

*SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, July 6th, 2023, 6:00 P.M.*

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, Reade and Butler were present. The City Administrator and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Kitzmiller, second by Hirsch to approve the agenda for the Regular Meeting of the Summerset City Commission for July 6th, 2023. Motion carried.

CONSENT CALENDAR

Motion by Hirsch, second by Reade to approve the minutes of the regular meeting of June 15th, 2023. Motion carried.

APPROVAL OF CLAIMS

Motion by Butler, second by Hirsch to approve the claims and hand checks in the amount of \$473,206.36 from June 15th, 2023 through July 5th, 2023 as presented or amended. Motion carried.

A & B BUSINESS SOLUTIONS	Water Machine and Copy Machine	\$443.29
AFLAC REMITTANCE PROCESSING	Employee Benefits	\$135.46
AMBROSE, JONATHAN	Cell Phone Stipend	\$50.00
ANGLIN, MITCH	Cell Phone Stipend	\$50.00
BAUMEISTER, STEPHANY	Cell Phone Stipend; Per Diem - Budget Training	\$124.00
BH ENERGY	Utilities	\$6,310.72
BIRGEN, NICHOLIN	Cell Phone Stipend	\$50.00
Butler, Dave	Cell Phone Stipend	\$50.00
CBH CO-OP	Govt Fuel	\$3,369.90
DAVIS, OWEN	Cell Phone Stipend	\$50.00
Freedom Investments LLC	Refund Sign Dpst	\$150.00
GOLDEN WEST TECHNOLOGIES	Set up New user for Matt Macrander	\$87.50
GREENAPSIS	Janitorial Govt Bldg	\$320.00
HAVEMAN BUSINESS SERVICES LLC	YTD Services	\$2,212.50
HEALTH POOL OF SD	Employee Medical Insurance	\$15,393.84
HERMANSON EGGE ENGINEERING	Building Permit Inspections	\$660.00
HIRSCH, CLYDE	Cell Phone Stipend	\$50.00
JOHNSON, SCOTT	Uniform Allowance	\$400.00
JUSO, COLTON	Uniform Allowance; Per Diem SRO Training	\$554.00
Kayl, Anthony	Cell Phone Stipend	\$50.00
KIEFFER SANITATION	Portable Toilets	\$225.00
KITZMILLER, MICHAEL	Cell Phone Stipend	\$50.00
MACRANDER, MATTHEW	Uniform Allowance	\$400.00
MDU	Utilities	\$489.68
MONTILEAUX, CASEY	Uniform Allowance	\$400.00
NASSER,RICH	Uniform Allowance	\$400.00
NORTHERN TRUCK EQUIPMENT CO	PIN/CR For Return	\$138.07
Precision Lawn & Hydroseed LLC	72" Direct Drive Jenkins Brush Cutter	\$6,300.00
RCS CONSTRUCTION INC	WWTP Expansion Pay application #4	\$401,400.00
RUSHMORE EQUIPMENT LLC	Equipment Rental - Skid steer	\$150.00

SCHIEFFER, LISA	Cell Phone Stipend	\$50.00
SERVALL UNIFORM & LINEN SUPPLY	Janitorial Govt Bldg	\$164.27
SMITH, JEFF	Cell Phone Stipend	\$50.00
SDRS	Employee Retirement	\$9,425.64
SDRS SUPPLEMENTAL RETIREMENT	Employee Retirement - Supplemental	\$520.00
TORNO, MELANIE	Cell Phone Stipend	\$50.00
TYLER TECHNOLOGIES, INC	Conversion and Go Live	\$2,441.25
UEBEL, DEREK	Uniform Allowance	\$400.00
UNITES STATES TREASURY		\$16,267.62
USA BLUEBOOK	BOD Incubator	\$3,373.62
	TOTAL:	\$473,206.36

APPROVAL OF PAYROLL – JUNE 2023 – SDCL 6-1-10

Motion by Kitzmiller, second by Butler to approve the June 2023 payroll. Motion carried.

Dept. 4000 - \$21,963.79 Wastewater/Public Works
Dept. 4110 - \$1,749.99 Commission
Dept. 4120 - \$1,916.67 Mayor
Dept. 4140 - \$14,952.80 Finance
Dept. 4210 - \$35,831.85 Police
Dept. 4652 - \$0.00 Planning & Zoning

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Reade to approve the billing adjustment of \$318.87 for the period of June 1st to June 30th, 2023. Motion carried.

COMMISSION REPORTS

Kitzmiller, Butler, Reade, Hirsch and Torno gave monthly reports.

SECOND READING FOR ORDINANCE 2023-03 GOVERNING BODY (3 PERSON TO 5 PERSON).

Motion by Butler, seconded by Hirsch to approve the second reading for Ordinance 2023-03. Motion carried.

ADOPT ORDINANCE 2023-03 GOVERNING BODY (3 PERSON TO 5 PERSON).

Motion by Butler, second by Kitzmiller to adopt Ordinance 2023-03. Motion carried.

FIRST READING FOR ORDINANCE 2003-06 KENNELS.

Motion by Reade, second by Kitzmiller to approve the first reading for Ordinance 2023-06. Motion carried.

SET SECOND READING FOR ORDINANCE 2003-06 KENNELS.

Motion by Kitzmiller, seconded by Hirsch to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-07 DANGEROUS ANIMAL.

Motion by Reade, seconded by Butler to approve the first reading for Ordinance 2023-07. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-07 DANGEROUS ANIMAL.

Motion by Butler, seconded by Kitzmiller to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-08 NOTICE OF REVIEW BY LEAGAL AND FINANCE COMMETTEE.

Motion by Hirsch, seconded by Butler to approve the first reading for Ordinance 2023-08. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-08 NOTICE OF REVIEW BY LEAGAL AND FINANCE COMMETTEE.

Motion by Butler, seconded by Reade to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-09 NOTICE TO CUT VEGETATION.
Motion by Kitzmiller, seconded by Hirsch to approve the first reading for Ordinance 2023-09. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-09 NOTICE TO CUT VEGETATION.
Motion by Hirsch, seconded by Reade to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-10 PENALTY 91.999.
Motion by Butler, seconded by Kitzmiller to approve the first reading for Ordinance 2023-10. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-10 PENALTY 91.999.
Motion by Butler, seconded by Reade to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-11 DEFINITIONS 93.01.
Motion by Kitzmiller, seconded by Reade to approve the first reading for Ordinance 2023-11. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-11 DEFINITIONS 93.01.
Motion by Kitzmiller, seconded by Hirsch to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-12 GENERAL PENALTY 10.99.
Motion by Hirsch, seconded by Kitzmiller to approve the first reading for Ordinance 2023-12. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-12 GENERAL PENALTY 10.99.
Motion by Hirsch, seconded by Butler to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-13 STORING, PARKING, or LEAVING VEHICLES AS A NUISANCE 93.02.
Motion by Kitzmiller, seconded by Butler to approve the first reading for Ordinance 2023-13. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-13 STORING, PARKING, or LEAVING VEHICLES AS A NUISANCE 93.02.
Motion by Butler, seconded by Kitzmiller to set the second reading for July 20th, 2023. Motion carried.

FIRST READING FOR ORDINANCE 2023-14 STORAGE ON PUBLIC PROPERTY PROHIBITED 71.085.
CANCELLED

FIRST READING FOR ORDINANCE 2023-15 PENALTY 71.999.
Motion by Kitzmiller, seconded by Reade to approve the first reading for Ordinance 2023-15. Motion carried.

SET SECOND READING FOR ORDINANCE 2023-15 PENALTY 71.999.
Motion by Butler, seconded by Hirsch to set the second reading for July 20th, 2023. Motion carried.

RESIGNATION – MIKE MARTIN/PARKS AND RECREATION BOARD.
Motion by Kitzmiller, seconded by Hirsch to accept the resignation of Mike Martin. Motion carried.

PARKS & RECREATION BOARD APPLICATIONS.
Motion by Hirsch, seconded by Reade to open applications until July 14th, 2023. Motion carried.

CONDITIONAL USE PERMIT/VARIANCE – FREEDOM INVESTMENTS, LLC.
Said application for conditional use permit/variance is submitted by the Applicant: Freedom Investments, LLC to allow for two (2) off-premises signs less than 1,500 between the same.
Motion by Kitzmiller, second by Reade to approve the conditional use permit/variance application of Freedom Investments, LLC. Motion carried.

DRAFT – SPEAKER REQUEST FORM, INSTRUCTION POSTER.

City Administrator presented a draft on the speaker request form, and instructional poster. The Board asked what the procedure would be to allow a speaker additional time. The City Administrator was asked to bring the same back before the Board on July 20th.

SCHOOL RESOURCE OFFICER PROGRAM AGREEMENT *INFORMATION ONLY.

The signed School Resource Officer Program Agreement was presented to the Board.

NEW HIRE – POLICE DEPARTMENT

Corey Jonas – certified police officer \$25.94 starting date July 7th, 2023.

Motion by Kitzmiller, second by Reade to approve new hire Corey Jonas at \$25.94 per/hr. Motion carried.

APPLICATION AND CERTIFICATE FOR PAYMENT – WWTP EXPANSION.

Motion by Butler, second by Hirsch to approve application and certificate #4 for payment. Motion carried.

INTEREST RATES/BANKING.

City Finance Officer Stephany Baumeister and City Administrator Lisa Schieffer presented to the Board interest rates from various banking institutions regarding CDs and Money Market accounts. The Board asked that the same be brought back during budget time.

CITIZENS INPUT

None

UPCOMING EVENTS:

July 8th, Summerfest from 4:00 pm to 7:00 pm at Summerset City Hall Campus -- featuring local business from Piedmont, Foothills Area, and Summerset.

ITEMS FROM CITY ATTORNEY

None.

ADJOURNMENT

Motion by Kitzmiller, second by Reade to adjourn the meeting at 6:47 p.m.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer
Published once _____ at a cost of \$ _____

Melanie Torno
Mayor



City of Somerset, SD

Payable Register

Payable Detail by Vendor Name

Packet: APPKT00008 - 7.20.2023 Commission Mtg Invoices

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code									
Vendor: 1098 - A & B BUSINESS SOLUTIONS										Vendor Total: 45.00
IN1070065	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	45.00	0.00	0.00	0.00	45.00
Water Machine	BANKW - BANK WEST	No								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Water Machine	NA	0.00	0.00	45.00	0.00	0.00	0.00	45.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4192-43400	Equip Expense				45.00	100.00%				
Vendor: 1683 - ARTISTIC CUSTOM BADGES										Vendor Total: 407.50
1847	Invoice	7/20/2023	6/19/2023	7/20/2023	6/19/2023	407.50	0.00	0.00	0.00	407.50
Summerset PD Patches	BANKW - BANK WEST	No								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Summerset PD Patches	NA	0.00	0.00	407.50	0.00	0.00	0.00	407.50		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42600	Supply/Material Exp				407.50	100.00%				
Vendor: 1816 - AT&T MOBILITY										Vendor Total: 549.42
287320061570C05242023	Invoice	7/20/2023	6/16/2023	7/20/2023	6/16/2023	549.42	0.00	0.00	0.00	549.42
Summerset PD Cell Phones	BANKW - BANK WEST	No								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Summerset PD Cell Phones	NA	0.00	0.00	549.42	0.00	0.00	0.00	549.42		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42810	Phone				549.42	100.00%				
Vendor: 1363 - AXON ENTERPRISE, INC										Vendor Total: 3,319.80
INUS160915	Invoice	7/20/2023	5/27/2023	7/20/2023	5/27/2023	3,319.80	0.00	0.00	0.00	3,319.80
2021 T7CQ Dock	BANKW - BANK WEST	No								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
2021 T7CQ Dock	NA	0.00	0.00	3,319.80	0.00	0.00	0.00	3,319.80		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
101-4210-42200	Prof Fees Expense				3,319.80	100.00%				
Vendor: 0808 - BH ENERGY										Vendor Total: 6,008.67
july 2023	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	6,008.67	0.00	0.00	0.00	6,008.67
Utlities	BANKW - BANK WEST	No								

Packet: APPKT00008 - 7.20.2023 Commission Mtg Invoices											
Payable Register		Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable #	Payable Description	Bank Code				On Hold					
Items	Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount		Total	
Utilities		NA	0.00	0.00	6,008.67	0.00	0.00	0.00		6,008.67	
Distributions											
Account Number	Account Name	Project Account Key				Amount	Percent				
101-4192-42800	Utility Expense					694.61	11.56%				
101-4310-42800	Utility Expense					1,021.49	17.00%				
101-4520-42800	Utility Expense					48.25	0.80%				
604-4000-42800	Utility Expense					4,244.32	70.64%				
Vendor Total: 38.25											
Vendor: 0021 - BLACK HAWK WATER USERS DIST.											
June 2023	Invoice	7/20/2023	7/6/2023	7/20/2023	7/6/2023		38.25	0.00	0.00	0.00	38.25
Monthly Utilities 7055 Leisure Lane		BANKW - BANK WEST				No					
Items	Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount		Total	
	Monthly Utilities 7055 Leisure Lane	NA	0.00	0.00	38.25	0.00	0.00	0.00		38.25	
Distributions											
Account Number	Account Name	Project Account Key				Amount	Percent				
101-4192-42800	Utility Expense					38.25	100.00%				
Vendor Total: 9,559.35											
Vendor: 1665 - Cardmember Services											
June 2023	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023		9,301.76	0.00	0.00	0.00	9,301.76
June 2023 Credit Card Statement		BANKEFT - BANK WEST EFT				No					
Items	Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount		Total	
	June 2023 Credit Card Statement	NA	0.00	0.00	9,301.76	0.00	0.00	0.00		9,301.76	
Distributions											
Account Number	Account Name	Project Account Key				Amount	Percent				
604-4000-42610	Auto Expense					362.50	3.90%				
604-4000-42600	Supply/Material Exp					192.95	2.07%				
604-4000-42500	Repair/Maint Expense					512.79	5.51%				
101-4120-42900	Other Expense					173.45	1.86%				
101-4140-42600	Supply/Material Exp					87.33	0.94%				
101-4140-42700	Travel/Conf Expense					550.99	5.92%				
101-4210-42150	Postage					25.80	0.28%				
101-4210-42500	Repair/Maint Expense					92.49	0.99%				
101-4210-42600	Supply/Material Exp					42.88	0.46%				
101-4210-42700	Travel/Conf Expense					547.22	5.88%				
101-4310-42500	Repair/Maint Expense					64.20	0.69%				
101-4520-42530	Landscape&Mowing Expense					99.30	1.07%				
101-4320-42500	Repair/Maint Expense					2,484.60	26.71%				
101-4520-42500	Repair/Maint Expense					115.89	1.25%				
101-4520-42600	Supply/Material Exp					163.81	1.76%				
101-4192-42600	Supply/Material Exp					19.00	0.20%				
101-4192-42200	Prof Fees Expense					3,406.56	36.62%				
101-4192-42900	Other Expense					360.00	3.87%				
Vendor Total: 257.59											
June 2023 PD	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023		257.59	0.00	0.00	0.00	257.59
June Credit Card Statement		BANKEFT - BANK WEST EFT				No					
Items	Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount		Total	
	June Credit Card Statement	NA	0.00	0.00	257.59	0.00	0.00	0.00		257.59	
Distributions											
Account Number	Account Name	Project Account Key				Amount	Percent				
101-4210-42500	Repair/Maint Expense					257.59	100.00%				
Vendor Total: 5,568.01											
Vendor: 1504 - CBH CO-OP											
June 2023	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023		5,568.01	0.00	0.00	0.00	5,568.01
Govt Fuel		BANKW - BANK WEST				No					

Packet: APPKT00008 - 7.20.2023 Commission Mtg Invoices										
Payable Register										
Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Govt Fuel	NA		0.00	0.00	5,568.01	0.00	0.00	0.00	5,568.01	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4210-42610	Auto Expense				3,055.46	54.88%				
101-4310-42500	Repair/Maint Expense				2,512.55	45.12%				
Vendor: 0036 - CITY OF RAPID CITY										
2306067	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	1,125.81	0.00	0.00	0.00	1,125.81
Solid Waste Disposal May 1-8, 2023		BANKW - BANK WEST		No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Solid Waste Disposal	NA		0.00	0.00	1,125.81	0.00	0.00	0.00	1,125.81	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4320-43230	Solid Waste Collection				1,125.81	100.00%				
2306502										
Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	4,003.02	0.00	0.00	0.00	4,003.02	
Solid Waste Disposal May 12-31, 2023		BANKW - BANK WEST		No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Solid Waste Disposal	NA		0.00	0.00	4,003.02	0.00	0.00	0.00	4,003.02	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4320-43230	Solid Waste Collection				4,003.02	100.00%				
2307003										
Invoice	7/20/2023	7/3/2023	7/20/2023	7/3/2023	6,416.55	0.00	0.00	0.00	6,416.55	
Solid Waste Disposal June 2023		BANKW - BANK WEST		No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Solid Waste Disposal June 2023	NA		0.00	0.00	6,416.55	0.00	0.00	0.00	6,416.55	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4320-43230	Solid Waste Collection				6,416.55	100.00%				
Vendor: 1830 - CLARITY TELECOM										
July 2023	Invoice	7/20/2023	6/18/2023	7/20/2023	6/18/2023	1,127.19	0.00	0.00	0.00	1,127.19
Fax/Phone/Internet		BANKW - BANK WEST		No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Fax/Phone/Internet	NA		0.00	0.00	1,127.19	0.00	0.00	0.00	1,127.19	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4192-42810	Phone				1,127.19	100.00%				
Vendor: 0765 - DEMERSSEMAN JENSEN TELLINGHUISEN & HUFFMAN, LLP										
36934	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	3,417.50	0.00	0.00	0.00	3,417.50
Legal Services		BANKW - BANK WEST		No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Legal Services	NA		0.00	0.00	3,417.50	0.00	0.00	0.00	3,417.50	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4141-42200	Prof Fees Expense				3,417.50	100.00%				
Vendor: 0709 - DIAMOND D WATER										
Vendor Total:										238.15

Packet: APPKT00008 - 7.20.2023 Commission Mtg Invoices											
Payable Register	Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold								
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
39 Microsoft Office 365 Subscription Lic	NA		0.00	0.00	559.00	0.00	0.00	0.00	559.00		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
101-4192-42200	Prof Fees Expense				559.00	100.00%					
4413178	Invoice	7/20/2023	7/3/2023	7/20/2023	7/3/2023	3,249.50	0.00	0.00	0.00	3,249.50	
Comprehensive Managed Serives 07/01 - ...	BANKW - BANK WEST		No								
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Comprehensive Managed Serives 07/01	NA		0.00	0.00	3,249.50	0.00	0.00	0.00	3,249.50		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
101-4192-42200	Prof Fees Expense				3,249.50	100.00%					
Vendor: 0698 - HAWKINS INC.										Vendor Total:	2,467.20
6510076	Invoice	7/20/2023	6/27/2023	7/20/2023	6/27/2023	2,467.20	0.00	0.00	0.00	2,467.20	
Defoamer Aqua Hawk 460 lbs	BANKW - BANK WEST		No								
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Defoamer Aqua Hawk 460 lbs	NA		0.00	0.00	2,467.20	0.00	0.00	0.00	2,467.20		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
604-4000-42630	Chemicals and Lab Supplies				2,467.20	100.00%					
Vendor: 1133 - HDR ENGINEERING, INC										Vendor Total:	37,456.77
1200539217	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	3,501.25	0.00	0.00	0.00	3,501.25	
Engineering Fees	BANKW - BANK WEST		No								
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Engineering Fees	NA		0.00	0.00	3,501.25	0.00	0.00	0.00	3,501.25		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
101-4196-42200	Prof Fees Expense				3,501.25	100.00%					
1200539218	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	1,570.00	0.00	0.00	0.00	1,570.00	
Task Order 3 - Astoria Ct & Astoria Ln	BANKW - BANK WEST		No								
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Task Order 3 - Astoria Ct & Astoria Ln	NA		0.00	0.00	1,570.00	0.00	0.00	0.00	1,570.00		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
101-4196-42200	Prof Fees Expense				1,570.00	100.00%					
1200539219	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	7,012.50	0.00	0.00	0.00	7,012.50	
Task Order 2023-004 Siouxland Road Reco...	BANKW - BANK WEST		No								
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Task Order 2023-004 Siouxland Road Re	NA		0.00	0.00	7,012.50	0.00	0.00	0.00	7,012.50		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
101-4192-42200	Prof Fees Expense				7,012.50	100.00%					
1200539407	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	25,373.02	0.00	0.00	0.00	25,373.02	
WWTP #2022-04	BANKW - BANK WEST		No								

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP #2022-04	NA		0.00	0.00	25,373.02	0.00	0.00	0.00	25,373.02	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-4000-42200	Prof Fees Expense				25,373.02	100.00%				

Vendor: 1694 - IBM								Vendor Total:		26.84
4199936	Invoice	7/20/2023	7/8/2023	7/20/2023	7/8/2023	26.84	0.00	0.00	0.00	26.84
MaaS360 Essential Client		BANKW - BANK WEST		No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
MaaS360 Essential Client	NA	0.00	0.00	26.84	0.00	0.00	0.00	26.84
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>101-4192-42200</u>	Prof Fees Expense			26.84	100.00%			

Vendor: 1937 - Jensen, Elaine								Vendor Total:		65.66
Dpst Refund	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	65.66	0.00	0.00	0.00	65.66
Depost Refund - applied 34.34 to account...		BANKW - BANK WEST		No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Depost Refund - applied 34.34 to accou	NA	0.00	0.00	65.66	0.00	0.00	0.00	65.66
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>604-0000-22000</u>	Summerset W/water Util Payable			65.66	100.00%			

Vendor: 1936 - Jonas, Corey								Vendor Total:		400.00
July 2023	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	400.00	0.00	0.00	0.00	400.00
Uniform Allowance		BANKW - BANK WEST		No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Uniform Allowance	NA	0.00	0.00	400.00	0.00	0.00	0.00	400.00
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>101-4210-42850</u>	Uniform Expense			400.00	100.00%			

Vendor: 1468 - KENNY'S BODY SHOP								Vendor Total:		3,828.57
4658db84	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023	3,828.57	0.00	0.00	0.00	3,828.57
2020 Ford Interceptor		BANKW - BANK WEST		No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2020 Ford Interceptor	NA	0.00	0.00	3,828.57	0.00	0.00	0.00	3,828.57
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>101-4210-42500</u>	Repair/Maint Expense			3,828.57	100.00%			

Vendor: 0124 - KIEFFER SANITATION								Vendor Total:		312.50
13342050T035	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023	312.50	0.00	0.00	0.00	312.50
Portable Toilets		BANKW - BANK WEST		No						

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Portable Toilets	NA	0.00	0.00	312.50	0.00	0.00	0.00	312.50
Distributions								
Account Number	Account Name	Project Account Key		Amount	Percent			
<u>101-4520-42500</u>	Repair/Maint Expense			312.50	100.00%			

Packet: APPKT00008 - 7.20.2023 Commission Mtg Invoices											
Payable Register	Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
	Payable Description	Bank Code				On Hold					
Vendor: 1894 - MCCOMB SERVICES										Vendor Total:	1,450.00
2303	Invoice	7/20/2023	7/5/2023	7/5/2023	7/5/2023		1,450.00	0.00	0.00	0.00	1,450.00
IT Consultation March-June, 2023			BANKW - BANK WEST			No					
Items											
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
IT Consultation March-June, 2023		NA		0.00	0.00	1,450.00	0.00	0.00	0.00	1,450.00	
Distributions											
Account Number		Account Name		Project Account Key		Amount	Percent				
101-4192-42200		Prof Fees Expense				1,450.00	100.00%				
Vendor: 0937 - MDU										Vendor Total:	355.51
June 2023	Invoice	7/20/2023	7/10/2023	7/20/2023	7/10/2023		355.51	0.00	0.00	0.00	355.51
Utlities			BANKW - BANK WEST			No					
Items											
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Utlities		NA		0.00	0.00	355.51	0.00	0.00	0.00	355.51	
Distributions											
Account Number		Account Name		Project Account Key		Amount	Percent				
101-4192-42800		Utility Expense				87.20	24.53%				
604-4000-42800		Utility Expense				250.48	70.46%				
101-4310-42800		Utility Expense				17.83	5.02%				
Vendor: 0453 - MEIERHENRY SARGENT LLP										Vendor Total:	59,230.42
45027	Invoice	7/20/2023	6/28/2023	7/20/2023	6/28/2023		59,230.42	0.00	0.00	0.00	59,230.42
WWTP Expansion Borrower Bond			BANKW - BANK WEST			No					
Items											
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP Expansion Borrower Bond		NA		0.00	0.00	59,230.42	0.00	0.00	0.00	59,230.42	
Distributions											
Account Number		Account Name		Project Account Key		Amount	Percent				
502-4850-48500		Construction Costs				59,230.42	100.00%				
Vendor: 1433 - MIDCONTINENT COMMUNICATIONS										Vendor Total:	176.49
June 2023	Invoice	7/20/2023	7/1/2023	7/20/2023	7/1/2023		176.49	0.00	0.00	0.00	176.49
WWTP Telephone			BANKW - BANK WEST			No					
Items											
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
WWTP Telephone		NA		0.00	0.00	176.49	0.00	0.00	0.00	176.49	
Distributions											
Account Number		Account Name		Project Account Key		Amount	Percent				
604-4000-42800		Utility Expense				176.49	100.00%				
Vendor: 1222 - OLSON TOWING										Vendor Total:	253.50
133397	Invoice	7/20/2023	7/5/2023	7/20/2023	7/5/2023		253.50	0.00	0.00	0.00	253.50
Tow abandoned vehicle from Sun Valley Es...			BANKW - BANK WEST			No					
Items											
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Tow abandoned vehicle from Sun Valley		NA		0.00	0.00	253.50	0.00	0.00	0.00	253.50	
Distributions											
Account Number		Account Name		Project Account Key		Amount	Percent				
101-4210-42610		Auto Expense				253.50	100.00%				
Vendor: 1939 - Parkinson, Kurt										Vendor Total:	21.20
Dpst Refund	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023		21.20	0.00	0.00	0.00	21.20
Deposit Refund - applied 28.80 to account...			BANKW - BANK WEST			No					

Packet: APPKT00008 - 7.20.2023 Commission Mtg Invoices											
Payable Register	Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold								
Items											
Item Description	Commodity			Units	Price	Amount	Tax	Shipping	Discount	Total	
Deposit Refund - applied 28.80 to accou	NA			0.00	0.00	21.20	0.00	0.00	0.00	21.20	
Distributions											
Account Number	Account Name			Project Account Key		Amount	Percent				
604-0000-22000	Summerset W/water Util Payable					21.20	100.00%				
Vendor: 1938 - Piedmont Valley Chamber of Commerce										Vendor Total:	500.00
2023-DON	Invoice	7/20/2023	7/20/2023	7/20/2023	7/20/2023		500.00	0.00	0.00	0.00	500.00
Summerfest Donation	BANKW - BANK WEST			No							
Items											
Item Description	Commodity			Units	Price	Amount	Tax	Shipping	Discount	Total	
Summerfest Donation	NA			0.00	0.00	500.00	0.00	0.00	0.00	500.00	
Distributions											
Account Number	Account Name			Project Account Key		Amount	Percent				
101-4520-42900	Other Expense					500.00	100.00%				
Vendor: 0008 - RAPID CITY JOURNAL										Vendor Total:	756.38
57685	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023		56.56	0.00	0.00	0.00	56.56
Notice of Public Hearing - Variance Freedo...	BANKW - BANK WEST			No							
Items											
Item Description	Commodity			Units	Price	Amount	Tax	Shipping	Discount	Total	
Notice of Public Hearing - Variance Free	NA			0.00	0.00	56.56	0.00	0.00	0.00	56.56	
Distributions											
Account Number	Account Name			Project Account Key		Amount	Percent				
101-4652-42300	Publishing Exp					56.56	100.00%				
57686	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023		62.84	0.00	0.00	0.00	62.84
Notice of Public Hearing Conditional Use P...	BANKW - BANK WEST			No							
Items											
Item Description	Commodity			Units	Price	Amount	Tax	Shipping	Discount	Total	
Notice of Public Hearing Conditional Us	NA			0.00	0.00	62.84	0.00	0.00	0.00	62.84	
Distributions											
Account Number	Account Name			Project Account Key		Amount	Percent				
101-4652-42300	Publishing Exp					62.84	100.00%				
57841	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023		237.06	0.00	0.00	0.00	237.06
Commission Meeting Minutes June 1, 2023	BANKW - BANK WEST			No							
Items											
Item Description	Commodity			Units	Price	Amount	Tax	Shipping	Discount	Total	
Commission Meeting Minutes June 1, 2	NA			0.00	0.00	237.06	0.00	0.00	0.00	237.06	
Distributions											
Account Number	Account Name			Project Account Key		Amount	Percent				
101-4110-42300	Publishing Exp					237.06	100.00%				
57957	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023		38.85	0.00	0.00	0.00	38.85
Ordinance 2023-15	BANKW - BANK WEST			No							
Items											
Item Description	Commodity			Units	Price	Amount	Tax	Shipping	Discount	Total	
Ordinance 2023-15	NA			0.00	0.00	38.85	0.00	0.00	0.00	38.85	
Distributions											
Account Number	Account Name			Project Account Key		Amount	Percent				
101-4110-42300	Publishing Exp					38.85	100.00%				
57958	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023		41.13	0.00	0.00	0.00	41.13
Ordinance 2023-14	BANKW - BANK WEST			No							

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Payable Register										
Packet: APPKT00008 - 7.20.2023 Commission Mtg Invoices										
Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code	On Hold								
Items			Units	Price	Amount	Tax	Shipping	Discount	Total	
Item Description	Commodity									
Ordinance 2023-14	NA			0.00	0.00	41.13	0.00	0.00	0.00	41.13
Distributions					Amount	Percent				
Account Number	Account Name	Project Account Key				41.13	100.00%			
<u>101-4110-42300</u>	Publishing Exp									
57959	Invoice	6/25/2023	6/25/2023	6/25/2023	6/25/2023	41.71	0.00	0.00	0.00	41.71
Ordinance 2023-13	BANKW - BANK WEST	No								
Items			Units	Price	Amount	Tax	Shipping	Discount	Total	
Item Description	Commodity									
Ordinance 2023-13	NA			0.00	0.00	41.71	0.00	0.00	0.00	41.71
Distributions					Amount	Percent				
Account Number	Account Name	Project Account Key				41.71	100.00%			
<u>101-4110-42300</u>	Publishing Exp									
57960	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	39.42	0.00	0.00	0.00	39.42
Ordinance 2023.12	BANKW - BANK WEST	No								
Items			Units	Price	Amount	Tax	Shipping	Discount	Total	
Item Description	Commodity									
Ordiance 2023.12	NA			0.00	0.00	39.42	0.00	0.00	0.00	39.42
Distributions					Amount	Percent				
Account Number	Account Name	Project Account Key				39.42	100.00%			
<u>101-4110-42300</u>	Publishing Exp									
57961	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	38.85	0.00	0.00	0.00	38.85
Ordiance 2023-11	BANKW - BANK WEST	No								
Items			Units	Price	Amount	Tax	Shipping	Discount	Total	
Item Description	Commodity									
Ordiance 2023-11	NA			0.00	0.00	38.85	0.00	0.00	0.00	38.85
Distributions					Amount	Percent				
Account Number	Account Name	Project Account Key				38.85	100.00%			
<u>101-4110-42300</u>	Publishing Exp									
57962	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	38.85	0.00	0.00	0.00	38.85
Ordiance 2023-10	BANKW - BANK WEST	No								
Items			Units	Price	Amount	Tax	Shipping	Discount	Total	
Item Description	Commodity									
Ordiance 2023-10	NA			0.00	0.00	38.85	0.00	0.00	0.00	38.85
Distributions					Amount	Percent				
Account Number	Account Name	Project Account Key				38.85	100.00%			
<u>101-4110-42300</u>	Publishing Exp									
57963	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	40.56	0.00	0.00	0.00	40.56
Ordinance 2023-09	BANKW - BANK WEST	No								
Items			Units	Price	Amount	Tax	Shipping	Discount	Total	
Item Description	Commodity									
Ordinance 2023-09	NA			0.00	0.00	40.56	0.00	0.00	0.00	40.56
Distributions					Amount	Percent				
Account Number	Account Name	Project Account Key				40.56	100.00%			
<u>101-4110-42300</u>	Publishing Exp									
57964	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	41.71	0.00	0.00	0.00	41.71
Ordinance 2023-08	BANKW - BANK WEST	No								
Items			Units	Price	Amount	Tax	Shipping	Discount	Total	
Item Description	Commodity									
Ordinance 2023-08	NA			0.00	0.00	41.71	0.00	0.00	0.00	41.71
Distributions					Amount	Percent				
Account Number	Account Name	Project Account Key				41.71	100.00%			
<u>101-4110-42300</u>	Publishing Exp									

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code			On Hold					
57969	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	39.42	0.00	0.00	0.00	39.42
Ordinance 2023-07		BANKW - BANK WEST			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Ordinance 2023-07		NA		0.00	0.00	39.42	0.00	0.00	0.00	39.42
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
<u>101-4110-42300</u>	Publishing Exp					39.42	100.00%			
57971	Invoice	7/20/2023	6/25/2023	7/20/2023	6/25/2023	39.42	0.00	0.00	0.00	39.42
Ordiance 2023-06		BANKW - BANK WEST			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Ordiance 2023-06		NA		0.00	0.00	39.42	0.00	0.00	0.00	39.42
Distributions										
Account Number	Account Name		Project Account Key			Amount	Percent			
<u>101-4110-42300</u>	Publishing Exp					39.42	100.00%			

Vendor: 1732 - SCHIEFFER, LISA								Vendor Total:		204.00
June 2023	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	204.00	0.00	0.00	0.00	204.00
Per Diem Pierre - Summer Study		BANKW - BANK WEST			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Per Diem Pierre - Summer Study		NA		0.00	0.00	204.00	0.00	0.00	0.00	204.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
101-4140-42700		Travel/Conf Expense				204.00	100.00%			

Vendor: <u>0018 - SD ONE CALL</u>							Vendor Total:		36.75	
<u>SD23-01612</u>	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	36.75	0.00	0.00	0.00	36.75
35 Notifications for June 2023		BANKW - BANK WEST			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
35 Notifications for June 2023		NA		0.00	0.00	36.75	0.00	0.00	0.00	36.75
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
<u>101-4232-42900</u>		Other Expense				36.75	100.00%			

Vendor: <u>0480 - SD Secretary of State</u>								Vendor Total:		30.00
SDSOS	Invoice	7/20/2023	7/17/2023	7/20/2023	7/17/2023	30.00	0.00	0.00	0.00	30.00
Schieffer-Notary Filing Fees		BANKW - BANK WEST			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Schieffer-Notary Filing Fees		NA		0.00	0.00	30.00	0.00	0.00	0.00	30.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
<u>101-4140-42200</u>		Prof Fees Expense				30.00	100.00%			

Vendor: <u>1941 - Silver, Christine</u>								Vendor Total:		15.00
<u>Refund</u>	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023	15.00	0.00	0.00	0.00	15.00
Credit Balance Refund	BANKW - BANK WEST		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Credit Balance Refund	NA	0.00	0.00	15.00	0.00	0.00	0.00	15.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>604-0000-11500</u>	A/R Misc				15.00	100.00%				

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Vendor: 1940 - Simpson Printing									Vendor Total:	125.00
138944	Invoice	7/20/2023	5/31/2023	7/20/2023	5/31/2023	125.00	0.00	0.00	0.00	125.00
Business Cards R. Basser & K. Siferd		BANKW - BANK WEST			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Business Cards R. Basser & K. Siferd		NA		0.00	0.00	125.00	0.00	0.00	0.00	125.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
101-4210-42600		Supply/Material Exp				125.00	100.00%			

Vendor: 1946 - Solar Eclipse Tinting								Vendor Total:		716.64
2819	Invoice	7/20/2023	6/22/2023	7/20/2023	6/22/2023	716.64	0.00	0.00	0.00	716.64
Tint for Government Bldg Doors/PD Wind...		BANKW - BANK WEST			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Tint for Government Bldg Doors/PD Wi		NA		0.00	0.00	716.64	0.00	0.00	0.00	716.64
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
101-4192-42500		Repair/Maint Expense				716.64	100.00%			

Vendor: <u>1245 - SOUTH DAKOTA STATE TREASURER</u>								Vendor Total:		1,009.92
<u>June 2023</u>	Invoice	7/20/2023	7/13/2023	7/20/2023	7/13/2023	1,009.92	0.00	0.00	0.00	1,009.92
Sales Tax Collected June 2023		BANKEFT - BANK WEST EFT			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Sales Tax Collected June 2023		NA		0.00	0.00	1,009.92	0.00	0.00	0.00	1,009.92
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
<u>101-0000-21700</u>		Sales Tax Payable				1,009.92	100.00%			

Vendor: 1023 - TYLER TECHNOLOGIES, INC								Vendor Total:		5,830.00
025-429088	Invoice	7/20/2023	6/28/2023	7/20/2023	6/28/2023	3,202.50	0.00	0.00	0.00	3,202.50
Go Live and Utility Bill Compare		BANKW - BANK WEST			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Go Live and Utility Bill Compare		NA		0.00	0.00	3,202.50	0.00	0.00	0.00	3,202.50
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
101-4192-43400		Equip Expense				3,202.50	100.00%			

<u>025-430259</u>	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	1,000.00	0.00	0.00	0.00	1,000.00
AP History Data Conversion		BANKW - BANK WEST			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
AP History Data Conversion	NA	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>101-4192-43400</u>	Equip Expense				1,000.00	100.00%				

025-430646	Invoice	7/20/2023	6/30/2023	7/20/2023	6/30/2023	1,627.50	0.00	0.00	0.00	1,627.50
Go Live	BANKW - BANK WEST			No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Go Live	NA		0.00	0.00	1,627.50	0.00	0.00	0.00	1,627.50	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
101-4192-43400	Equip Expense				1,627.50	100.00%				

Payable Register

Packet: APPKT000008 - 7.20.2023 Commission Mtg Invoices

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Vendor: 1945 - Welch, Travis									Vendor Total:	26.32
Dpst Refund	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	26.32	0.00	0.00	0.00	26.32
Deposit Refund - applied 23.68 to account b...		BANKW - BANK WEST		No						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Depsit Refund - applied 23.68 to accoun	NA		0.00	0.00	26.32	0.00	0.00	0.00	26.32	
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
604-0000-22000	Summerset W/water Util Payable				26.32	100.00%				

Vendor: <u>1942 - Winningham, Daniel</u>								Vendor Total:		1.91
<u>Dpst Refund</u>	Invoice	7/20/2023	7/14/2023	7/20/2023	7/14/2023	1.91	0.00	0.00	0.00	1.91
Deposit Refund - applied 48.09 to account...		BANKW - BANK WEST		No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Deposit Refund - applied 48.09 to accou	NA	0.00	0.00	1.91	0.00	0.00	0.00	1.91		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
<u>604-0000-22000</u>	Summerset W/water Util Payable				1.91	100.00%				

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	63	161,227.90	0.00	0.00	0.00	161,227.90	0.00	161,227.90
Grand Total:		161,227.90	0.00	0.00	0.00	161,227.90	0.00	161,227.90

Account Summary

Account	Name	Amount
<u>101-0000-21700</u>	Sales Tax Payable	1,009.92
<u>101-4110-42300</u>	Publishing Exp	636.98
<u>101-4120-42900</u>	Other Expense	173.45
<u>101-4140-42200</u>	Prof Fees Expense	30.00
<u>101-4140-42600</u>	Supply/Material Exp	87.33
<u>101-4140-42700</u>	Travel/Conf Expense	754.99
<u>101-4141-42200</u>	Prof Fees Expense	3,417.50
<u>101-4192-42200</u>	Prof Fees Expense	15,704.40
<u>101-4192-42500</u>	Repair/Maint Expense	716.64
<u>101-4192-42600</u>	Supply/Material Exp	19.00
<u>101-4192-42800</u>	Utility Expense	820.06
<u>101-4192-42810</u>	Phone	1,127.19
<u>101-4192-42900</u>	Other Expense	360.00
<u>101-4192-43400</u>	Equip Expense	5,875.00
<u>101-4196-42200</u>	Prof Fees Expense	5,071.25
<u>101-4210-42150</u>	Postage	25.80
<u>101-4210-42200</u>	Prof Fees Expense	3,319.80
<u>101-4210-42500</u>	Repair/Maint Expense	4,178.65
<u>101-4210-42600</u>	Supply/Material Exp	575.38
<u>101-4210-42610</u>	Auto Expense	3,308.96
<u>101-4210-42700</u>	Travel/Conf Expense	547.22
<u>101-4210-42810</u>	Phone	549.42
<u>101-4210-42850</u>	Uniform Expense	400.00
<u>101-4232-42900</u>	Other Expense	36.75
<u>101-4310-42500</u>	Repair/Maint Expense	2,576.75
<u>101-4310-42800</u>	Utility Expense	1,039.32
<u>101-4320-42500</u>	Repair/Maint Expense	2,484.60
<u>101-4320-43230</u>	Solid Waste Collection	11,545.38
<u>101-4520-42500</u>	Repair/Maint Expense	428.39
<u>101-4520-42530</u>	Landscape&Mowing Expense	99.30
<u>101-4520-42600</u>	Supply/Material Exp	163.81
<u>101-4520-42800</u>	Utility Expense	286.40
<u>101-4520-42900</u>	Other Expense	500.00
<u>101-4652-42300</u>	Publishing Exp	119.40
Total:		67,989.04

Account	Name	Amount
<u>502-4850-48500</u>	Construction Costs	59,230.42
Total:		59,230.42

Account	Name	Amount
<u>604-0000-11500</u>	A/R Misc	30.00
<u>604-0000-22000</u>	Summerset W/water Util Payable	398.69
<u>604-4000-42200</u>	Prof Fees Expense	25,373.02
<u>604-4000-42500</u>	Repair/Maint Expense	512.79
<u>604-4000-42600</u>	Supply/Material Exp	192.95
<u>604-4000-42610</u>	Auto Expense	362.50
<u>604-4000-42630</u>	Chemicals and Lab Supplies	2,467.20
<u>604-4000-42800</u>	Utility Expense	4,671.29
Total:		34,008.44

June 2023 Finance Department Monthly Recap

- Stephany attended Human Recourse School/Finance Officer School in Pierre; also attended Budget Training in Sioux Falls. Nicholin also attended Finance Officer school in Pierre. All the trainings were great information and networking opportunities for both of us.
- Bi-weekly status call with Nancy Brady on migration timelines
- Zoom - ERP Pro 10 Utility Billing Solutions Orientation
- Data Pull with Nancy Brady for Go Live with Accounts Payable, Payroll and General Ledger June 15, 2023; lots of last minute prep getting ready for our final conversion data pull. We will start working on Utility Billing and Cash Receipts next.
- Worked with Doug on our Go Live for 2 weeks; we ran our first payroll with the new system in June. Double checking to make sure all our data come over to the new system properly.
- Time Entry Training with Doug for the new payroll process.
- Meeting with Nancy Brady and Client Services to go over the next steps in our go live process and who our contacts will be.
- Payroll processing, time sheet review, benefit's deduction review, process human resource updates for payroll. Filed corresponding reports for payroll.
 - Payroll with the new systems went well, we had a few hiccups but for the most part went smooth.
 - 941 filed electronically
 - SDRS filed electronically
 - SD Health Pool, Aflac, Delta Dental
 - Quarterly State unemployment
 - Quarterly 941
- Accounts Payable
 - Prepared and submitted South Dakota Sales Tax
 - Voucher creation, invoice processing, process checks for corresponding invoices to be paid and mailed out.
 - Journal entries in GL
- Utility Billing
 - Daily
 - Post payments in Cash Receipts, process online credit card payments through lockbox, reconcile all payments to report, print reports and wrap up your work so that all payments post to the individual accounts
 - Deposit checks with BankWest scanner
 - Take cash deposits to bank
 - Process new resident applications
 - Process residents move out paperwork and process deposit refunds once account is at a zero balance
 - General customer service
 - Adjustments to resident accounts
 - Monthly
 - Post penalties to past due accounts
 - Process and mail out utility bills
- Emailed Commission meeting minutes to Rapid City Journal to publish
- Published Commission meeting minutes on website
- Ordered office supplies
- Notary services for residents of Summerset
- Licensing, Permitting, Inspection upload to one drive
- DOJ reporting

JUNE

Sanitation

Hauled Solid Waste, Recycling, Cardboard and Yard waste. Repaired/cleaned/ and delivered cans as needed. Serviced and cleaned solid waste equipment. Repaired a sensor of roll off and repaired the Mack Arm.

Conducted City wide cleanup.

Public works

Attended council meeting. Preformed maintenance on public works equipment. Had Numerous conversations with the Public Works Commissioner, Mayor and City Staff. Mowed drainages and city lots. Sprayed weeds and cleared drainages of rocks and debris.

Code enforcement

Issued 17 notices of violation that were reported to the Code Enforcement Officer.

Parks

Mowed parks, sprayed for mosquitos and weeds. Prepped for Summerfest.

Miscellaneous



SUMMERSET POLICE DEPARTMENT

7055 Leisure Ln. Summerset, SD 57718
Office: 605-721-6806 Fax: 605-721-6381

Grants: Currently operating under the COPS and Highway Safety Grant

Calls for Service: 388

Traffic stops: 139

Breakdown of some calls for service:

DUI- 3

Drugs- 17

Assaults- 8

Suicide attempts- 4

Motor vehicle crashes- 10

Sex offenses- 2

Thefts-4

Vandalism-2

Burglary alarms- 5

Medical responses- 13

Assist-other-agency- 48

Animal complaints- 9

Assist persons- 6

Saturation Patrol-6

Community Service: Officer Uebel participated in a community service events at Our Lady of the Black Hills, Officer Johnson attended the Brandon Delzer Memorial Bull Riding Event, Officer Montileaux assisted the Catholic Church with the Eucharistic Procession down to Sturgis Rd to Leisure Ln Park.

Department Training: Officer Macrander and Chief Nasser attended Handle with Care and ACE Training with the Meade School District, Officer Juso attended 2023 South Dakota Association of School Resource Officer Conference.

June 2023 Wastewater Department report

Daily Operations

6-5 Reported Failed BOD test from 5-25-23 to DANR. Was instructed to add an explanation to monthly DMR report
6-5 Submitted monthly DMR report to DANR
6-6 Owen received notification from DANR that he had passed his level 1 Wastewater test
6-8 Took monthly samples to lab
6-14 Construction meeting with HDR and RCS.
6-15 Commission meeting (Owen attended)
6-20 Dakota pump cleaned check valves for Sun Valley lift station
6-20 Investigated high water reading at Summerset Heights Apartments 11350 Sturgis RD
6-21 Meeting with Mike Wheeler to discuss Water Warriors litigation
6-28 Construction meeting with HDR and RCS.
6-28 Commissioner Butler stopped by to view progress of expansion project.
Treated 4.4 million gallons of wastewater with an average of 150,000 gal per day
Responded to 30 requests for locates

Special Projects

Misc

JUNE 2023 CITY ADMINISTRATOR REPORT

ECONOMIC DEVELOPMENT

- Visited with D. Kelly on potential new business coming to the area – New Vision Security.
- Meeting with Piedmont Valley Chamber of Commerce and A. Anglin on part-time partnership for economic development person.
- Completed survey on Rushmore Region for marking in area.

GRANTS

- Received update from K. Snyder that we will be finding out about our FEMA Grant (generator) in August of 2023.
- Reviewed municipal league for upcoming grant opportunities.

PLANNING & ZONING

- Sent HDR a review on building permit Milliron #2 from Hermanson Egge.
- Followed up with S. Delbridge on review for Milliron #2 and an agreement to be drafted on second building.
- Visited with B. Powles on land purchase and possible grant options.
- Visited with M. Torno regarding discussions on second exit out of Sun Valley/Powles.
- Visited with H. Mehlhaff on building permit for Milliron #2.
- Visited with A. Brown, appraiser, regarding Jason Rudland property Summerset Meadows.
- Followed up on contractor’s licensing on Milliron #2 – received three new ones – building permit issued.
- Visited with contractor about grading permit and commercial checklist.
- Visited with M. Leon regarding sale of property.
- Followed up on reauthorization of storm discharge permit on Infinity Drive.
- Visited with A. Neiger on follow up to Fox Den and storm water. It has not been scoped yet. Looking for camera long enough.
- J. Rudland – blank permits/applications/building.
- NOI Reauthorization signed by Mayor and sent to State of SD.
- Visited with appraiser regarding commercial property owned by New Leaf.
- Visited with CAT Construction on sign permit and property zoning, addressing.
- Visited with S. Delbridge on building permit 2023-17.
- Visited with K. McIntosh regarding variance paperwork.
- Visited with G. Thomas on signs and locations for variance.
- Attended one Planning & Zoning Meeting – completed minutes and sent to paper.
- Visited with D. Brenneman on New Leaf property and zoning – commercial.
- Visited with L. Shagla on variances and other matters.
- Reviewed sprinkler documentation on Summerset #2 – sent to S. Delbridge to review.
- Visited with M. Torno and L. Shagla on possible Task Order – can be covered under general contracting.

MISC.

- SDDOT Meeting by Zoom on Exit 48 and setting up public meetings.
- Followed up on Food Truck night and made sure all vendors had their paperwork and licenses.
- Got paperwork for bonds and applications for notary on R. Nasser and N. Bergin.
- Visited with K. Snyder on setting a time for updating our comprehensive plan. We will begin on the same in 2024.
- Drafted amended Kennel Ordinance 2023-06 and will notice the same for July 6th.
- Drafted amended ordinance 2023-07 for notice.
- Drafted amended ordinance 2023-08 for notice.
- Drafted amended ordinance 2023-09 for notice.
- Visited with J. Thomas on information on upcoming City-wide rummage sales and got her in contact with person running the same.
- Ordered Vector File for logo on doors to be cleaned and tinted.
- Met with D. Brenneman on set up for food truck night.
- Visited with Golden West about back up on working. System needed to be rebooted.
- Compiled information on wages/scale breakdowns. Will start the process of breaking down a scale for Summerset.
- Visited with Piedmont Valley Chamber of Commerce regarding Summerfest.
- Meeting with Piedmont Valley Chamber of Commerce
- Meeting with SDDOT, A. Neiger, L. Shagla, M. Torno, and representatives from Black Hills Marine on drainage. Fox Den will have a camera run through it to make sure no blockage.
- Phone call from P. Olsen regarding Black Hawk Incorporation.
- Visited with M. Wheeler regarding open records for J. Ambrose on release of information.
- M. Torno performed annual evaluation on City Administrator.
- Visited with L. Potthoff on next steps on tree complaint after letter was received from code enforcement.
- Visited with M. Torno, went over letter that had been sent out to citizens. Compiled data regarding the same.
- Drafted five notices on M. Wheeler's/Police Department ordinances.
- Visited with S. Reade on various matters and agenda items.
- Visited with citizen regarding metering – put him in touch with J. Ambrose.
- Meeting with T. Morris regarding TIFs and Banking.
- Met with P. Anderson of Piedmont regarding business lists.
- Attended the Summer Study on elections, draft legislation, and post audit counting.

- Sent out Summerfest Flyers to businesses.
- Received a complaint from citizen – put them in contact with Code Enforcement.
- Visited with Finance Officer in Piedmont on Summerfest Flyers.
- Secured grill with Pioneer Bank for Summerfest.
- Sent request to R. White on Summerfest/entertainment.
- Sent revised SRO Agreement to Meade 46-1 School District.
- Visited with J. Guthrie on timeline for mag water on High Meadows Road.
- Visited with J. Lewis on telephone on what steps are next for Black Hawk Incorporation. I referred him to obtain legal counsel and work with both City and County.
- Visited with M. Wheeler regarding ordinance changes.
- Ordered entertainment for Summerfest – bouncy castles.
- Received call from K. Gossard regarding involuntary annexation of Piedmont. – Referred to City of Piedmont.
- Attended Zoom meeting on FEMA regarding Hydrology Study. Reports will be sent to HDR. HDR will review the same and get back to the City and a meeting will be set up for a later date.
- Visited with C. Hirsch regarding drafting a letter within 30 days on L. Potthoff complaint. Referred the same to M. Wheeler.
- Prepared documents for discovery on legal case.
- Sent off banner design to Summit signs for Summerfest.
- Visited with local businesses in Summerset and Piedmont for advertising for Summerfest.
- Visited with M. Torno on Notice of Entry of Order in civil case.
- Sent out flyers to local churches regarding Summerfest.
- Sent audio recordings to Gunderson Palmer Law Firm regarding civil case.
- Visited with S. Reade to discuss grades/scales and upcoming Summerfest event.
- Met with K. Kissinger – wanted history on annexation whether Summerset was voluntary or involuntary – regarding Piedmont involuntary annexation.
- Met with J. Parks from Piedmont – visited local business owners in Piedmont.
- Visited with B. Kruse – possible business vendor for Summerfest.
- Met with D. McComb on web upgrade with Go Daddy.
- C. Hirsch stopped in to visit and discuss grant and stop light locations.
- Met with W. Lind and son regarding setting up a vendor spot for Summerfest.
- Visited with Kona Ice regarding setting up a vendor spot for Summerfest.
- Helped a person find shelter in surrounding area.
- Visited with M. Wheeler regarding drafting RFP on surplus property.
- Worked on ads for Summerfest.
- Signed up Summerset for 4th of July Parade in Piedmont – promoting Summerfest.
- Visited with Alex on cleaning dates and times.
- Visited with T. Haire on code enforcement questions – referred to code enforcement.
- C. Hirsch came in to sign letter on complaint – mailed out.

FINANCE DEPT

- Incode 10 Zoom meeting – going live with financials, payroll and accounts payable.
- Zoom meeting with N. Brady of Incode on going live and having a backup plan for payroll.
- Visited with RDR Investments regarding Utility billing charges.
- Took a reservation for renting Leisure Lane Park from T. Curtis.
- Visited with Mr. and Mrs. Fredericks – new residents, gave them move in paperwork for utilities and a welcome packet.
- Zoom meeting N. Brady Incode 10 – status call.
- Helped S. Baumeister with chart of accounts.
- Set up S. Baumeister as cloud administrator in Incode 10.
- Zoom meeting with D. Garretson Incode 10 on Bank Reconciliation.
- Visited with K. Applegate at First Interstate Bank regarding interest rates.
- Contacted Bank West to receive their interest rates.
- Zoom meeting Incode Live – audit questions.
- Completed an employee verification form for loan paperwork.
- Zoom Incode 10 training on utility and forms.

PUBLIC COMMENT FORM

Individuals requesting to speak or address the City Commission during the meeting on a specific agenda item shall do so under the discussion portion of a motion of said agenda item. Citizen Input posted on the agenda is reserved for members of the public who would like to address the City Commission regarding non-agenda items. Speakers shall be required to fill out a Public Comment Form and present it, along with any material, handouts or information for Commission, to the City Administrator prior to commencement of the Commission meeting.

Speaker comments are limited to three (3) minutes. No formal action can be taken by the City Commission on items not posted on the agenda. Items requiring a Public Hearing will allow a member of the public an opportunity to speak during the Public Hearing and does not require a Public Comment Form.

Speakers must address their comments to the Mayor and Commissioners. All speakers must limit their comments to the specific subject matter noted on the Public Comment Form and refrain from any personal attacks or derogatory comments directed at any Commission Member, Staff Member, and other individuals or groups.

DATE: _____

NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

AGENDA ITEM NUMBER(S): _____

SUBJECT OF COMMENTS: _____

ARE YOU A RESIDENT IN THE CITY OF SUMMERSET: YES ____ NO ____

INSTRUCTIONS

PUBLIC COMMENT – AGENDA ITEM

PURPOSE: To provide citizens the ability to address items on the meeting agenda before action by the City Commission.

- All citizens wanting to speak on an agenda item will submit to the City Administrator a card with their name, address, along with any documents and item to be discussed prior to the start of the meeting.
- Citizens coming forward will speak into the microphone at the podium so all can hear.
- Before speaking citizens will state their name and address for the record.
- No individual may speak more than once on the same topic.
- Irrelevant, repetitious, or disruptive comments will NOT be allowed. Speakers shall refrain from personal attacks or derogatory comments.
- Comments will be limited to 3 minutes (time may be extended at the discretion of the Mayor). Citizens may not yield any remaining time they may have to another speaker.
- Board members may, interrupt a speaker during their remarks, but only for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any member thereof.

CITIZEN INPUT – NON AGENDA ITEM

- Citizens coming forward will speak into the microphone at the podium so all can hear.
- Before speaking citizens will state their name and address for the record.
- Comments will be limited to 3 minutes (time may be extended at the discretion of the Mayor). Citizens may not yield any remaining time they may have to another speaker.
- Speakers shall refrain from personal attacks or derogatory comments.

Lisa Schieffer

From: Larry O'Neill <Larry.ONeill@bankwest-sd.bank>
Sent: Tuesday, June 27, 2023 9:50 AM
To: Lisa Schieffer
Subject: CD rate special

Lisa, we will have a 6-month Cd at 5.05% APY that will be coming up in the next week. Thanks.



Larry O'Neill
Universal Banker III
311 Omaha St., Rapid City, SD 57701
605-399-4273 or 877-965-2265
www.bankwest-sd.bank
NMLS ID 964304 | Equal Housing Lender

could net us
\$ 4113.96 per month

6 months
\$ 24,939.02

Bankwest again about credit card Rewards.

Lisa Schieffer

From: Larry O'Neill <Larry.ONeill@bankwest-sd.bank>
Sent: Friday, June 23, 2023 2:53 PM
To: Lisa Schieffer
Subject: Interest rate on money market account

Lisa,
I spoke to the CFO for Bankwest. He has proposed in an effort to keep your business, that the 2 current Money Market accounts that the city has be changed to a **Fixed Rate Money Market account at 4.25%**. This would be a rate that wouldn't change and will have restriction's as far as balance, other than it must have at least \$1,000 in each account. There may be some CD special's coming up that will be in the next 2 weeks. I will let you know about those specials also.

Please let me know if you have any further questions. We value your business and hope to continue as your bank. Thank you.



Larry O'Neill
Universal Banker III
311 Omaha St., Rapid City, SD 57701
605-399-4273 or 877-965-2265
www.bankwest-sd.bank
NMLS ID 964304 | Equal Housing Lender

- 1,000 min. balance
- 4.25% interest rate
- up to 6 transfers per month
- if need more call Larry + we can do.



Request for Business Banking Services Proposal

Presented to:

City of Summerset



July 20th, 2023

First Interstate Bank
1200 Main Street
Sturgis, SD 57785

Relationship Management Team

Bryan Hencke, Bank President
(605) 269-0556 | bryan.hencke@fib.com

Mary Weber, Retail Manager
(605) 720-3666 | mary.weber@fib.com

Kerrie Applegate, Financial Services Representative
(605) 737-9361 | kerrie.applegate@fib.com

Nicole Knuppe, Treasury Solutions Officer
(605) 716-8966 | nicole.knuppe@fib.com



July 20th, 2023

City of Summerset
Attn: Lisa Schieffer
7055 Leisure Lane
Summerset, SD 57718

Dear Lisa Schieffer and City Commissioners,

Thank you for the opportunity to respond to City of Summerset's proposal for Banking and Treasury Services. First Interstate Bank is honored to have this opportunity to discuss and develop a banking relationship with City of Summerset and will work hard on your behalf.

First Interstate has many years of experience serving business entities, health-care related organizations, non-profits, and municipalities throughout South Dakota. A locally based Sturgis and Rapid City, SD relationship team, with treasury expertise and extensive experience working with local businesses, is available and committed to responding to your immediate needs. Our goal is to earn your business and build a relationship with your professional team and to understand the servicing needs unique to your organization. We gave careful consideration when analyzing the banking service needs in our communities and sincerely believe we are ideally suited to address your financial needs, both now and into the future.

- First Interstate offers experienced retail, commercial banking, and treasury management experts, committed to delivering a relationship of enduring value to City of Summerset.
- First Interstate is a financially sound choice and exceeds all regulatory guidelines for a well-capitalized Financial Institution. A copy of our 2022 Annual Report is available through this link: <https://fibk.com/financials/annual-reports/default.aspx>
- First Interstate offers the advantage of being a community bank. This enhances our opportunity for responsiveness to our customers and provides the unique advantage of keeping your deposit dollars local and working in support of our shared economies and communities.

In closing, our goal is to provide value beyond that of a "typical banking relationship." We truly immerse ourselves in the communities and industries we serve and strive to understand the issues, challenges, and opportunities our clients face. We believe that a partnership between City of Summerset and First Interstate is beneficial to the communities we both serve.

We are grateful for this opportunity and welcome your call with any further questions. Nicole Knuppe can be reached at (605) 716-8966 or by email at Nicole.Knuppe@fib.com

Sincerely,

Nicole Knuppe

Nicole Knuppe

Treasury Solutions Officer

Kerrie Applegate

Kerrie Applegate

Financial Services Representative

Deliverables

1. Bank Account Recommendations

First Interstate offers a variety of depository accounts to accommodate all business structures. Individual and combined account analysis statements are provided each month to demonstrate aggregate relationship activities and charges along with the same information on an individual account basis.

During the initial discovery meeting, your Treasury Solutions Officer will work with you to customize your ideal account structure. We feel we have the adequate staff and services to welcome the full relationship of City of Summerset to First Interstate. Below are some preliminary account options we recommend for consideration.

a. Primary Operating Account – State, County, Municipality (SCM) Analyzed Business Checking

- SCM Analyzed Business Checking Accounts are designed for states, counties, and municipalities with high account activity and/or utilize Treasury Management services.
- An earnings credit will be applied to help offset analysis fees.
 - Current Earnings Credit rate is .32% for balances exceeding more than \$500,000. This is a tiered rate and subject to change monthly.

b. Business Indexed Money Market -

- Currently offering 2.65% APY
- Rate and APY is calculated at half of the high end of the Federal Funds Target Rate and may change monthly.
- \$50,000 minimum opening deposit
- Must have an open business checking account to qualify
- Electronic statements free – Paper statements are \$2.00 per month
- Six withdrawals or transfers per month. \$10 fee for each transfer or withdrawal after six per month.

c. Certificates of Deposit – First Interstate is currently offering a summer CD special.

- 4.61% APY
- Minimum opening deposit and minimum balance of \$1,000 required. Maximum deposit allowed of \$2,000,000 per account opened in branch or \$50,000 per account opened online.
- Term Available: 13 months- Will automatically renew at the 12-24 month CD interest rate at the time of maturity.



2. Treasury Management Online Banking Services

First Interstate believes deeply in developing mutually beneficial and trusted partnerships with our clients. We know our personal touch service approach sets us apart and will provide you with a premium client experience. We have the resources to offer competitive treasury and cash management products on par with the industry and those of large banks; yet deliver those products through a collaborative relationship team that is experienced, local, and intimately familiar with the unique needs of each of our clients.

First Interstate Bank offers a variety of treasury solutions to meet your business needs. First Interstate Bank's Treasury Banking Suite lets you view your account online and easily obtain the detailed information you need for reporting and quick decision making. Choose to use the features and services that help you manage your business banking activities quickly, conveniently, and effectively.

Treasury Banking Suite highlights include the ability to:

- Download an output file of transactions into your financial software for Account Reconciliation or upload a file to the bank.
- View balances and transaction activity online or with a mobile device.
- A Company Administrator is appointed to manage online user access. Unique company and individual user IDs and passwords control employee access to specific accounts and limit transaction authority.
- View statements and check images online.
- Transfer funds between First Interstate Bank accounts.
- ACH Origination and Online Wire Services Available for external account transfers
- Enter and manage Stop Payments online.
- Current Day and Prior Day function shows the collected, ledger balances and hold amounts for selected accounts along with a summary of daily activity by transaction type.
- Secure Browser for superior risk mitigation.

3. Fraud Prevention and Detection

ACH Positive Pay – Safeguard your accounts against fraudulent activity by filtering or blocking unauthorized electronic transactions. Items that meet pre-established criteria will automatically post to your account. You will have the ability to review any exceptions and approve or reject the item(s).

Check Positive Pay – Upload an issued items file for Positive Pay acceptance or enter issued items information directly into the system. View exceptions item descriptions online and decide whether to pay or return checks that do not match the issued items file.

The daily cutoff to "decision" exception items is 1:00pm MST. First Interstate bank will work with City of Summerset to customize the file mapping format for the issued check file.

4. ACH Origination

First Interstate Bank can facilitate both receipt and origination of ACH files. All ACH originations must be completed via TBS or through ACH direct send. Dual control is offered, and highly encouraged, to support security and separation of duties.

Service Details

- Same day ACH with capability to utilize up to \$1 million same day limit
- Direct Deposit Payroll
- Vendor payments



- Loan payments
- Business-to-business payments or collections
- Business-to-consumer payments or collections

Limits

- Daily, weekly, and monthly dollar limits are based on client need/credit underwriting

Notifications

- Customers will receive ACH notifications upon origination via email.
- If ACH transactions exceed daily or weekly limits, clients will see an over limit message within TBS. A temporary or permanent limit increase can be requested to facilitate continued ACH use at that time.
- Notifications of Change (NOC's) and return ACH notifications available as well.

Cutoff times

- ACH – 5:30pm MST - One business day prior to effective date
- Same-day ACH – 1:30pm MST

5. Remote Deposit Capture

With Remote Deposit, clients use a desktop scanner to digitally scan and virtually endorse checks for deposit. This is a secure and efficient means of depositing funds to your accounts while also eliminating a trip to the bank. Funds deposited via Remote Deposit Capture are available on a same day basis.

