

Richwood Village Council Regular Meeting – Agenda 4/222024

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown A Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y

3. Meeting Minutes from regular meeting 03/25/024

Motion to approve Minutes:

Motion PM Second DR Vote: RB — PM Y VB Y DR Y JH Y

4. Warrants

Motion to approve Warrants

Motion VB Second PM Vote: RB — PM Y VB Y DR Y JH Y

5. Introduction of Visitors

6. Legislation

7. Mayor's Report:

8. Administration Report

-Street/Utility
-Police
-Finance
-Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion PM Second DR
Vote: RB N/A PM Y VB Y DR Y JH Y Time: 8:08 pm

Next Council meeting Monday, May 13th @ 7:00 PM

March 25, 2024
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on March 25, 2024 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were Reddy Brown, Pat Morse, Donald Ridgeway, Von Beal, and Jackie Hamilton, Village Administrator Monte Asher, Police Chief Jim Hill, Zoning Officer Marion Bump, and Sarah Sellers Fiscal Officer. Solicitor Julie Spain absent.

Von Beal moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 3/11/24. Motion passed unanimously.

Jackie Hamilton moved and Reddy Brown seconded a motion to approve the warrants dated 3/25/24. The motion passed unanimously.

Visitors:

- Kelly Jerew represented the Farmers Market and requested council to consider winery's as vendors for the market. Possible taste testing along with selling of their product as a way to get different types of local business involved. The vendors liquor license will have to cover their sales. Mayor Jerew also stated it would be a good idea to look at allowing liquor/beer at special events in the park. Must get Julie Spain involved. Kelly also asked permission for the market to place a canvas mural on the small building on the right side in the park at the market's expense. Council approved the mural.
- Thomas Palmer of Preservation Ohio addressed council with an offer of availability as a resource center if considering preservation of the Opera House. He was worked with many communities in Ohio with a multi-step process. He is offering a 12-page online resource access links to everything online free to the village. He can help with grants and finding funding from investors that are interested in historic restoration outside of Ohio.
- Marion Vance of Preservation Ohio also stated her opinion in wanting to save the Opera House and the importance of historic beauty and integrity that is har to recapture.
- Jerry Moore state that he has been looking for 3 years for something to be done with the Opera House that is right next door to him, He would hate to see it go, but also knows that there is not much time, Moore addressed council with a concern for people heading north on Franklin Street and parking/ pulling into Kelly's Restaurant or Subway crossing a double yellow line. Or traveling South and parking in front of the bank. Asher and Chief Hill stated that it is not illegal as long is the parking is done with due safety, if there was an accident, they would be at fault. The law of no U turn is a complete turn with continued travel, not parking.
- Carolyn Vandyne from North Union Library gave an update on programs at the Library. They have free solar eclipse glasses, you receive 2 free if you have a library card, or one for non-library card holders. April 2nd a science teacher from North Union will have a program teaching students about the Solar Eclipse. Library will be closed on Monday April 8th. Reminder that the library always has programs for kids, teens and adults.

Legislation:

- Reddy Brown moved and Donald Ridgeway seconded the motion for **Resolution 1201223** approving installation of ADA accessible sidewalks on North side of S R 47, along with other associated work within – the Village limits. (third/final reading – previous reading 12/18/2023). Motion passed unanimously.
- Reddy Brown moved and Jackie Hamilton seconded the motion to approve **Resolution 02262024**, third reading of the 2024 final budget. Motion passed unanimously.
- Reddy Brown moved and Donald Ridgeway seconded the motion for **Resolution 03252024** authorizing an application to Union County for the CDBG Community Development Neighborhood Revitalization Program for the funding of the Village of Richwood Franklin Street Reconstruction Phase IV Project.

Mayor's report:

- Proclamation Tree City USA April 26th Arbor Day in Richwood
- Thank you to everyone that voted for the levy
- Cornhole board set to install end of May in the park, not concrete, all steel and power coated; ADA compliant.
- Franklin Street set to start first of May
- Update on sale of Franklin St, Julie feels we either need a disclaimer of interest to avoid a lawsuit later, or have another attorney that is comfortable with title work to know if the paperwork is sufficient. Council agreed to have Mayor contact Evans Law to take a look at the title work. The cost will change the profit amount of the sale.

