary's Report - The minutes from April and May were available for review (Huettenmueller/Moffatt).

II. Treasurer's Report- Current statements were not yet available from the bank for the Gifts & Memorials account and SEK State Aid account but check registers for both accounts were available for review. The G&M account earned \$1.12 in interest during April. A financial statement was available from the City of Garnett that reflects the new line item format. Andrea had a few questions but felt the 2019 library budget could be adjusted to better match the City's new budget categories.

III. Payment of bills was approved (Moffatt/Sibley).

IV. Librarian Sobba presented her report. Circulation remains down despite the goal to increase. The number of patrons visiting the library is also lower but May is historically a slower month.

V. Minutes from the Walker Art Committee were not available.

VI. A lawn & garden tour will be held Saturday, 6/9/18 from 10AM -12PM. The tour features the gardens of George & Sharon Flinn, Gary McKinzie, and Butch & Sharon Rocker. Tickets are \$5.00 at the library. The FOL annual ice cream social will be held Thursday, June 21<sup>st</sup> at 7PM at the Depot. As always, the community band will provide the music. In the event of rain, the social will move to the fire station.

VII. A. Sharon's retirement party was well-attended and well-received! Her family, coworkers, library patrons, and friends turned out in appreciation of her many contributions over the years.

B. The library will officially switch to Vyve on Friday, June 29<sup>th</sup>. Andrea has requested the SEKLS tech person be on hand to streamline the transition.

C. The final library budget for 2019 was presented. Salaries were increased by 3%. Library Furniture was increased to allow for a possible SEKLS matching grant to update the magazine and office areas. Program funds were increased to cover the expense of an author visit. Water funds were increased due to the recently doubled water rates. These increases were offset by savings in the following areas: Property & Liability Insurance, Telephone, & Internet. The Board approved the budget pending review by the city manager (Rulon/Sibley) and agreed to an additional meeting if necessary.

D. The summer reading program for pre-K through 8<sup>th</sup> grade youth enrolled 107 participants on the first day. Over 700 books were checked out in one day! Upcoming events being planned in conjunction with the SRP include: a formal tea party to be held Saturday, 6/23/18 at 10AM at the Chambers Players Theater; a Harry Potter-themed party; and a teen scene *Night at the {History} Museum* in late July.

E. Andrea is still trying to connect with rail-trail manager Trent Mccown for approval of a local storywalk to be funded by a dream grant through the regional library system.

VIII. A. Upcoming library events include *Caffeine & Colors* and the book discussion group.

B. No staff vacations or meetings are currently scheduled for June.

C. The next meeting will be held Monday, 7/2/18 at 5:30 PM.

The meeting was adjourned (Huettenmueller/Sibley)

Submitted by Jennifer Sibley, Secretary