- Unlimited locations
- Scanners available for purchase upfront or opt for our 12 month payment plan
- 7:00pm MST Cutoff time with same day availability

First Interstate offers Digital Check brand scanners for outright purchase, or a 12-month payment plan. Our single feed check scanner is model CX30, and our multi feed/batch scanner model is TS240. A batch scanner is recommended for locations depositing more than 10-20 checks daily. Should City of Summerset own existing scanner equipment, we are glad to review specifications and confirm compatibility with our platform. Should additional or replacement scanners be needed, we are glad to help facilitate meeting that need.

6. Commercial Credit Card

A business credit card is a valuable purchasing tool you can use to control expenses and cash flow. FirstRewards World Elite Mastercard for Business credit cards empower you to do business wherever you need to be. This card's rich rewards and card benefits give you the power to take your business to the next level. With a FirstRewards World Elite Mastercard for Business credit card, businesses earn one point for every net dollar spent in purchases. Points can be redeemed for practically anything you could imagine with our FirstRewards loyalty program—a straightforward credit card rewards program that appeals to business owners who don't have the time or patience to deal with complex reward rules. Best of all, points will not expire and there's no limit to the number of points you can earn.

We would be happy to help coordinate an introduction between City of Summerset and Dennis Krull, our Commercial Payments Consultant, so that he is able to provide a custom proposal for the commercial credit card.



7. Merchant Card Services

First Interstate partnership with Clover (Fiserv/First Data) offers City of Summerset the unique opportunity to:

- Contact the bank directly with escalated questions or concerns about your merchant services program and advocate on your behalf, if necessary.
- Receive next day funding for settlements to a First Interstate checking account

A robust consultation with our Merchant Services Specialist, Shawn Hustoft, will serve to determine the correct technology solutions and how to process payments in the most secure, efficient, and cost-effective manner.

Conversion Plan

First Interstate Bank's transition and implementation process begins with the signing and execution of Banking Services Agreements, typically followed by a kick-off meeting to set timelines and expectations for Online Banking/Treasury Management set-up and training. The implementation team ensures everything is in place before transition goes live.

On-site training is fully customizable based on the individuals needs of the institution. The first phase will generally consist of implementation and training of supervisory staff, followed by training of subordinate staff.

Summary and Explanation of Fees

In recognition of the coordination necessary to transition City of Summerset banking relationship to a new bank, First Interstate offers the following as an initial customized, relationship-based pricing proposal to include:

- Complimentary setup of treasury services (no charge)
- One-month waiver of treasury services during the initial implementation and setup phase

Enclosed in a separate attachment is a sample analysis statement. This sample statement was prepared utilizing statements provided by City of Summerset.

Products and fees associated with the Business Credit Card and Merchant Services may be requested and provided in a separate proposal.

Thank you

From all of us at First Interstate Bank, we sincerely appreciate the opportunity to earn your business and to become a strong partner with you. We look forward to meeting with you at any time to review any questions or concerns you may have.

Sincerely,



Nicole Knuppe
Treasury Solutions Officer
(605) 716-8966
Nicole.Knuppe@fib.com




FOR THE PERIOD 06/01/23 THROUGH
06/30/23
Statement Date: 06/30/23
Account: SM0010581261857
Contact: Treasury Support
Phone: 855-342-3400

CITY OF SUMMERSET

Managing Your Accounts

 Client Contact Center

 Website

855-342-3400

firstinterstate.com

ACCOUNT ANALYSIS STATEMENT
FOR THE PERIOD 06/01/23 THROUGH 06/30/23

BALANCE INFORMATION	
Average Daily Ledger Balance	3,549,552.27
Less Average Daily Float	0.00
Average Daily Collected Balance	3,549,552.27
Less DDA Balance Reserve Requirement (10.00 %)	354,955.23
Balance to Support Services	3,194,597.04

ANALYSIS SUMMARY		
ACCOUNT POSITION FOR THE PERIOD	FEE BASIS	BALANCE BASIS
Earnings Credit (0.32 %)	840.22	3,194,597.04
Current Period Analyzed Charges	272.98	1,037,892.72
Analyzed Charges Due after Credit	0.00	
Total Fees Now Due	0.00	
Balance Available to Support Other Services		2,156,704.32



ANALYSIS CHARGES

SERVICE DESCRIPTION IN PERIOD	VOLUME	UNIT PRICE	SERVICE CHARGE	BALANCE BASIS
Account Services				
Account Maintenance	1	10.0000	10.00	38,021
Deposits	6	.2000	1.20	4,563
Checks Paid	71	.1500	10.65	40,492
Electronic Credits	44	.1200	5.28	20,075
Electronic Debits	10	.1200	1.20	4,563
Subtotal Account Services			28.33	107,713
Depository Services				
Deposited Checks - Transit	470	.1500	70.50	268,047
Subtotal Depository Services			70.50	268,047
Remote Deposit Capture				
RDC Monthly Fee	1	50.0000	50.00	190,104
RDC Deposited Per Item	470	.0700	32.90	125,089
Subtotal RDC Services			82.90	315,193
ACH Services				
ACH Monthly Maintenance	1	15.0000	15.00 *	57,031
ACH Per Item Originated	18	.1500	2.70	10,266
TBS ACH Batch Fee	2	5.0000	10.00	38,021
Subtotal ACH Services			27.70	105,318
Fraud Prevention Services				
PP w/ACH Monthly Fee	1	50.0000	50.00	190,104
PP Additional Account Monthly	1	10.0000	10.00	38,021
Positive Pay Issued Items	71	.0500	3.55	13,497
Subtotal Fraud Prevent Services			63.55	241,622
ACTIVITY SUMMARY				
Total Activity Charges			272.98	1,037,893
Total Charges Listed Before Credit			272.98	1,037,893
Analyzed Charge Subtotal			272.98	1,037,893
Total Savings from Exception Priced Service Charge			455.00	

\$3,802.08 in collected balance will offset \$1.00 of charges. This factor includes a provision for reserves.



PERFORMANCE HISTORY

Date	Average Ledger Balance	Investable Balance	Balance Required	Earnings Credit	Analyzed Charges	Net Analyzed Charge
06/23	3,549,552	3,194,597	1,037,893	840	273	0
YTD	3,549,552	3,194,597	1,037,893	840	273	0
Lst12	3,549,552	3,194,597	1,037,893	840	273	0



Procurement/Business Credit Card Programs

Proposal

for

City of Summerset



July 20, 2023

Dennis Krull
SD Commercial Payments Consultant
for

First Interstate Bank
333 West Blvd, Ste. 100
Rapid City, SD 57709
605-716-8956

Procurement/Business Credit Card Programs

FIRST INTERSTATE BANK strives to be the area's premier payments provider. First Interstate Bank owns its credit card portfolio and works individually with every business customer to design a custom program that meets its unique purchasing and expense reporting needs. Our Mastercard® program helps companies control spending, reduce operational costs, and simplify reconciliation and reporting. Solutions and support are designed for every business based on their payment needs.

Accounts Payable Card Program(P-Card)

FIRST INTERSTATE BANK's accounts payable card program (P-Card) can help simplify the vendor payment process and provide enhanced benefits that checks don't offer for your accounts payable group. Checks can cause multiple challenges including increased susceptibility to fraudulent attacks, restricted and often unmanageable cash flows, inefficient accounting processes, and limited payment options that are oftentimes expensive for businesses. However, paying vendors with a dedicated business credit card (Accounts Payable Card) can save your business time and money. Business cards allow your administration to make purchasing more efficient and secure with Zero Liability for unauthorized transactions and free fraud monitoring. You can also optimize cash flow by accelerating payments to suppliers while receiving at least an additional 25-day grace period before the card bill is due. A business card can also remove the hassle of writing and sending checks, while simultaneously reducing 1099 reporting requirements because that liability shifts to your vendors' merchant services when paid by Mastercard. Best of all, companies can earn rewards for each purchase with our FirstRewards loyalty program.

To assist with identifying the financial opportunity and making the transition, you will receive a complimentary account payable -vendor analysis to identify suppliers that accept Mastercard for payment.

Employee Business/Purchasing Card Program

FIRST INTERSTATE BANK offers a comprehensive business card program that gives your administration and employees every advantage for corporate spending activity. This solution allows you to set spending controls at the department or employee level on purchase amount, number of transactions, types of suppliers, and other criteria for any spending category, in any combination. Administrators can change or view credit limits, purchasing authorizations and spending criteria quickly and easily by working directly with FIRST INTERSTATE BANK and using our online management tools mentioned below. Additionally, FIRST INTERSTATE BANK offers individual or combined bill for our business customers. The combined bill allows a business to pay from one statement each month, instead of each individual card statement. You can also choose your statement/due date cycle to better manage you accounts payables/invoices.



Mastercard Fleet Card Program

FIRST INTERSTATE BANK also provides a custom Mastercard product that helps businesses manage their vehicle fueling and maintenance with convenience and flexibility. Mastercard is accepted at over 560,000 fuel and maintenance merchant locations across the United States. The Mastercard Fleet Card program is more cost effective, efficient and allows you to be in control of fleet expenses. These fleet cards are managed within **eZBusiness Card Management** with all other cards.

The Mastercard Fleet Card program helps control spending at the driver or vehicle level by allowing companies to set spending limits and track spending patterns such as grade of fuel, fueling frequency, time of fueling, or fuel location. Assign individual drivers or vehicles a card, choosing various usage options that are customized to fit your reporting needs.

Customize Card Program

FIRST INTERSTATE BANK will customize **City of Summerset** card program to fit your needs. We are here help **City of Summerset** operate efficiently and effectively as you transact your business. This includes:

- Credit Limit that meets **City of Summerset** spending needs
- Customized cards available such as:
 - Cards with **Cardholder Name**
 - **No name** cards like **Travel Card One / Purchase Card One / Employee Purchase Card**
 - These allow multiple users to check out card with no name attached
 - **Virtual Card** (No Plastic) to be used for vendor purchases where card does not need to be presented – many great benefits
- Adapting to your needs and making recommendations as you make changes or working with you as new credit card products are introduced

First Interstate Bank's FirstRewards and FirstRewards Plus Programs

FIRST INTERSTATE BANK's reward programs, FirstRewards is uniquely designed to meet the needs of customers. The FirstRewards program will allow **City of Summerset** to earn one point for every net dollar spent on all purchases for all business cards including fleet card purchases for maximized reward earning. Points never expire. Points can be redeemed online through our FirstRewards website or by phone at any time. We offer 1% Cash Back along with various travel related rewards, local and national gift cards, merchandise, and charitable donations. If cash back is selected, it will be distributed in the form of ACH and deposited into a First Interstate Bank account designated by **City of Summerset**.

Additionally, FIRST INTERSTATE BANK allows **City of Summerset** to household points to their bill account or one card.



Mastercard Enhancement Benefits

FIRST INTERSTATE BANK also provides enhancements from Mastercard to give you additional benefits to using our business credit cards. They are:

- Mastercard Easy Savings program
 - Automatic rebates of 1% to 5% on purchases of selected gas/vehicle maintenance, dining, hotels, car rentals, day-to-day business services
- MasterRental Insurance
- Mastercard Receipt Management
- Quickbooks Online & Quickbooks Payroll Discounts
- Mastercard Airport Concierge
- Mastercard Travel & Lifestyle Services
- Many others available

Electronic Card Program Management

FIRST INTERSTATE BANK offers smart solutions and intelligent business tools to manage more effectively purchasing needs for our business customers. You have the opportunity to elect certain employees to help manage the card program through these optional, web-based tools. Employee access to card management tools is customized based on level of responsibility. Demonstrations are available upon request.

eZBusiness Card Management

eZBusiness is an online tool that provides access for Company Administrators to manage cardholder accounts on a daily basis. Features of the eZBusiness Card Management tool for account administrators include the ability to:

- View current balances and statements
- View current pending and posted transactions
- Make payments online
- Download data to financial software like Quick Books
- (Optional Enhanced Access) Close card accounts permanently (real-time)
- (Optional Enhanced Access) Modify cardholder credit limits (real-time)
- (Optional Enhanced Access) Temporarily suspend cardholder authorizations online (real-time)

Smart Data

Smart Data is a customizable, web-based solution that provides enhanced reporting capabilities. Smart Data offers the ability to map each card transactions to a general ledger code so the expense can be properly charged through your accounting system. You can utilize Smart Data to require cardholders to review transactions, provide an expense description of the charge, assign an expense category, and attach receipt images. Supervisors are able to review and approve employee(s) transactions after the statement



cut date. Smart Data also allows company administrators to electronically view, edit and approve card transactions.

- Smart Data streamlines company expense management needs with over 60 standard reports, including fleet card data capture reporting, and custom report options. Detailed cardholder spending is tracked and reported including detailed transaction information, cardholder summaries and other cardholder information.
- First Interstate Bank would work one-on-one with you to implement the Smart Data program. Timing of implementation will be established during consultative discussions with and will be determined based on **City of Summerset** needs.

Fees

FIRST INTERSTATE BANK would waive all annual fees associated with business credit cards.

There are no set-up fees for **eZBusiness Card Management** with no monthly or annual fees.

Smart Data would have no set-up fees but would have monthly fee of \$50 if implemented.

Conversion Plan

FIRST INTERSTATE BANK's transition and implementation process can begin when best works for **City of Summerset** to make the conversion. Here are the following steps:

- 1) Consultation & complete application/forms for setting-up customized business cards
 - Determine best electronic card programs needed
 - Accounts Payable - Vendor Analysis can be completed
- 2) Once application/forms are received and processed business cards would arrive in about two weeks
 - Accounts Payable - Vendor Analysis would be reviewed
 - Implementation of Accounts Payable – Vendor enrollment would be discussed
- 3) Training would be offered for eZBusiness Card Management
 - If Smart Data selected, Demo & Set-up would be done by our Integration Team
- 4) Follow-up and check-ins would be done to assure cards & programs are meeting your needs

Thank you

First Interstate Bank sincerely appreciates the opportunity to earn **City of Summerset's** business and to become a strong partner with you. As the Commercial Payment Consultant, I would be focused on your card program and am located in Rapid City to be of service to you. We look forward to meeting with you at any time to review any questions or concerns you may have.

Treasury Banking Suite

Helping your business work more efficiently.



Business never sits still and neither do you. Keep your business moving at the speed of life with Treasury Banking Suite, an online banking solution that puts control and security at your fingertips. Check your account balances, manage your cash position, approve a timely transaction, and more. It's time to make business happen your way.

Want more control? You've got it.

Let Treasury Banking Suite (TBS) help you manage business finances anytime, anywhere:

- Access real-time account information with your mobile device.
- Stay in control of your finances — entitle account access for certain employees.
- Quickly view all of your accounts and transaction history in one place.
- Easily navigate functionality online and through mobile channels.
- Automate and optimize ACH origination work flows.
- Send domestic, international USD, or international foreign currency wire transfers.
- Protect your money with secure web access and fraud controls.
- Create and save reports and file exports for future use according to your criteria with the option to enable automated delivery to ERP software through your FTP connection.

A blanket of security.

Businesses have become increasingly dependent upon technology and online banking products for conducting daily operations and managing finances. We remain committed to offering you multiple layers of security controls, including multi-factor authentication, to help maintain the confidentiality of your banking information.

Protecting what's yours.

Here's a quick overview of the many other ways we work to keep your finances safe and prevent fraud:



Secure Browser

Required for all Treasury Solutions clients, our TBS Browser looks and feels like a normal internet browser but in fact it's so much more than that; it's fully self-contained and hardened to prevent internet-based threats.



User Entitlements

We enable the initial client administrator account and then, once established, you are responsible for ensuring appropriate oversight of user accounts and access levels. We have comprehensive audit tools to trace all system and user activities.



Protecting what's yours (continued).

Other ways we work to keep your finances safe and prevent fraud:



Strong Authentication

Validating the identity of the user is key to strong authentication so we require unique user profiles, device-specific software security certificates, and payment authorization through software-based tokens and the use of a Personal Identification Number.



Payment Controls

We provide account entitlements at the service level for each user, cumulative daily transaction limits, single transaction limits, and number of transaction limits on each payment account, as well as the ability to pre-define authorized debit amounts.



Fraud Alerting and Monitoring

We utilize comprehensive fraud detection and monitoring systems to identify payment activity which is inconsistent with your user's normal behavior patterns.



Dual Approval/Control

An administrative user may employ Dual Approval/Control to access ACH or Wire entitlements. The approval requirements are set up at the user level.

Helping us help you.

