

1 **Rockford Town Council Regular Meeting and Public Hearing**
2 **November 20, 2024, 7pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.
7

8 Mayor Roecks opened the Public Hearing stating that the purpose of the hearing was to take input on the
9 2025 Final Budget. There was no public comment. The hearing closed at 7:02pm.

10 Ms. Roecks called the regular meeting to order with the Pledge of Allegiance.
11

12 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim
13 Fricke, Micki Harnois, Walt Whitman and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works'
14 Dave Thompson were also in attendance.
15

16 **Mr. Fricke made a motion to approve the amended agenda. Mr. Stevenson seconded the motion.**
17 **Motion carried.**
18

19 **Mr. Stevenson made a motion to approve the minutes from the 11/06/2024 meeting. Mr. Fricke**
20 **seconded the motion. Motion carried.**
21

22
23 ANNOUNCEMENTS

- 24 - Town Hall will be closed 11/28 and 11/29
 - 25 - 2024 Budget Amendments Public Hearing 12/04 at 7pm
 - 26 - McIntosh Grange will be hosting a Christmas party on 12/12
- 27

28 COUNCIL REPORTS

29 Ms. Harnois said that her term is up with the Spokane Regional Transportation Council. She will email the
30 mayors of the five North Palouse towns to ask them for a nomination for another term.
31

32 COMMISSION

33 320 S River Street

34 Gregg Tenner, Planning Commission President, said that Resident Lee Bauder intends to apply for a rezone
35 on his property, instead of a Conditional Use Permit as previously decided. There was discussion amongst
36 Council regarding the purpose and probability of a rezone. Mrs. Johnson will send him the required
37 information to apply for a rezone and when he completes it, he can submit it to the Planning Commission for
38 a recommendation to Council.
39

40 COMMITTEE REPORTS

41 Committee Updates

42 Council reviewed the list of existing committees and made edits to the 2025 Committee List.
43

44 PUBLIC COMMENT

- 45 - Gregg Tenner attended a Housing and Community Development meeting and said that CDBG
46 grants applications are open. Since Rockford does not qualify for a CDBG grant, the suggestion of
47 an Income Survey was discussed again. Ms. Roecks suggested that Jennie Hagen, Deputy Clerk,
48 look to see if there is any funding available for this type of project.
49

50 ORDINANCES/RESOLUTIONS

51 None
52

53 OLD BUSINESS

54 Mr. Stevenson would like to create a policy that would require any new infrastructure being installed on
55 Town rights-of-way to be done so by a contractor from a Town approved list. Mr. Thompson will reach out to
56 the Public Works Director in Fairfield, as they have a similar policy.

57
58 NEW BUSINESS

59 Utility Easement 239 N First Street

60 Mr. Stevenson said he would like to dedicate the portion of First Street that runs through his property to the
61 town. In return, instead of payment, he would like access to the backhoe to clean up the area. Council
62 agreed to this, and Mrs. Johnson will get the process going with RFK Surveying.

63
64 309 S First Street – Building Permit

65 The owner of this residence has applied for permits to build a garage and a fence.

66
67 Fire Station Contract

68 **Ms. Harnois made a motion to approve the 2025 Fire Station Contract. Mr. Walt seconded the motion.**
69 **Motion carried.**

70
71 Spokane County ARP Agreement

72 **Mr. Whitman made a motion to approve the amendment to Agreement 22ARP1191 with Spokane**
73 **County. Mr. Fricke seconded the motion. Motion carried.**

74
75 Traffic Signs

76 Council made the decision to install “local traffic” or “no trucks” signs on Pacific, Pine and River Streets to
77 protect the new infrastructure.

78
79 STAFF REPORTS

80 Public Works

- 81 - Mr. Thompson said that the plow has been installed on the new service truck, as well as a fuel
- 82 pump. The grader is ready for snow, as well.
- 83 - The sewer project on North Street is almost complete.
- 84 - Mr. Marcalus has been busy packing several meters this week.

85 Clerk/Treasurer

- 86 - During the budget review, Ms. Roecks asked what the Real Estate Excise Tax revenue is used for.
- 87 Mrs. Johnson said mostly Capital Projects. Mr. Whitman asked for clarification on several line items.

88
89 PUBLIC COMMENT

- 90 - None

91
92 APPROVE CHECKS

93 **Mr. Stevenson made a motion to approve checks 18761-18775 for a total of \$97,563.81. Mr. Whitman**
94 **seconded the motion. Motion carried.**

95
96 **Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion**
97 **carried.**

98
99 Meeting was adjourned at 8:20pm.

100
101
102
103
104

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor