

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751 <http://www.brfdaz.org/>
5023 Enchanted Lane Happy Jack, Arizona 86024

August 15, 2025

10:00 AM

Meeting was recorded

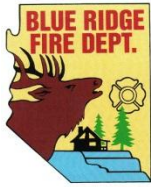
Minutes

1. Call to Order Meeting was called to order at 10:00 AM by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members: Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill, present
4. Review and Adoption of the Agenda
Brian Moved and Casey 2nd motion to adopt the agenda with amendment to add Item 11.b
Motion passed unanimously
5. Call to the Public--None

CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. Review, Adoption of Minutes of July 18, 2025.
Linda Moved and Brian 2nd motion to adopt minutes to July 18, 2025 meeting
Motion passed unanimously
7. Announcements:
8. Reports and Correspondence
 - a. Chairperson's Report
Appreciation Dinner was well attended and excellent
8/23 Starlighter's Breakfast 8:00AM
8/16 Men's Breakfast at BRCC 8.00 AM
8/30 Auxiliary Arts and Crafts Sale 8:00AM
 - b. Chief's Report
4th Man Certificates awarded to Jake Fasolo and Ryan Cox who weren't able to attend the Appreciation Dinner
Personnel: 15 volunteers, 9 paid reserve, 7 full-time, and 1 part-time admin.
Apparatus: all in service except Chief 111; Kaizen closed and will be transferred to another location.
Incident Report: Total call volume for July was 40; 23 EMS, 1 fire, 6 MVC, and 10 service calls
Training Report: 214 hours of training in July, including ground ladders, forcible entry, rope rescue, WUI structure protection, EPIC protocol for traumatic brain injury and tourniquets.
Updates/Announcements: Chief Chest reported on crew quarters construction; Coconino County Attorney letter of Engagement was signed and returned; Camp Colley subscription \$17,287.76 in process; Dragon Bravo Fire \$47,044 billed; Fire billing update: no billable MVC's; FF Mental Health Assessment grant moving forward into scheduling; I-40 Response Group meeting and mutual aid agreement; C3 meeting in Flagstaff with dispatch; Happy Jack Fire building progress.



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- c. Report from Board members who attended the July AFCA Conference.
Overall good conference.
Brian: met with Chief and Battalion Chief re: legal lessons
Policies, review policies regularly, document, document, document.
CRR community risk reduction.> what should BRFD be doing and is BRFD taking action
LA County Fire Chief>3000 firefighters were ready to go and still couldn't stop Palisades Fire.
Face reality = People refuse to evacuate—provide some training and support for them.
Linda: BRFD is proactive in comparison. Risk reduction might include a safe zone around properties. Marketing, recruitment, medical needs in rural communities, AI
Casey: LA County Fire Chief> Again, overwhelmed. Retired Fire Chiefs> Things have changed: more medical than fire prevention; how can BRFD be more proactive, e.g. a health fair? Coconino County Health, Firewise push and enforcement in all communities
- 9. Review and Adoption of the July 2025 Financial Report
Brian Moved and Linda 2nd motion to adopt the July 2025 Financial Report
Motion passed unanimously
- 10. OLD BUSINESS
 - a. Discussion and possible action to approve signing of the USDA Forest Service Communications Use Lease
Has had legal review
Brian Moved and Linda 2nd motion to approve signing and returning of the USDA Forest Service Communications Use Lease
Motion passed unanimously
- 11. NEW BUSINESS
 - a. Discussion and possible action on official annexation timelines and subscription service for properties annexed in CCP Units 4&5.
When is annexation effective? 30 days after Governing Board vote, therefore, August 17, 2025
When does tax begin? January 2026
Gap coverage/invoicing? Legal to do so; potential stated in Impact Statements
Subscriptions=8 in 4&5. Reimbursement?
Discussion
 - i. Casey Moved and Linda 2nd motion to not invoice for gap in annexation and tax levy
Motion passed, Mike voted against.
 - ii. Casey Moved and Linda 2nd rebate to subscribers in CCP 4&5 a prorated amount effective September 1, 2025 and to terminate those subscription agreements
Motion passed unanimouslyLinda volunteered to create a brochure to welcome CCP 4&5.
 - b. Discussion and possible action to reschedule September 19th meeting due to conflicts
Brian Moved and Casey 2nd motion to move the Sept 19th board meeting to September 12 at 10:00 AM
Motion passed unanimously
- 12. Adjournment
Casey Moved and Linda 2nd motion to adjourn
Motion passed unanimously Meeting adjourned at 11:48 AM
Respectfully submitted, Laurie Hawke, Clerk