While we provide a robust level of security features for our Treasury Banking Suite, there are some recommended best security practices you can implement on your end to help reduce the risk of cyber crime.

USE BETTER PASSWORDS

Use "strong" passwords/PINs that are unique to each user and include some combination of numbers, letters, and symbols.

BLOCK POTENTIAL INTRUDERS

Restrict computer use to business-only purposes and consider using a dedicated computer for treasury management activities.

BE WARY OF PHISHING EMAILS

If the sender is someone you do not recognize or you were not expecting the message, chances are the email is either unsolicited spam or a phishing email.



To get started, speak with your Treasury Solutions Representative or visit firstinterstate.com/locations

Treasury Solutions Statement Overview

With Account Analysis you will receive a monthly individual summary analysis statement for each account plus a group summary analysis statement for all accounts being analyzed. This statement details the cost of services as well as average balances maintained, earnings rates and the resulting service charge, if applicable.

A. Account Number:

Your account analysis number or your group relationship number if you have combined analysis accounts. This may differ from your actual account number.

B. Billing Number: Your account that will receive service charges. You will see this number only if you have a combined analysis.

C. "Group Analysis Statement," "Subsidiary Analysis Statement," or "Account Analysis Statement": Indicates if you have a single account or multiple accounts represented on this statement.

D. For the period: The date of your statement period.

E. Accounts Included in the Group: Relationship Account Summary: All accounts included in this statement, along with their individual balances and charges, are listed here.

F. Average Daily Ledger Balance: The total amount of deposits at the end of each statement cycle, divided by the number of business days in that cycle.

G. Less Average Daily Float: Deposited items for which the bank has not yet received payment.

H. Average Daily Collected Balance:
Determined by subtracting the average float from the Average Ledger Balance.

I. Less DDA Balance

Reserve Requirement: The Federal Reserve requires that a percentage of all deposited funds is held on deposit or in cash. Because First Interstate does not earn interest on these funds, they are not used in the computation of client earning credit. The Reserve Requirement is 10% of the Average Collected Balance.

J. Balance to Support

Services: The amount after the Reserve Requirement has been subtracted from the Average Daily Collected Balance and the balanced utilized to calculate earnings credit.

K. Earnings Credit:


The balance to support services multiplied by the earnings rate and then divided by 365 days. This gives a daily amount that is multiplied by the number of days in the statement cycle and used to offset analyzed charges.

L. Current Period

Analyzed Charges:
The sum of all Service Charge items listed for the statement cycle.

M. "Total Fees Now Due," "Fees Debited to your Account," and "Fees Passed to Group"

Account¹: The total cost of all service charges for this statement cycle. This indicates which account is charged.



First Interstate Bank


Statement Ending 02/28/22
 YOUR BUSINESS NAME _____ Page 1 of 4
 A Account Number: XXXXXXXXXXXX1234
 B Billing Number: XXXXXXXXXXXX5678

PO Box 30897
 Billings, MT 59107-0897

 YOUR BUSINESS NAME _____
 ADDRESS _____
 CITY, STATE, ZIP _____ 32345-6789

Managing Your Accounts

 **Client Contact Center**
 855-342-3400

 **Website**
firstinterstate.com

C GROUP ANALYSIS STATEMENT
D FOR THE PERIOD 02/01/22 THROUGH 02/28/22
E ACCOUNTS IN THE GROUP: RELATIONSHIP ACCOUNT SUMMARY

Account Number	Average Ledger Balance	Average Available Balance	Earned Credit	Activity Charge	Analysis Position
XX123456	145.75	145.75	0.00	10.00	-10.00
XX234567	240.53	240.53	0.00	10.00	-10.00
XX345678	285.40	285.40	0.00	10.15	-10.15

F BALANCE INFORMATION

Average Daily Ledger Balance	79,964.67
G Less Average Daily Float	2,259.31
H Average Daily Collected Balance	77,705.36
I Less DDA Balance Reserve Requirement (10.00 %)	7,770.54
J Balance to Support Services	69,934.82

K ANALYSIS SUMMARY

	FEE BASIS	BALANCE BASIS
ACCOUNT POSITION FOR THE PERIOD		
Earnings Credit (0.07 %)	3.76	69,934.82
L Current Period Analyzed Charges	394.54	7,347,301.03
M Total Fees Now Due	0.00	

N ANALYSIS CHARGES

SERVICE DESCRIPTION IN PERIOD	O VOLUME	P UNIT PRICE	Q SERVICE CHARGE	R BALANCE BASIS
Account Services				
Account Maintenance	20	10.0000	200.00	3,724,490
Deposits	42	.1500	6.30	117,321
Checks Paid	248	.1500	37.20	692,755
Subtotal Account Services			256.10	4,769,209

U ACTIVITY SUMMARY

S Total Activity Charges	394.54	T 7,347,301
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\$18,622.45 in collected balance will offset \$1.00 of charges. This factor includes a provision for reserves.

V PERFORMANCE HISTORY

Date	Average Ledger Balance	Investable Balance	Balance Required	Earnings Credit	Analyzed Charges	Net Analyzed Charge
02/22	79,965	69,935	7,347,301	4	395	0
YTD	79,965	69,935	7,347,301	4	395	0
Lst12	79,965	69,935	7,347,301	4	395	0

N. Service Description in Period: The listing of the services specifically set up for your account(s).

O. Volume: The number of items during the statement cycle.

P. Unit Price: The cost per item.

Q. Service Charge: The Unit Price multiplied by the Volume.

R. Balance Basis: The collected balance needed to fully offset service charges.

S. Total Activity Charges: The sum of all Service Charges.

T. Total Balance Basis:
The collected balance needed to fully offset service charges.

U. Performance History:
12-month history
that includes previous
balances and service
charges.

Summerset 2024		Minimum	COLA														
Grade & Step Scale			Minimum Step														
GRADE			A	B	C	D	E	F	G	H	I	J					
1			23,190.30	23,770.05	24,364.30	24,973.41	25,597.75	26,237.69	26,893.63	27,565.97	28,255.12						
2			24,364.30	24,973.41	25,597.75	26,237.69	26,893.63	27,565.97	28,255.12	28,961.50	29,685.54						
3			25,597.75	26,237.69	26,893.63	27,565.97	28,255.12	28,961.50	29,685.54	30,427.68	31,188.37						
4			26,893.63	27,565.97	28,255.12	28,961.50	29,685.54	30,427.68	31,188.37	31,968.08	32,767.28						
5			28,255.12	28,961.50	29,685.54	30,427.68	31,188.37	31,968.08	32,767.28	33,586.46	34,426.12						
6			29,685.54	30,427.68	31,188.37	31,968.08	32,767.28	33,586.46	34,426.12	35,286.78	36,168.95						
7			31,188.37	31,968.08	32,767.28	33,586.46	34,426.12	35,286.78	36,168.95	37,073.17	38,000.00						
8			32,767.28	33,586.46	34,426.12	35,286.78	36,168.95	37,073.17	38,000.00	38,950.00	39,923.75						
9			34,426.12	35,286.78	36,168.95	37,073.17	38,000.00	38,950.00	39,923.75	40,921.84	41,944.89						
10			36,168.95	37,073.17	38,000.00	38,950.00	39,923.75	40,921.84	41,944.89	42,993.51	44,068.35						
11			38,000.00	38,950.00	39,923.75	40,921.84	41,944.89	42,993.51	44,068.35	45,170.06	46,299.31						
12	Adm. Assistant/Assistant Finance Officer	19.00	19.19/39,923.75	19.67/40,921.84	20.17/41,944.89	20.64/42,993.51	21.19/44,068.35	21.72/45,170.06	22.26/46,299.31	22.82/47,456.79	23.39/48,643.21						
CANTON	Deputy Fin.		29.20	29.98	30.75	31.53	32.31	33.09	33.87	34.65	35.43	36.21	36.98	37.76	38.54	39.32	40.10
MILBANK	Adm. Asst		19.02	19.53	20.03	20.54	21.05	21.56	22.06	22.57	23.08	23.58	24.09	24.60	25.11	25.61	26.12
MEADE COUNTY	Adm. Asst		19.19	19.67	20.16	20.67	21.19	21.72	22.26	22.82	23.39						
CUSTER	Deputy Fin.	21.70	22.20	22.87	23.55	24.26	24.99	24.99	25.99	25.99	27.03	27.03	28.11	28.11	28.11	29.23	29.23
13	WW Operator	19.00	20.17/41,944.89	20.64/42,993.51	21.19/44,068.35	21.72/45,170.06	22.26/46,299.31	22.82/47,456.79	23.39/48,643.21	23.97/49,859.29	24.57/51,105.78						
14	PW/Main.	20.00	21.19/44,068.35	21.72/45,170.06	22.26/46,299.31	22.82/47,456.79	23.39/48,643.21	23.97/49,859.29	24.57/51,105.78	25.18/52,383.42	25.81/53,693.01						
	WW Oper/I.T.																
CANTON			19.33	19.81	20.28	20.76	21.24	21.72	22.19	22.67	23.15	23.62	24.10	24.58	25.05	25.53	26.01
MILBANK			19.02	19.53	20.03	20.54	21.05	21.56	22.06	22.57	23.08	23.58	24.09	24.60	25.11	25.61	26.12
MEADE COUNTY Hwy worker N/A			21.19	21.72	22.26	22.82	23.39	23.97	24.57	25.18	25.81						
15			46,299.31	47,456.79	48,643.21	49,859.29	51,105.78	52,383.42	53,693.01	55,035.33	56,411.21						
16			48,643.21	49,859.29	51,105.78	52,383.42	53,693.01	55,035.33	56,411.21	57,821.49	59,267.03						
17	Cert. Police Officer	24.00	25.18	25.81	26.46	27.12	27.80	28.49	29.21	29.94	30.51						
CANTON			26.54	27.23	27.92	28.61	29.30	29.99	30.68	31.37	32.06	32.75	33.44	34.13	34.82	35.51	36.21
MILBANK			21.78	22.37	22.97	23.56	24.16	24.75	25.35	25.94	26.54	27.13	27.73	28.32	28.92	29.51	30.11
MEADE COUNTY			24.57	25.18	25.81	26.46	27.12	27.80	28.49	29.21	29.94						
CUSTER			n/a contracts with Custer County														
18			53,693.01	55,035.33	56,411.21	57,821.49	59,267.03	60,748.71	62,267.42	63,824.11	65,419.71						

19	Sergeant/Finance Officer		27.12/56,411.21	27.80/57,821.49	28.49/59,267.03	29.21/60,748.71	29.93/62,267.42	30.68/63,824.11	31.45/65,419.71	32.24/67,055.21	31.45/68,731.59						
CANTON	sergeant		32.41	33.27	34.14	35.00	35.87	36.73	37.59	38.46	39.32	40.19	41.05	41.92	42.78	43.64	44.51
MILBANK	sergeant		25.63	26.35	27.07	27.79	28.50	29.22	29.94	30.66	31.38	32.09	32.81	33.53	34.25	34.96	35.68
MEADE COUNTY	sergeant		28.49	29.21	29.94	30.68	31.45	32.24	33.04	33.87	34.72						
CUSTER			n/a contracts with Custer County														
20	Public Works/Wastewater Supt.	-1.00	28.49/59,267.03	29.21/60,748.71	29.93/62,267.42	30.68/63,824.11	31.45/65,419.71	32.24/67,055.21	31.45/68,731.59	33.87/70,449.88	34.72/72,211.12						
CANTON			75,504.00	77,563.20	79,622.40	81,681.60	83,761.60	85,820.80	87,880.00	89,939.20	92,019.20	94,078.40	96,137.60	98,196.80	100,256.00	102,336.00	104,395.20
MILBANK			58,650.20	60,292.41	61,934.61	63,576.82	65,219.02	66,861.23	68,503.43	70,145.64	71,787.85	73,430.05	75,072.26	76,714.46	78,356.67	79,998.87	81,641.08
MEADE COUNTY		scale only	59,267.03	60,748.71	62,267.42	63,824.11	65,419.71	67,055.21	68,731.59	70,449.88	72,211.12						
CUSTER		33.00	69,680.00	71,780.80	73,923.20	76,148.80	78,416.00	81,536.00	81,536.00	84,222.40	84,822.40	88,212.80	88,212.80	91,748.80	91,748.80	91,748.80	95,409.60
21	Chief of Police/Wastewater Supt.		65,419.71	67,055.21	68,731.59	70,449.88	72,211.12	74,016.40	75,866.81	77,763.48	79,707.57						
	*see attached																
CUSTER	contracts out																
22			72,211.12	74,016.40	75,866.81	77,763.48	79,707.57	81,700.26	83,742.76	85,836.33	87,982.24						
23	City Adm./Planning & Zoning/Grants/Econ. Dev.																
MILBANK	City Adm./Econ. Dev.		72,913.93	75,004.13	77,094.33	79,184.53	81,274.73	83,364.93	85,455.13	87,545.32	89,635.52	91,725.72	93,815.92	95,906.12	97,996.32	100,086.52	102,176.72
CANTON	n/a																
MEADE COUNTY	DOE/Commission Asst/Planning		75,866.81	77,763.48	79,707.57	81,700.26	83,742.76	85,836.33	87,982.24	90,181.80	92,436.34						
CUSTER/Combined with FO			n/a														

Name:	Position:	Wage 12/25/2023	Step	Grade	Step to put them on scale			If 2% was approved	OT Rate	OT/20 hrs.	Rate @ Anniversary
					Amount	2%	3%				
Rich Nasser	Chief of Police	73,902.40	21	F	74,016.40	75496.73	76236.89	75496.73	0		77384.15
Matt Macrander	Sergeant	29.80	19	E	29.93	30.53	30.82	63502.40	45.80	915.90	31.29
Colton Juso	SRO/Police Officer	30.10/28.10	17	F	30.49/28.49	29.06	29.34	63,563.58 48,452.67/15,110.91	43.59	871.80	31.79/29.79
Derek Uebel	Police Officer	27.94	17	F	28.49	29.06	29.34	60444.80	43.59	871.80	29.76
Casey Montileaux	Police Officer	26.70	17	D	27.12	27.66	27.93	57532.80	41.49	829.80	28.36
Corey Jonas	Police Officer	26.94	17	D	27.12	27.66	27.93	57532.80	41.49	829.80	28.36
Kaleb Siferd	Police Officer	25.00	17	A	25.18	25.68	25.94	53414.40	38.52	770.40	26.33
Administrative Asst.		20.00	12	C	20.17	20.57	20.78	42785.60	30.86	0.00	21.05
								474273.11		5089.50	
Anthony Kayl	PW Director/Parks/CEC	27.05/56,264.00	20	D	63,824.11	65100.59	65738.83	65100.59	0		66728.10
Mitch Anglin	Public Works Technician	22.89	14	E	23.39	23.86	24.09	49628.80	35.79	715.80	24.45
Jeff Smith	Public Works Technician/CE	22.37	14	D	22.82	23.28	23.50	48422.40	34.92	698.40	23.86
Jon Ambrose	WW Supervisor	68,836.83	20	H	70449.88	71,858.88	72563.38	71858.88	0		73655.34
			21	D	70449.88	71,858.88	72563.38				
Owen Davis	WW Operator/I.T.	19.77	14	A	21.19	21.61	21.83	21.60	32.4	324.00	22.15
Stephany Baumeister	Finance Officer	57,120.00	19	B	57821.49	58977.92	59556.13	58977.92	0		60452.37
Nicholin Bergin	Asst. Finance Officer	20.00	12	C	20.17	20.57	20.78	42785.60	30.86	308.60	21.05
Lisa Schieffer	City Administrator	71,447.60	23								

POSITION	Position Grade
Administrative Assistant PD	12
Assistant Finance Officer	12
City Administrator	23
Finance Officer	19
Police Chief	21
Police Officer Certified	17
Police Officer Sergeant	19
Public Works Director/Parks/Maintenace/Grounds/Code Enf.	20
Public Works/Code Enforcement Officer	14
Public Works Laborer	14
Wastewater Superintendent	20/21
Wastewater Operator	13
Wastewater Operator/I.T.	14



