

**SUNCOAST EMMAUS WALK**  
**BOARD MEETING**  
**JUNE 10, 2019**

**MEMBERS PRESENT:** Victor Berger, Pam Hunt, Marilyn Sturgell, Charlotte Ward, Gary Doss, Sue Bensen-Klinger, George Strawn, Lisa Adams, Rev. Don Roser, Margarete Roser, Rich Sidley

**MEMBERS ABSENT:** Peter Patrick (Excused Absence). Brian Erickson

**ASSISTANT COMMUNITY DIRECTOR:** Pam Hunt called the meeting to order at 6:35 PM. (Community Director Victor Burger was on the way to the meeting.) She led us in the Prayer to the Holy Spirit.

Lisa Adams gave a devotion on being wooed.

**SECRETARY:** Motion by Leo Masucci and supported by George Strawn that the May 2019 minutes be approved as presented and placed on file.

**COMMUNITY DIRECTOR:** Victor Berger reported:  
That he has emailed Tami Scarlett, left messages, and sent her a letter notifying her that in accordance with the Upper Room mandate she has missed three consecutive Board meetings without excused absences and that she shall be terminated from the Board. She has not responded, thus leaving a vacancy on the Board.

That Vicki Braden, Walk No. 71, will accept the Treasure's Position if voted in by the Board. Oscar Keuker will work with her.

Motion by Lisa Adams and supported by Pam Hunt that Vicki Braden be approved for the position of Treasurer. Motion carried.

That the signers on the checking account has been changed to Victor Berger and Margarete Roser as signers on the account and will be changed when Vicki Braden comes on the Board.

That he is waiting for new Debit Card for the account.

That Oscar Keuker offered to do the audit.

Pam Hunt and Leo Masucci went on record to say that they felt it would be a conflict of interest to have Vicki as Treasurer and Oscar to do the audit because they work together.

That the deposits for Walks 91 and 92 has been given to DaySpring.

He is compiling a file that has all pertinent documents like insurance policy, payment dates, bank records, etc..

**TEAM SELECTION:** Leo Masucci reported Mary Meyers has 2 Assistant Lay Directors and Cindy Thayer is praying about serving as Outside Coordinator. Dick Zeigler has all three Assistant Lay Directors and the Outside Coordinator. He doesn't have the Weekend Spiritual Director yet. He is now going to work on getting Table Leaders and Assistant Table Leaders.

Leo went on to say that he went through the Community list and contacted those who made a walk from Walk No. 79 on. He is asking if it would be possible to move future Spring Walks from April to March because several of those he talked with mentioned that they are seasonal and have gone North before the April Walk. By doing this, we would get more pilgrims and team members.

Gary Doss responded that he will contact DaySpring to see if there is a possibility of moving 2021 spring walks from April to March.

**COMMUNICATIONS:** Rich Sidley reported that he had sent out a newsletter. He is shooting to have next newsletter out in two weeks and would like articles as soon as possible. Information on the June Gathering will be sent out to the Community, as well Sponsorship information and the deadline date for applications for Walks No. 91 and 92. He reported that he got a Word file from Trina Robinson with passwords, etc., but it is not inclusive. He feels we need one location for all passwords and documents so new persons would have this information and that this file have a designated back-up.

Rich Sidley offered the following motion and it was seconded by Pam Hunt, that in order to ensure smooth continuity of Community-related, on-line transactions, that all on-line, non-financial, accounts be recorded in one Excel file with one tab per account containing the following information:

- Account name.
- URL (internet address) of the account.
- Username or login name/email for the account.
- Password for the account.
- Any security questions and responses.

Motion by Rich Sidley a second by Leo Masucci, that the Excel master be maintained by the Board Communication person, and a back-up copy shall be retained by the Community Director. Motion Carried.

**EDUCATION:** Margarete Roser reported that the new Education Committee has formerly been organized and is now comprised of the following Community members (former Lay Directors): Jamie White, Mike Shahan, Cindy Thayer, Don Roser, Caron Rivera, Margarete Roser and their first meeting will be June 18, 2019.

Three sets of the latest Emmaus materials have been ordered for the Lay Directors and the Education Committee to enable updated training. The Emmaus Ministries manuals were revised in 2018. The position descriptions and talks were combined into a manual now called the "Position-Specific Resources" and available only by PDF. The Upper Room 3-Day Schedule was removed from the Director's manual and is now available only by PDF and must be purchased for each walk, and thereafter make copies. All of the Emmaus Ministries included under the Upper Room are now included in the Emmaus Ministries Community Manual, (Walk to Emmaus, Chrysalis, Journey to the Table and Face to Face). Additional copies will be ordered as soon as a Treasurer is identified. The Lay Directors will receive their updated materials as soon as they arrive.