Street / Utility report: Village Administrator Monte Asher. Bold items reported.

Police report: Police Chief, Jim Hill Report attached.

Finance report: Fiscal Officer, Sarah Sellers. Report attached

Zoning report: Zoning Officer, Marion Bump. Report attached.

Old Business:

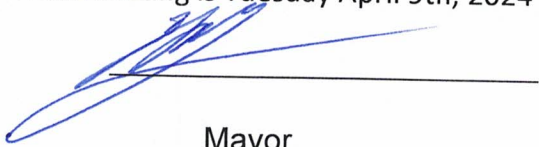
- Reddy Brown requested council to advise on the next steps for the Opera House, as it is now time sensitive due to the grant expiring. Council agreed to have Brown request an extension on the grant, work with Thomas and Preservation Ohio and find out if there is interest in investors. Since there can be sales with stipulations, the village can have some kind of control as to when work must begin and be finished.
- Von Beal asked about blighted houses. All homes are now at the state level, waiting to for approval.

New Business:

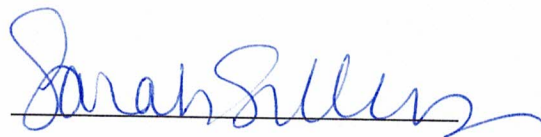
- Sue Bails asked about abandoned home behind her house on Blagrove. The taxes are paid but concerned that if the house catches fire, who is responsible if it damages her home? Mayor stated he has had a meeting with Monte and fire chief, that it must be someone's responsibility and he would start working on it.
- Regulatory Committee that included Pat Morse, Donald Ridgeway and Monte Asher will meet to create a vacant bill plan to see what can be applied to water/sewer bill for vacant homes and commercial buildings. Will work with Julie Spain to see what penalties and/or fines can be applied.

Von Beal moved and Reddy Brown seconded a motion to adjourn at 8:19 pm. The motion passed unanimously.

Next meeting is Tuesday April 9th, 2024 at 7pm.

A handwritten signature in blue ink, appearing to be "Von Beal", written over a horizontal line.

Mayor

A handwritten signature in blue ink, appearing to be "Sarah Sillers", written over a horizontal line.

Fiscal Officer

Payment Listing

4/1/2024 to 4/9/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
193-2024	04/01/2024	04/01/2024	CH	Columbia Gas	\$3,725.26	O
27267	04/09/2024	04/05/2024	AW	MASI Environmental Services	\$494.30	O
27268	04/09/2024	04/05/2024	AW	KEVIN L BLANKENSHIP	\$95.00	O
27269	04/09/2024	04/05/2024	AW	Richwood Tire Center	\$163.12	O
27270	04/09/2024	04/05/2024	AW	EDGE TECHNOLOGY	\$120.00	O
27271	04/09/2024	04/05/2024	AW	PLOTNER HARDWARE	\$1,066.61	O
27272	04/09/2024	04/05/2024	AW	SARAH SELLERS	\$312.66	O
Purpose: REIMBURSEMENT FOR AOS CONFERENCE (2DAY)						
27273	04/09/2024	04/05/2024	AW	NOFZIGER DOORS	\$171.00	O
27274	04/09/2024	04/05/2024	AW	BACKGROUND SOLUTIONS	\$195.00	O
27275	04/09/2024	04/05/2024	AW	Brown Supply Co.	\$364.32	O
27276	04/09/2024	04/05/2024	AW	VERIZON WIRELESS	\$200.61	O
27277	04/09/2024	04/05/2024	AW	JULIE SPAIN LAW	\$2,551.87	O
27278	04/09/2024	04/05/2024	AW	RICHWOOD AUTO AND TRUCK, LLC	\$219.14	O
27279	04/09/2024	04/05/2024	AW	Ohio Municipal League, The	\$670.00	O
Purpose: ANNUAL DUES						
Total Payments:					\$10,348.89	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$10,348.89	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Working with EMA on Richwood Community Operation Plan 2024
- 3) **frontier putting in fiber they hit service line to one house they fixed it.**
- 4) **street lights out in park and streets has been called in, Josh Cross advised that they had a batch of bad light. Working on replacing them.**
- 5) **Park is open.**
- 6) **High service pump is going out, trying to make it to new plant**
- 7) **New Bathrooms/showers now open**
- 8) **Splash pad open**
- 9) **Dean Chapman's last day is May 1st. Kevin Crowfut will be Part time all year. I will be helping with mowing in the park.**
- 10) see updated project report attached

