

WKNA Board Meeting
April 4, 2024
At Robb Witters' home
Submitted by Carolyn Homan

Attending: Rhonda Rich, Robb Witters, Carol Phipps, Carolyn Homan, Art Mauer, Kris Adams
Absent: Carol Doerfler, Gary Blake

Call to Order: Rhonda called the meeting to order at 7:10 p.m.

Minutes of March 7: Robb moved approval as submitted: Carol P. seconded. Motion carried unanimously.

2022-23 Budget – There is a \$3.32 balance from the \$1,200 city-approved budget. Expenses are **\$1,196.68:** \$124.50 for 250 copies of August newsletter; \$61.99 for printer ink; \$29.56 for lanyards, \$19.48 for brochure box for city lobby and paper; \$37.83 for NTMP copies; \$324.49 for brochures; \$26.99 for brochure boxes; \$180 for 4 yard signs; \$33.14 for 100 copies of December newsletter; \$200.04 for website annual fee; \$139.67 for 150 copies of April newsletter; \$18.99 for brochure box.

2024-25 budget request is due by April 26 so we should be safe with another \$1,200 request. Rhonda shared a sheet with the 2023 budgeted/2023 actual expenses and an estimate for 2024 in categories for website, printing, signage, brochures and other. For 2024-25, she estimates \$250 for the website (\$200.04 actual in 2023-24); \$482.11 for 3 newsletters plus \$100 misc. printing expense (\$403.62 actual in '23-24); \$330 for yard signs and brochures boxes (\$238 actual this year); 0 for brochures (\$324.49 actual this year); 0 for lanyards (one-time \$29.56 expense this year). Total 2024-25 budgeted expenses: \$1,162.11, compared with \$1,196.68 actual for 2023-24.

Carol moved approval of the estimated budget; Art seconded. Motion carried unanimously.

Getting the word out

Website – Rhonda said the new newsletter has been posted and the April agenda will go up in the next few days.

Subscription to city information – Rhonda continuing to add this link to every meeting agenda:
www.keizer.org/add-to-distribution-list so residents can sign up for the city distribution list if they want:

Signs – Art and Dennis both good on signs.

Brochures – Carol P. said she has plenty left, with only about 250 distributed so far.

Little Library – Rhonda said Carol D. still wants to maintain the library, even though she will curtail other WKNA activity until her health improves. Rhonda said Cummings Elementary Principal Kronser had offered to share with WKNA a large book donation the school received. Rhonda got two large boxes of board books and other types for younger kids.

Keizer Community Library – Kris said the spring book sale will be May 17-18. A recent library fundraiser brought in about \$5,000. Between fundraising and the city's support for 2023-24, they may have enough funding to stay open through 2025. A volunteer grant writer is helping.

Facebook -- Carolyn has posted meeting reminder.

Keizer Chamber calendar – Meeting listing posted

Cummings Connection – Rhonda has sent WKNA meeting information to Principal Kronser for inclusion in the next school newsletter.

Keizer Times – Gubser Neighborhood Association paid for the group NA ad that will run in the upcoming Home and Garden issue. KT's Robin told Rhonda that NA meeting information can be included on a new events calendar. Carolyn will send information for the May meeting to KT by end of April.

Newsletter – New edition out. Carolyn distributed copies at Keizer United. More will be available at the General meeting. For fall, picture of the Willamette Manor plantings suggested.

REPORTS

Food barrels – Feb. – 79 lbs. BiMart; 631 lbs. Copper Creek and \$40 cash. March -- 77 lbs. BiMart; 398 lbs. Copper Creek; 115 lbs. Keizer Fire

Re: idea of having a QR code on the barrels so people can donate cash directly if they want: Carol said she wants to redo the barrel signs and can add a QR code. Also can add a small brochure box to the barrels.

Keizer United – Carolyn will attend the April meeting. Liberty House is providing the speaker.

Cummings School

PTA – Rhonda and Kris both plan to attend.

School plantings -- Carol said she and Kathy Lincoln weeded the Reader Board and cut back the perennials. There are refreshed flower barrels by the front door and they also weeded the planters in front of the gym. She will add some flowering plants (geraniums, petunias) to the Reader Board later this spring.

Parks

Palma Ciea – Robb said it looks good but part of the new path to the river has shifted in a 4-5-ft. section about half way down. The edge needs to be shored up.

Willamette Manor -- Carol said it looks good and has been mowed. No new graffiti. Carol said the City is still looking at putting in security cameras in at least a few parks to help combat graffiti and other vandalism.

KRP fields – Rhonda has submitted a letter of support for a government grant for bathroom facilities and a bike/pedestrian path.

Traffic Safety – Robb submitted a detailed written report from the meeting, including a discussion on speeding on River Road and the Country Glen neighborhood, brought up by Shaney Starr, representing herself as a citizen not a City Councilor. He said the committee has created a spread sheet of projects they are working on, would like to take on or that have been mentioned. It shows follow-through and accomplishments. They also talked about street art as a way to calm or slow traffic. One issue has been signage along MLK Parkway. It's a low budget item but it's on Ore. Dept. of Transportation right-of-way, not Keizer, so it's up to Keizer to pay for it. Side note: Committee Chair Tammy Saldivar is trying to shorten the meetings.

Planning Commission – Robb said they discussed and decided on holding a formal hearing about bringing planning decisions on conditional uses or variances to the Commission, as opposed to Shane just handling them. The group also is looking at allowing shop buildings to be the same size as Accessory Dwelling Units. There will be no April meeting.

Work Session with City Council – Rhonda will attend April 8 – joint session between all Neighborhood Associations and City Council to update the NA ordinance. At the March session, Rhonda suggested providing free copies to NAs of any documents the city wants input on (such as the Neighborhood Traffic Management Program.) Also, brochure boxes and stands and certificates of appreciation to sponsors should be covered expenses, as well as Little Library registration and materials. Questionable

“requirements” that have been suggested include requiring at least some NA meetings be held within the neighborhood boundary rather than at City Hall (WKNA has no suitable alternative in-bounds site); requiring a minimum number of attendees at a meeting (seems punitive); requiring 3 administrators for NA web page (needs clarification).

Website update -- Plan to work on this during the summer.

Next meeting – Jt. NA meeting/Meet and Greet with City Council/Mayor candidates – Rhonda said the candidates are as yet “informal” (filing date not until later in summer) so no formal questions. They have been asked to provide a brief bio and to talk about why they decided to run and their vision and goals for Keizer if they are elected.

Upcoming meetings

April 8 – Keizer United (Carolyn) April 9 – Parks Board (Carol P.) April 9 – Cummings PTA (Rhonda) April 10 – Planning (Rob) April 18 – Traffic Safety (Robb)

WKNA General Meetings 2024

May 9 – Neighborhood Watch Program/Chief Copeland

Meeting adjourned: 8:40 p.m. Next Board meeting: Thursday, May 2 , 7 p.m., site TBA