As you will recall, the Board voted and approved a motion to combine the activities of the Thursday night Kick Off meeting into a training meeting, and to eliminate the kickoff meeting. The Education Committee will work on the revised Training schedule during their first meeting to fine-tune the schedule to include those activities and ensure all appropriate training takes place. We struggled around Dying Moments and the Means of Grace Talk and getting to lunch on time. Upper Room suggested that the Means of Grace Talk should not be more than 45 minutes. Do Dying Moments for the Table of Love at the last Team Meeting. Be prepared to have 1 or 2 clergy and not hold up entire room if 1 or 2 Pilgrims have issues. Dying Moments needs much more structure.

Attached to these minutes is the latest version of the Suncoast Emmaus Weekend Schedule. It has been tweaked to reflect the chapel set-up in the leaders' cabin.

The Upper Room requires that we have an annual Community training meeting. All clergy working on a walk and Team members should have a copy of the Director's Manual, as well as all serving on the Table of Love.

Remember, those serving behind the scene do not receive Agape.

We suggest a Manual for each Board member.

**GATHERINGS AND HOUSING:** Gary Doss reported that he will be meeting with his team to discuss the June Gathering to be held at Englewood UMC. It will be a fund raising Lasagna dinner. July Gathering will be at the Ellenton UMC. It will be Christmas in July. He asked that we keep his wife, Vicki, in prayer in the loss of her father. The August Gathering will be held at Palmetto UMC.

**QUARTERMASTER:** George Strawn reported that he can't do anything until he knows if we are going to hold the walks.

**REGISTRAR:** Lisa Adams reported that she has only 1 application.

**AGAPE:** Sue Bensen-Klinger reported that she is overwhelmed by all the responses to her Agape letter requests. She feels that we should be contacting different churches to

bring Pilgrims into our Community. She is doing the card ministry and would appreciate being notified of all prayer requests

**SPIRITUAL DIRECTOR:** Rev. Don Roser reported

**Actions:**

- Continuing work with Dick and Mary on Clergy Teams for Walks 91 and 82.
- Continuing work on the Upper Room Clergy Training that is provided by the CSD.
- Continuing to work on the write-up to document the usage of the larger Storage closet in conference room as a prayer area for pilgrims.
- Continuing work on the write-up to document the Speaker Prayer Chapel Setup in the Leaders' Bunkhouse.
- Continuing to pursue conversation with ISD concerning the talk intro in the 3 Day Schedule (PSF).

**To Do**

- Complete Clergy Teams for Walk 91 and 92.
- Begin planning for Clergy Teams for Walks 93 and 94.
- Complete the write-up to document the usage of the large storage closet in the Conference Prayer as a prayer area for pilgrims.
- Complete the write-up to document the Speaker Prayer Chapel setup in the Leaders Bunkhouse.

**Complete:**

- Received copy of the Position Specific Manual (PDF) before last Board Meeting.

**CHRYSALIS:** Charlotte Ward reported that the girl's flight at the Rotary Camp in Brandon will be 09-14-2019. The Boy's Flight will be in the spring.

Terry Cary has agreed to serve as the Men's Spiritual Director for Walk No. 91. This needs Board approval before proceeding with the remainder of the Spiritual Team.

Terry Cary was approved by the Board for Walk No. 91 with a vote of 8 yeas.

**NEW BUSINESS:**

Pam Hut reported that some Board members met with Patti Nemazie. She informed them that that the church had hired a new facility person and they need to know what we need to continue using the facility, so this person knows how to manager our using the facility. We informed her that we don't need to use the kitchen. We are not to touch the air. There will be a stand with a portable mike and the men will have a portable light so they can see. Grace Church has been very accommodating.

Pam is coming up with a procedure for dual signatures for financial transactions.

Rev. Don will prepare a draft for purchasing procedures.

Motion by Leo Masucci and supported by Lisa Adams that the meeting be adjourned at 8:45.

Rev. Don closed the meeting in prayer.

Respectfully submitted,

Marilyn McMann, Secretary

*“.....For the Joy of the Lord is your (our) strength.”*

**July meeting - July 8, 2019-06-29**

**July Devotion - Pam Hunt**