City of Summerset, SD

Budget Report

Account Summary

For Fiscal: 2023 Period Ending: 06/30/2023

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 101 - General Fund							
Department: 0000 - Non departmental							
101-0000-31110	Current Year Property Tax	718,614.00	718,614.00	0.00	363,341.09	-355,272.91	49.44 %
101-0000-31120	Current Year Minus 1 Prop Tax	10,000.00	10,000.00	0.00	1,361.95	-8,638.05	86.38 %
101-0000-31310	Sales Tax Revenue	900,000.00	900,000.00	76,145.47	468,707.76	-431,292.24	47.92 %
101-0000-31400	GrossReceipts&BusTax-Utilities	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
101-0000-31900	Penalties&Interest/DelinqTax	0.00	0.00	0.00	177.80	177.80	0.00 %
101-0000-32060	Erosion Control Deposit Fee	0.00	0.00	0.00	-4,000.00	-4,000.00	0.00 %
101-0000-32070	Building Permits Revenue	50,000.00	50,000.00	24,339.21	64,371.82	14,371.82	128.74 %
101-0000-32090	Grading Permit Revenue	0.00	0.00	0.00	391.00	391.00	0.00 %
101-0000-32120	Business/Contractor License	4,000.00	4,000.00	500.50	5,225.50	1,225.50	130.64 %
101-0000-32130	Sign Permit Revenue	0.00	0.00	0.00	529.00	529.00	0.00 %
101-0000-32140	Plat Fee Revenue	6,000.00	6,000.00	0.00	3,980.00	-2,020.00	33.67 %
101-0000-32150	Waiver/Variance Fee Revenue	0.00	0.00	0.00	300.00	300.00	0.00 %
101-0000-32180	Conditional Use Permit	0.00	0.00	0.00	975.00	975.00	0.00 %
101-0000-32390	Vendor License	0.00	0.00	50.00	500.00	500.00	0.00 %
101-0000-32400	Fence Permit Fee Revenue	500.00	500.00	150.00	300.00	-200.00	40.00 %
101-0000-33100	Federal Grants	125,000.00	125,000.00	41,005.16	41,005.16	-83,994.84	67.20 %
101-0000-33210	Malt Beverage Revenue	1,800.00	1,800.00	0.00	1,800.00	0.00	0.00 %
101-0000-33220	Liquor License Revenue	6,100.00	6,100.00	0.00	0.00	-6,100.00	100.00 %
101-0000-33230	Lottery Machine Revenue	1,400.00	1,400.00	0.00	1,000.00	-400.00	28.57 %
101-0000-33490	State Grants	13,000.00	13,000.00	327.26	39,205.91	26,205.91	301.58 %
101-0000-33530	Liquor Reversion	12,000.00	12,000.00	0.00	10,050.52	-1,949.48	16.25 %
101-0000-33540	Motor Vehicle License 5%	29,000.00	29,000.00	0.00	11,997.80	-17,002.20	58.63 %
101-0000-33810	Cty Road Revenue	1,310.00	1,310.00	0.00	0.00	-1,310.00	100.00 %
101-0000-33890	Other County Revenue	0.00	0.00	0.00	11,069.02	11,069.02	0.00 %
101-0000-34410	Refuse Collection Charges	180,000.00	180,000.00	781.14	80,771.23	-99,228.77	55.13 %
101-0000-36100	Interest Revenue	250.00	250.00	0.00	1,402.53	1,152.53	561.01 %
101-0000-36350	Street Lights Fee Revenue	3,250.00	3,250.00	0.00	0.00	-3,250.00	100.00 %
101-0000-36400	Code Enf Assmnt Fee Revenue	0.00	0.00	0.00	600.00	600.00	0.00 %
101-0000-36700	Contributions and Donations	0.00	0.00	0.00	5,284.02	5,284.02	0.00 %
101-0000-36900	Other Revenue	371,034.00	371,034.00	9,519.22	31,104.13	-339,929.87	91.62 %
101-0000-36910	Cable Television Franchise Fee	16,800.00	16,800.00	1,357.34	7,329.72	-9,470.28	56.37 %
Department: 0000 - Non departmental Total:		2,453,058.00	2,453,058.00	154,175.30	1,148,780.96	-1,304,277.04	53.17%
Department: 4110 - Commission Expenses							
101-4110-41100	Wage Expense	28,000.00	28,000.00	1,749.99	12,833.26	15,166.74	54.17 %
101-4110-41200	PR Tax Expense	2,142.00	2,142.00	325.14	1,128.48	1,013.52	47.32 %
101-4110-42100	Other Ins Expense	500.00	500.00	0.00	140.65	359.35	71.87 %
101-4110-42300	Publishing Exp	3,000.00	3,000.00	707.76	5,090.23	-2,090.23	-69.67 %
101-4110-42600	Supply/Material Exp	200.00	200.00	0.00	175.00	25.00	12.50 %
101-4110-42700	Travel/Conf Expense	100.00	100.00	0.00	0.00	100.00	100.00 %
101-4110-42810	Phone	2,400.00	2,400.00	200.00	1,100.00	1,300.00	54.17 %
101-4110-42900	Other Expense	500.00	500.00	0.00	11.50	488.50	97.70 %
Department: 4110 - Commission Expenses Total:		36,842.00	36,842.00	2,982.89	20,479.12	16,362.88	44.41%
Department: 4115 - Contingency Expense							
101-4115-44150	Contingency Expense	160,794.00	160,794.00	0.00	0.00	160,794.00	100.00 %
Department: 4115 - Contingency Expense Total:		160,794.00	160,794.00	0.00	0.00	160,794.00	100.00%
Department: 4120 - Mayoral Expense							
101-4120-41100	Wage Expense	23,000.00	23,000.00	1,916.67	11,500.02	11,499.98	50.00 %
101-4120-41200	PR Tax Expense	1,760.00	1,760.00	0.00	1,048.90	711.10	40.40 %
101-4120-42100	Other Ins Expense	100.00	100.00	0.00	20.00	80.00	80.00 %

Budget Report

For Fiscal: 2023 Period Ending: 06/30/2023

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
101-4120-42200	Prof Fees Expense	800.00	800.00	106.50	306.50	493.50	61.69 %
101-4120-42600	Supply/Material Exp	50.00	50.00	0.00	42.43	7.57	15.14 %
101-4120-42700	Travel/Conf Expense	100.00	100.00	0.00	207.95	-107.95	-107.95 %
101-4120-42810	Phone	600.00	600.00	50.00	300.00	300.00	50.00 %
101-4120-42900	Other Expense	1,500.00	1,500.00	42.60	405.10	1,094.90	72.99 %
Department: 4120 - Mayoral Expense Total:		27,910.00	27,910.00	2,115.77	13,830.90	14,079.10	50.44%
Department: 4130 - Election Expense							
101-4130-41100	Wage Expense	600.00	600.00	0.00	0.00	600.00	100.00 %
101-4130-42200	Prof Fees Expense	0.00	0.00	0.00	700.00	-700.00	0.00 %
101-4130-42300	Publishing Exp	200.00	200.00	0.00	295.59	-95.59	-47.80 %
101-4130-42600	Supply/Material Exp	100.00	100.00	0.00	185.20	-85.20	-85.20 %
101-4130-42700	Travel/Conf Expense	50.00	50.00	0.00	0.00	50.00	100.00 %
101-4130-42900	Other Expense	50.00	50.00	0.00	0.00	50.00	100.00 %
Department: 4130 - Election Expense Total:		1,000.00	1,000.00	0.00	1,180.79	-180.79	-18.08%
Department: 4140 - Finance Office Expense							
101-4140-41100	Wage Expense	56,574.00	56,574.00	8,406.25	32,694.75	23,879.25	42.21 %
101-4140-41150	Wage Expense - Hourly	19,474.00	19,474.00	1,599.80	4,735.09	14,738.91	75.69 %
101-4140-41160	Admin Wages	35,721.00	35,721.00	0.00	15,743.71	19,977.29	55.93 %
101-4140-41200	PR Tax Expense	8,550.00	8,550.00	730.38	3,877.06	4,672.94	54.65 %
101-4140-41300	SDRS Expense	6,706.00	6,706.00	600.37	3,190.43	3,515.57	52.42 %
101-4140-41400	Workers Comp Expense	800.00	800.00	0.00	0.00	800.00	100.00 %
101-4140-41700	Med Ins Expense	22,444.00	22,444.00	3,381.88	14,914.11	7,529.89	33.55 %
101-4140-42100	Other Ins Expense	4,000.00	4,000.00	0.00	4,469.58	-469.58	-11.74 %
101-4140-42150	Postage	700.00	700.00	27.50	287.90	412.10	58.87 %
101-4140-42200	Prof Fees Expense	25,140.00	25,140.00	201.24	7,277.67	17,862.33	71.05 %
101-4140-42300	Publishing Exp	500.00	500.00	304.12	703.72	-203.72	-40.74 %
101-4140-42500	Repair/Maint Expense	500.00	500.00	0.00	0.00	500.00	100.00 %
101-4140-42600	Supply/Material Exp	3,500.00	3,500.00	667.27	4,353.80	-853.80	-24.39 %
101-4140-42610	Auto Expense	200.00	200.00	0.00	159.63	40.37	20.19 %
101-4140-42700	Travel/Conf Expense	5,000.00	5,000.00	1,286.80	2,165.35	2,834.65	56.69 %
101-4140-42810	Phone	1,800.00	1,800.00	150.00	750.00	1,050.00	58.33 %
101-4140-42900	Other Expense	3,250.00	3,250.00	0.00	3,478.92	-228.92	-7.04 %
101-4140-43400	Equip Expense	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
Department: 4140 - Finance Office Expense Total:		196,659.00	196,659.00	17,355.61	98,801.72	97,857.28	49.76%
Department: 4141 - City Attorney Expense							
101-4141-42200	Prof Fees Expense	25,000.00	25,000.00	1,615.00	26,325.00	-1,325.00	-5.30 %
Department: 4141 - City Attorney Expense Total:		25,000.00	25,000.00	1,615.00	26,325.00	-1,325.00	-5.30%
Department: 4192 - General Government Buildings							
101-4192-42100	Other Ins Expense	3,500.00	3,500.00	0.00	4,351.12	-851.12	-24.32 %
101-4192-42200	Prof Fees Expense	18,450.00	18,450.00	4,365.34	35,072.86	-16,622.86	-90.10 %
101-4192-42500	Repair/Maint Expense	4,940.00	4,940.00	484.31	3,960.56	979.44	19.83 %
101-4192-42600	Supply/Material Exp	1,000.00	1,000.00	0.00	1,018.74	-18.74	-1.87 %
101-4192-42800	Utility Expense	12,600.00	12,600.00	42.50	6,616.15	5,983.85	47.49 %
101-4192-42810	Phone	13,440.00	13,440.00	1,126.57	6,747.46	6,692.54	49.80 %
101-4192-42900	Other Expense	30,000.00	30,000.00	0.00	216.09	29,783.91	99.28 %
101-4192-43400	Equip Expense	72,775.00	72,775.00	5,641.89	34,700.09	38,074.91	52.32 %
Department: 4192 - General Government Buildings Total:		156,705.00	156,705.00	11,660.61	92,683.07	64,021.93	40.86%
Department: 4196 - City Engineer Expense							
101-4196-42200	Prof Fees Expense	25,000.00	25,000.00	17,969.19	37,600.96	-12,600.96	-50.40 %
Department: 4196 - City Engineer Expense Total:		25,000.00	25,000.00	17,969.19	37,600.96	-12,600.96	-50.40%
Department: 4210 - Law Enforcement							
101-4210-41100	Wage Expense	66,927.00	66,927.00	6,744.78	48,186.27	18,740.73	28.00 %
101-4210-41150	Wage Expense - Hourly	286,835.00	286,835.00	29,003.67	173,492.16	113,342.84	39.51 %
101-4210-41170	Safety Grant Wages	21,133.00	21,133.00	83.40	2,914.77	18,218.23	86.21 %
101-4210-41180	Other Wages	25,105.00	25,105.00	0.00	8,146.05	16,958.95	67.55 %
101-4210-41200	PR Tax Expense	30,795.00	30,795.00	2,681.28	17,270.33	13,524.67	43.92 %

Budget Report

For Fiscal: 2023 Period Ending: 06/30/2023

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Percent Remaining
101-4210-41300	SDRS Expense	29,399.00	29,399.00	2,503.32	15,418.41	13,980.59	47.55 %
101-4210-41400	Workers Comp Expense	10,420.00	10,420.00	0.00	0.00	10,420.00	100.00 %
101-4210-41700	Med Ins Expense	86,393.00	86,393.00	12,803.69	36,477.49	49,915.51	57.78 %
101-4210-42100	Other Ins Expense	23,000.00	23,000.00	0.00	20,715.54	2,284.46	9.93 %
101-4210-42150	Postage	400.00	400.00	0.00	214.85	185.15	46.29 %
101-4210-42200	Prof Fees Expense	22,140.00	22,140.00	-420.71	958.57	21,181.43	95.67 %
101-4210-42500	Repair/Maint Expense	15,000.00	15,000.00	216.13	4,801.61	10,198.39	67.99 %
101-4210-42600	Supply/Material Exp	3,500.00	3,500.00	43.66	1,092.23	2,407.77	68.79 %
101-4210-42610	Auto Expense	36,000.00	36,000.00	0.00	8,448.10	27,551.90	76.53 %
101-4210-42700	Travel/Conf Expense	2,000.00	2,000.00	132.18	1,791.53	208.47	10.42 %
101-4210-42730	Training Expense	4,000.00	4,000.00	0.00	1,332.00	2,668.00	66.70 %
101-4210-42800	Utility Expense	0.00	0.00	-312.73	0.00	0.00	0.00 %
101-4210-42810	Phone	7,158.00	7,158.00	889.29	2,373.19	4,784.81	66.85 %
101-4210-42820	Dispatch Expense	32,000.00	32,000.00	2,985.48	13,253.05	18,746.95	58.58 %
101-4210-42850	Uniform Expense	6,400.00	6,400.00	-50.00	3,738.13	2,661.87	41.59 %
101-4210-42900	Other Expense	8,440.00	8,440.00	-169.14	7,116.42	1,323.58	15.68 %
101-4210-43400	Equip Expense	114,166.00	114,166.00	106.50	118,114.26	-3,948.26	-3.46 %
Department: 4210 - Law Enforcement Total:		831,211.00	831,211.00	57,240.80	485,854.96	345,356.04	41.55%
Department: 4220 - Fire Department Expense							
101-4220-42900	Other Expense	35,257.00	35,257.00	0.00	31,114.43	4,142.57	11.75 %
Department: 4220 - Fire Department Expense Total:		35,257.00	35,257.00	0.00	31,114.43	4,142.57	11.75%
Department: 4232 - Proactive Inspection Admin							
101-4232-42320	Building Inspection Expense	7,500.00	7,500.00	150.00	370.00	7,130.00	95.07 %
101-4232-42900	Other Expense	500.00	500.00	50.40	156.45	343.55	68.71 %
Department: 4232 - Proactive Inspection Admin Total:		8,000.00	8,000.00	200.40	526.45	7,473.55	93.42%
Department: 4310 - Street Expense							
101-4310-41150	Wage Expense - Hourly	150,656.00	150,656.00	12,990.58	78,805.46	71,850.54	47.69 %
101-4310-41200	PR Tax Expense	11,525.00	11,525.00	924.63	5,613.54	5,911.46	51.29 %
101-4310-41300	SDRS Expense	6,248.00	6,248.00	779.44	4,728.34	1,519.66	24.32 %
101-4310-41400	Workers Comp Expense	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
101-4310-41700	Med Ins Expense	38,809.00	38,809.00	5,218.29	17,922.74	20,886.26	53.82 %
101-4310-42100	Other Ins Expense	12,000.00	12,000.00	0.00	14,935.48	-2,935.48	-24.46 %
101-4310-42200	Prof Fees Expense	26,000.00	26,000.00	29.29	6,066.24	19,933.76	76.67 %
101-4310-42300	Publishing Exp	300.00	300.00	0.00	192.59	107.41	35.80 %
101-4310-42500	Repair/Maint Expense	480,000.00	480,000.00	3,420.55	101,439.05	378,560.95	78.87 %
101-4310-42510	Street Snow Removal	30,000.00	30,000.00	0.00	20,561.07	9,438.93	31.46 %
101-4310-42530	Landscape&Mowing Expense	6,000.00	6,000.00	854.70	1,048.00	4,952.00	82.53 %
101-4310-42550	Street Light Repair	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
101-4310-42600	Supply/Material Exp	44,500.00	44,500.00	1,152.95	8,608.51	35,891.49	80.66 %
101-4310-42610	Auto Expense	15,500.00	15,500.00	0.00	811.11	14,688.89	94.77 %
101-4310-42800	Utility Expense	21,000.00	21,000.00	0.00	9,686.79	11,313.21	53.87 %
101-4310-42810	Phone	1,800.00	1,800.00	150.00	900.00	900.00	50.00 %
101-4310-42900	Other Expense	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
101-4310-43400	Equip Expense	250,000.00	250,000.00	0.00	250,084.53	-84.53	-0.03 %
Department: 4310 - Street Expense Total:		1,126,338.00	1,126,338.00	25,520.43	521,403.45	604,934.55	53.71%
Department: 4320 - Code Enforcement & Sanitation							
101-4320-41150	Wage Expense - Hourly	16,952.00	16,952.00	0.00	0.00	16,952.00	100.00 %
101-4320-41200	PR Tax Expense	1,297.00	1,297.00	0.00	0.00	1,297.00	100.00 %
101-4320-42150	Postage	1,500.00	1,500.00	0.00	537.23	962.77	64.18 %
101-4320-42500	Repair/Maint Expense	15,000.00	15,000.00	0.00	6,520.86	8,479.14	56.53 %
101-4320-42600	Supply/Material Exp	48,000.00	48,000.00	6.30	34,756.03	13,243.97	27.59 %
101-4320-42730	Training Expense	7,000.00	7,000.00	0.00	6,428.53	571.47	8.16 %
101-4320-42900	Other Expense	25,000.00	25,000.00	0.00	18,543.02	6,456.98	25.83 %
101-4320-43230	Solid Waste Collection	70,000.00	70,000.00	0.00	21,325.66	48,674.34	69.53 %
101-4320-43400	Equip Expense	12,000.00	12,000.00	0.00	1,920.00	10,080.00	84.00 %
Department: 4320 - Code Enforcement & Sanitation Total:		196,749.00	196,749.00	6.30	90,031.33	106,717.67	54.24%

