

SOUTH CAROLINA COASTAL SENIORS TOURNAMENT ENTRY & FIELD SELECTION PROCESS

GENERAL

The purpose of this document is to describe:

- Tournament Entry Process (TEP),
- Tournament Field Selection Process (TFSP), which describes how members will be selected to fill a Tournament field when too many members desire to play, and
- Timing of communication to the Members by the Tournament Director.

BASIC PHILOSOPHY

- Typically, SCCS schedules tournaments on the **second Monday of each month**. On occasion the date is changed to accommodate a weather disruption or course needs.
- An **ENTRY CHECK** is a member's method to secure a spot a position in the field. The monthly tournament entry fee for the Season is dependent on the associated costs and is generally set before the Season starts. Refer to the Annual Schedule for specifics. **No cash, credit, Pay Pal or Venmo please!**
 - The Tournament Entry Window begins at the conclusion of the previous Tournament.
- An **ENTRY SUBMITTAL DEADLINE** is established to provide the Tournament Director sufficient time to create the field, pairings, scorecards, and flight posters for an event and minimize rework.
- **All entry checks received on time are treated equally, regardless of the time it was received.** †
SCCS Members who want to play in an event will have an equal chance to be entered into the field. ○
New Members playing in their first event, those members who were previously on the Alternate List and members who regularly participate in SCCS events will have priority.
- Tournament Director will periodically communicate with the members to advise them of their status for the next Tournament.
- Dealing with Late Entries will be at the discretion of the Tournament Director with fairness as the guiding principle.

CONSTRAINTS

- The Field is generally constrained to 128 members sometimes fewer based upon the number of golf carts available at the Golf Course.
- Timing to advise the Club of the number of players, usually the Friday before the event.

CANCELLATIONS

1. Members who have submitted a check but for whatever reason desire to cancel must notify the Tournament Director, preferably via email. **sccs.tournament.dir@gmail.com**
2. Cancellations received after the communication of the field to the Golf Course Pro Shop **forfeit** their fee.
3. Tournament Director will destroy the checks from members who cancelled from an event.
4. Members may request the Tournament Director to transfer their check to the next Tournament.
5. Tournaments postponed due to weather are not considered cancellations.

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TOURNAMENT ENTRY PROCESS – SUMMARY TIMELINE

Time vs. Tournament Date	ACTIVITY / ACTION
1 Month Before {Previous Tournament}	Tournament Director begins receiving Entry checks
20 Days Before {Sunday}	Initial Entrants List Communicated
9 Days Before (Saturday)	ENTRY DEADLINE
8 Days Before {Sunday}	Final Entrants List communicated & Alternates List if required
4 Days Before {Thursday}	Parings, Hole Assignments & Updated Alternate List communicated
4 Days Before {Thursday}	LAST DAY TO CANCEL and not lose your entry fee
3 Days Before {Friday}	Tournament Field is Communicated to the Course
Date of Tournament {Monday}	Check Box available for next Tournament's entry checks
1-2 Days After {Wednesday}	Communicate Tournament Results
Week following the Tournament	Checks cashed, destroyed or transferred to Next Tournament

TOURNAMENT ENTRY PROCESS

- Members begin the entry process by submitting checks via Check Box at the previous tournament or by Mail after the conclusion of the previous Tournament. **Checks should be made out to South Carolina Coastal Seniors or SCCS** and indicate which tournament they are for on the memo line. Mail checks to:

Jim Kobyra
SCCS Tournament Director
4834 8th Tee Drive
Hollywood, SC 29449
(614) 597-5134
sccs.tournament.dir@gmail.com

- All checks received before the Entry Deadline are considered On-Time and are treated equally regardless of when they are received. Checks received after the **ENTRY DEADLINE {Saturday, 9 days before the Tournament}** are considered **LATE** and the member may not have a spot in the Field.
 - If the Tournament maximum field is **not** exceeded by the Entry Deadline:
 - Members, whose checks are received late but prior to the Wednesday before the Tournament will be entered into the field as received until the maximum is reached.
 - Members whose checks received after Wednesday mail will be entered into the field at the Tournament Directors discretion.
 - If the Tournament maximum field is exceeded members will be selected to be in the field based on the priority system described below. An Alternates List with a priority ranking will be generated and distributed.
- If cancellations occur, Members on the Alternate List will be invited to participate in the field until the maximum number is reached. **Prompt acceptance & response is needed to be successful.**

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TOURNAMENT FIELD SELECTION PROCESS

1. All checks that are received prior to the established Tournament Entry deadline If the number of entries received **before** the established Tournament Entry Deadline **exceeds** the Tournament Maximum, the field will be filled using the following the following hierarchy:
 - a. Alternates from previous Tournament.
 - b. New Member(s) playing in first tournament
 - c. Member(s) returning from extended Medical Absence (greater than 4 months)
 - d. SCCS Board of Director members
 - e. Each Member's participation in SCCS Tournaments on a twelve-month rolling basis based on his percentage of plays.

Members who joined SCCS after a season began and members returning from an extended medical leave (> 3 months), shall be evaluated based on the ratio of tournaments played to tournaments eligible for play.

2. If the Tournament maximum is **exceeded** after the Established Entry Deadline date:
 - a. On-time entries are all in the field
 - b. Checks received after the Deadline but before the Wednesday before the Tournament will follow the on-time checks and same priority system as in item 1.
3. **Members who are on the Final Alternate List and were unable to play will:**
 - a. Be **guaranteed** a place and **automatically** entered in the Field for the next Tournament {new check generally is not required};
 - b. Gets credit for "a play" for the TFSP.