

Minutes of the Monthly Meetings of the
Board of Commissioners of the
Dania Beach Housing Authority
1101 West Dania Beach Blvd, Ste 100
Dania Beach, FL 33004
Via Teleconference
COVID -19
May 26th, July 13th & August 20th, 2020 at 5:00 p.m.

Due to COVID-19, the last three board meetings have been via teleconference. Due to the pandemic, business was limited to emergency items. Attendance is not being published due the lack of recording and because some members needed to be absent due to the virus. The following is a summary of the items discussed and voted upon at these three meetings. Please note, all three meetings met quorum requirements.

May 26th, 2020 Emergency Meeting:

Resolution 2020-549 providing approval for the purchase of land and mortgage approval for Saratoga III was discussed in preparation of the upcoming closing which has now been delayed to the fall due to COVID-19. The resolution approving the Executive Director and Chair to execute any documents for the purchase was approved unanimously.

Resolution 2020-550 for Utility Allowances was discussed. Staff completed a survey of utility companies and adjusted the utility allowance schedule in accordance with today's costs as provided by the utility companies. The schedule was presented to the Board and the resolution passed unanimously.

July 13th, 2020 Regular Board Meeting:

The Executive Director discussed the delay in the purchase of property for Saratoga III, the Stabilization of Saratoga I & II, the DBHA Office move, and the Deerfield Beach Housing Authority contract for services with Dania Beach Housing Authority.

Under new business, the Executive Director provided an update of HUD COVID-19 expenses and included capital expenses for funds to be used for including office security camera system, Web site, and backup server. COVID-19 funds can be used for capital and now regular expenses. Total of these projects is approximately \$25,000.

Resolution 2020-552 regarding Team Bonuses was discussed. The Board approved \$3500 for team bonuses due to the team completing the office move without using a moving company saving over \$6,000 to the agency.

Resolution 2020-553 HART Pension change for the Executive Director was discussed. For over two years, the incorrect percentage was used to calculate the agency payment to the pension account for the Executive Director. Per the fee accountant, the Executive Director's contribution was over \$8,000 short. The Board approved the resolution to increase the Executive Directors percentage until such time as the principal amount with investment return is realized making her whole again.

August 20th, 2020 Regular Board Meeting:

Guests for this meeting included APC and Fee Accountant. APC summarized the Saratoga III and the Stabilization of Saratoga I & II. The board also asked about specific issues about both developments including parking, waiting lists, amenities, etc.

Resolution 2020-552 about COVID-19 Staff Compensation was presented by the Chair and passed unanimously.

Residents/Citizens Comments: None

Executive Director Comments: None

Board Comments: None