Village of Richwood

Planned Projects for 2023

Date 22nd of April 2024

- 1) New Water Plant Waiting for preconstruction meeting
- 2) SRTF 47 sidewalk out to bid. 5-08 bid opening 05-20
- 3) New Well waiting on EPA for test drills
- 4) Sewer Plant Up Grade Bidding 2025
- 5) Franklin Street Phase 3 preconstruction meeting set for 27th
@ 9am
- 6) Electric to be ran to shelter house # 3 Ebanks Electric will be
performing the electric
- 7) Shelter house Lynn St parking lot looking for contractor to
install
- 8) Uptown parking lot. Access is working with union county for
grant
- 9) North Franklin Street Phase #4

Richwood Police Department/Council Report 04/22/2024

- **Two officers assaulted during arrest and suspect is in Tri-County being held with a \$10,000 cash bond. One officer has returned to work, and the second officer is expected to return this week.**
- **18 count indictment for Rape, Strangulation and Extortion was handed down by Union County Grand Jury on 04/19/2024, involving one suspect.**
- **Bi-Annual in person State Audit for LEADS (Law Enforcement Automated Data System) has been completed. The department did not receive any sanctions. This was Lt. Baldwin's first audit with state and he did a great job.**
- **Eclipse went well with no issues.**
- **Chief Hill attended tree planting ceremony at park.**
- **Drug Take Back is Saturday, 04/27/2024, from 10A-2P.**
- **Baseball parade encountered some logistical issues due to short staff due to recent events. Will work with administrator in coming up with contingent planning for future parades.**

Village of Richwood
Finance Report: 04/22/2024

- Payroll (biweekly 04/12; biweekly/monthly 04/26)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (**on-going**)
- **February and March bank reconciliations are completed and with paperwork**
- **AOS Conference items**
 1. **Passed legislation will be posted on website**
 2. **Reports must be given to council monthly/quarterly and documented with signatures.**
 3. **There will be fraud training from the Auditor of State coming this summer that current employees and elected officials must complete within 90 days of the date specified in an upcoming bulletin. Documentation of training must be kept for audit.**



center

Village of Richwood

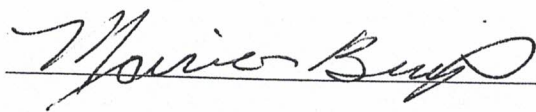
Village Administrator Monte R. Asher
Mayor WM Scott Jerew

153 North Franklin St.
Richwood, Ohio 43344

Case Activity Report

Date from: MAR 18 2024 To: APR 22 2024

1)	Pending Cases	<u>6</u>
2)	Active Cases	<u>10</u>
3)	Completed Cases	<u>6</u>
4)	Cases on Hold	<u>1</u>
5)	Zoning Applications	<u>3</u>
6)	Zoning Permits	<u>3</u>
6)	Demolition Application	<u>0</u>
7)	Demolition Permits	<u>0</u>
8)	Tree Permit Application	<u>0</u>
9)	Tree Permit	<u>0</u>
10)	Zoning Complaints	<u>13</u>
11)	Record of Complaint	<u>0</u>
12)	Cases Referred to Solicitor	<u>0</u>
13)	Inspections	<u>21</u>
14)	Letters Sent	<u>1</u>
15)	Certified Letters Sent	<u>19</u>
16)	Clean up Due	<u>0</u>
17)	Clean up Completed	<u>0</u>
18)	Clean up Billed	<u>0</u>
19)	Unlicensed Vehicles Removed	<u>1</u>



Marion Bump Zoning Enforcement Officer