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Department: 4410 - Animal Control Dept						
101-4410-43350 Humane Society	1,000.00	1,000.00	250.00	250.00	750.00	75.00 %
Department: 4410 - Animal Control Dept Total:	1,000.00	1,000.00	250.00	250.00	750.00	75.00%
Department: 4520 - Parks and Recreation						
101-4520-42100 Other Ins Expense	500.00	500.00	0.00	328.79	171.21	34.24 %
101-4520-42500 Repair/Maint Expense	10,000.00	10,000.00	6,428.00	6,488.00	3,512.00	35.12 %
101-4520-42530 Landscape&Mowing Expense	600.00	600.00	0.00	0.00	600.00	100.00 %
101-4520-42600 Supply/Material Exp	8,500.00	8,500.00	927.63	927.63	7,572.37	89.09 %
101-4520-42800 Utility Expense	600.00	600.00	0.00	315.00	285.00	47.50 %
101-4520-42900 Other Expense	5,800.00	5,800.00	0.00	0.00	5,800.00	100.00 %
Department: 4520 - Parks and Recreation Total:	26,000.00	26,000.00	7,355.63	8,059.42	17,940.58	69.00%
Department: 4652 - P & Z Expense						
101-4652-41100 Wage Expense	9,000.00	9,000.00	0.00	2,625.00	6,375.00	70.83 %
101-4652-41200 PR Tax Expense	689.00	689.00	0.00	200.80	488.20	70.86 %
101-4652-42100 Other Ins Expense	200.00	200.00	0.00	60.64	139.36	69.68 %
101-4652-42150 Postage	600.00	600.00	0.00	0.00	600.00	100.00 %
101-4652-42200 Prof Fees Expense	5,000.00	5,000.00	0.00	2,236.94	2,763.06	55.26 %
101-4652-42300 Publishing Exp	3,000.00	3,000.00	111.40	2,598.85	401.15	13.37 %
101-4652-42600 Supply/Material Exp	250.00	250.00	0.00	8.50	241.50	96.60 %
101-4652-42700 Travel/Conf Expense	0.00	0.00	0.00	2,000.00	-2,000.00	0.00 %
101-4652-42900 Other Expense	500.00	500.00	0.00	225.00	275.00	55.00 %
Department: 4652 - P & Z Expense Total:	19,239.00	19,239.00	111.40	9,955.73	9,283.27	48.25%
Department: 4900 - Miscellaneous						
101-4900-49900 Miscellaneous	0.00	0.00	0.00	900.00	-900.00	0.00 %
Department: 4900 - Miscellaneous Total:	0.00	0.00	0.00	900.00	-900.00	0.00%
Fund: 101 - General Fund Surplus (Deficit):	-420,646.00	-420,646.00	9,791.27	-290,216.37	130,429.63	31.01%
Fund: 211 - Liquor, Lodging and Dining						
Department: 0000 - Non departmental						
211-0000-31320 Bed & Booze Tax	24,378.00	24,378.00	4,239.36	23,858.36	-519.64	2.13 %
211-0000-33490 State Grants	0.00	0.00	0.00	245.44	245.44	0.00 %
Department: 0000 - Non departmental Total:	24,378.00	24,378.00	4,239.36	24,103.80	-274.20	1.12%
Department: 4650 - Economic Development Expense						
211-4650-41160 Admin Wages	17,861.00	17,861.00	1,565.67	9,437.67	8,423.33	47.16 %
211-4650-41200 PR Tax Expense	1,366.00	1,366.00	118.47	714.08	651.92	47.72 %
211-4650-41300 SDRS Expense	1,072.00	1,072.00	93.94	566.27	505.73	47.18 %
211-4650-41700 Med Ins Expense	2,499.00	2,499.00	444.52	1,527.42	971.58	38.88 %
211-4650-42700 Travel/Conf Expense	1,580.00	1,580.00	0.00	0.00	1,580.00	100.00 %
Department: 4650 - Economic Development Expense Total:	24,378.00	24,378.00	2,222.60	12,245.44	12,132.56	49.77%
Fund: 211 - Liquor, Lodging and Dining Surplus (Deficit):	0.00	0.00	2,016.76	11,858.36	11,858.36	0.00%
Fund: 302 - USDA/TIF #1 Fund						
Department: 0000 - Non departmental						
302-0000-31100 TIF Tax Revenue	500,000.00	500,000.00	25,479.71	374,040.53	-125,959.47	25.19 %
302-0000-36100 Interest Revenue	600.00	600.00	0.00	633.27	33.27	105.55 %
Department: 0000 - Non departmental Total:	500,600.00	500,600.00	25,479.71	374,673.80	-125,926.20	25.16%
Department: 4700 - Swr Debt Service						
302-4700-44200 Debt Service Expense	500,600.00	500,600.00	148,400.00	148,400.00	352,200.00	70.36 %
Department: 4700 - Swr Debt Service Total:	500,600.00	500,600.00	148,400.00	148,400.00	352,200.00	70.36%
Fund: 302 - USDA/TIF #1 Fund Surplus (Deficit):	0.00	0.00	-122,920.29	226,273.80	226,273.80	0.00%
Fund: 305 - Fund 305						
Department: 0000 - Non departmental						
305-0000-31100 TIF Tax Revenue	0.00	0.00	1,182.07	100,008.37	100,008.37	0.00 %
Department: 0000 - Non departmental Total:	0.00	0.00	1,182.07	100,008.37	100,008.37	0.00%
Fund: 305 - Fund 305 Total:	0.00	0.00	1,182.07	100,008.37	100,008.37	0.00%

Budget Report

For Fiscal: 2023 Period Ending: 06/30/2023

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 502 - Improvement Projects						
Department: 3900 - Grant Funds						
502-3900-39140 Grant Funds	0.00	0.00	441,225.00	720,646.00	720,646.00	0.00 %
502-3900-39150 Proceeds From Debt	0.00	0.00	671,850.00	671,850.00	671,850.00	0.00 %
Department: 3900 - Grant Funds Total:	0.00	0.00	1,113,075.00	1,392,496.00	1,392,496.00	0.00%
Department: 4850 - Capital Outlay						
502-4850-48500 Construction Costs	0.00	0.00	671,850.00	1,868,175.00	-1,868,175.00	0.00 %
Department: 4850 - Capital Outlay Total:	0.00	0.00	671,850.00	1,868,175.00	-1,868,175.00	0.00%
Fund: 502 - Improvement Projects Surplus (Deficit):	0.00	0.00	441,225.00	-475,679.00	-475,679.00	0.00%
Fund: 604 - Sanitary Sewer Fund						
Department: 0000 - Non departmental						
604-0000-32110 Sewer Tap Fees	4,500.00	4,500.00	0.00	6,000.00	1,500.00	133.33 %
604-0000-36100 Swr Interest Revenue	0.00	0.00	0.00	67.50	67.50	0.00 %
604-0000-36300 sewer late fees	10,000.00	10,000.00	297.75	4,155.88	-5,844.12	58.44 %
604-0000-36310 NSF fees	0.00	0.00	30.00	164.85	164.85	0.00 %
604-0000-38100 Swr Residential Charge	383,616.00	383,616.00	-7.86	167,175.14	-216,440.86	56.42 %
604-0000-38200 Swr Commercial Revenue	52,800.00	52,800.00	0.00	19,867.58	-32,932.42	62.37 %
604-0000-38300 Swr Pine Hills Revenue	49,680.00	49,680.00	0.00	20,700.00	-28,980.00	58.33 %
604-0000-38400 Swr Stagebarn San Dist Rev	77,711.00	77,711.00	0.00	32,379.75	-45,331.25	58.33 %
604-0000-38500 Swr Maintenance Charge	47,952.00	47,952.00	-0.98	23,450.71	-24,501.29	51.10 %
604-0000-38600 Swr Debt Reserve Fee	31,200.00	31,200.00	-0.48	13,423.97	-17,776.03	56.97 %
604-0000-38650 CWSRF Surcharge	97,360.00	97,360.00	-1.73	45,755.48	-51,604.52	53.00 %
604-0000-38700 Swr Late Fees	0.00	0.00	1.10	-13.90	-13.90	0.00 %
604-0000-38800 Swr Misc Revenue	100.00	100.00	443,429.16	443,542.56	443,442.56	13,542.56 %
Department: 0000 - Non departmental Total:	754,919.00	754,919.00	443,746.96	776,669.52	21,750.52	2.88%
Department: 4000 - General Expense						
604-4000-41100 Wage Expense	67,570.00	67,570.00	5,736.40	34,374.02	33,195.98	49.13 %
604-4000-41130 Sewer City Admin Wages	17,861.00	17,861.00	1,565.66	9,437.66	8,423.34	47.16 %
604-4000-41150 Wage Expense - Hourly	41,113.00	41,113.00	3,360.90	21,691.96	19,421.04	47.24 %
604-4000-41160 Admin Wages	19,474.00	19,474.00	1,599.80	3,602.12	15,871.88	81.50 %
604-4000-41200 PR Tax Expense	11,170.00	11,170.00	862.82	4,816.14	6,353.86	56.88 %
604-4000-41300 SDRS Expense	8,761.00	8,761.00	735.75	4,146.33	4,614.67	52.67 %
604-4000-41400 Workers Comp Expense	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
604-4000-41700 Med Ins Expense	40,273.00	40,273.00	5,791.14	22,116.33	18,156.67	45.08 %
604-4000-42100 Other Ins Expense	10,000.00	10,000.00	0.00	12,246.10	-2,246.10	-22.46 %
604-4000-42130 Collection&Filing Fees	500.00	500.00	0.00	0.00	500.00	100.00 %
604-4000-42150 Postage	4,500.00	4,500.00	0.00	2,000.00	2,500.00	55.56 %
604-4000-42200 Prof Fees Expense	4,650.00	4,650.00	19,544.25	79,462.74	-74,812.74	-1,608.88 %
604-4000-42300 Publishing Exp	0.00	0.00	0.00	281.04	-281.04	0.00 %
604-4000-42500 Repair/Maint Expense	94,500.00	94,500.00	0.00	157,489.26	-62,989.26	-66.66 %
604-4000-42600 Supply/Material Exp	15,000.00	15,000.00	92.31	2,557.89	12,442.11	82.95 %
604-4000-42610 Auto Expense	5,000.00	5,000.00	1,703.24	5,104.18	-104.18	-2.08 %
604-4000-42620 Tesing Expense	3,000.00	3,000.00	345.50	1,598.00	1,402.00	46.73 %
604-4000-42630 Chemicals and Lab Supplies	5,000.00	5,000.00	1,852.25	12,233.52	-7,233.52	-144.67 %
604-4000-42640 Permits/Penalties	3,000.00	3,000.00	0.00	2,500.00	500.00	16.67 %
604-4000-42700 Travel/Conf Expense	1,000.00	1,000.00	0.00	160.00	840.00	84.00 %
604-4000-42800 Utility Expense	72,000.00	72,000.00	176.48	32,609.40	39,390.60	54.71 %
604-4000-42810 Phone	4,200.00	4,200.00	100.00	1,100.00	3,100.00	73.81 %
604-4000-42900 Other Expense	1,000.00	1,000.00	0.00	500.00	500.00	50.00 %
604-4000-43000 Capital Expense	410,000.00	410,000.00	0.00	24,503.78	385,496.22	94.02 %
604-4000-43400 Equip Expense	30,000.00	30,000.00	0.00	17,461.26	12,538.74	41.80 %
Department: 4000 - General Expense Total:	871,572.00	871,572.00	43,466.50	451,991.73	419,580.27	48.14%
Department: 4700 - Swr Debt Service						
604-4700-47100 Swr SRF Principal	0.00	0.00	0.00	41,352.50	-41,352.50	0.00 %

Budget Report

For Fiscal: 2023 Period Ending: 06/30/2023

[604-4700-47120](#)

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Swr SRF Interest	99,903.00	99,903.00	0.00	8,599.04	91,303.96	91.39 %
Department: 4700 - Swr Debt Service Total:	99,903.00	99,903.00	0.00	49,951.54	49,951.46	50.00%
Fund: 604 - Sanitary Sewer Fund Surplus (Deficit):	-216,556.00	-216,556.00	400,280.46	274,726.25	491,282.25	226.86%
Report Surplus (Deficit):	-637,202.00	-637,202.00	731,575.27	-153,028.59	484,173.41	75.98%



City of Summerset, SD

Balance Sheet

Account Summary

As Of 06/30/2023

Account	Name	Balance
Fund: 101 - General Fund		
Assets		
101-0000-10100	Cash	1,844,845.75
101-0000-10110	Surety Deposits	0.00
101-0000-10120	Grants on Deposit	0.00
101-0000-10200	Utility & Rent Deposits	0.00
101-0000-10300	Castlewood Drainage Savings	0.00
101-0000-10350	Cash in Change Drawer	0.00
101-0000-10400	Cash in Savings	0.00
101-0000-10410	Maint Assmt Svgs	0.00
101-0000-10500	Cash Invested	0.00
101-0000-11500	A/R Misc	6,865.58
101-0000-16000	Street Lights	0.00
101-0000-16610	Automobiles	0.00
101-0000-16620	Furniture & Fixtures	0.00
	Total Assets:	1,851,711.33
		<u>1,851,711.33</u>
Liability		
101-0000-20500	First Western Bank	0.00
101-0000-21000	Accounts Payable	416.71
101-0000-21700	Sales Tax Payable	1,403.65
101-0000-21710	Payroll Tax Payable	44.63
101-0000-21720	Payroll Corrections	-166.15
101-0000-21800	Dental & Vision Ins Payable	0.00
101-0000-21820	Disability/ST Payable	0.00
101-0000-21830	Medical Ins Payable	0.00
101-0000-21840	Accident Insurance	0.00
101-0000-21850	Life Ins Payable	0.00
101-0000-21910	SDRS Payable	0.00
101-0000-21950	Sun Valley Water Agreement	0.00
101-0000-22000	Summerset W/water Util Payable	0.00
	Total Liability:	1,698.84
Equity		
101-0000-25000	Fund Balance	1,640,270.57
101-0000-25200	Reserved Fund Balance	500,000.00
101-0000-26000	Change In Fund Balance	0.00
101-0000-26290	Undesg Fund Balance	0.00
	Total Beginning Equity:	2,140,270.57
Total Revenue		1,148,780.96
Total Expense		1,439,039.04
Revenues Over/Under Expenses		-290,258.08
	Total Equity and Current Surplus (Deficit):	1,850,012.49
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>1,851,711.33</u>

Balance Sheet

As Of 06/30/2023

Account	Name	Balance
Fund: 211 - Liquor, Lodging and Dining		
Assets		
211-0000-10100	Cash	135,674.76
	Total Assets:	<u>135,674.76</u> <u>135,674.76</u>
Liability		
211-0000-21000	Accounts Payable	0.00
211-0000-21710	Payroll Tax Payable	0.00
211-0000-21800	Dental & Vision Payable	0.00
211-0000-21820	Disability/ST Payable	0.00
211-0000-21830	Medical Ins Payable	0.00
211-0000-21840	Accident Insurance	0.00
211-0000-21850	Life Ins Payable	0.00
211-0000-21910	SDRS Payable	0.00
	Total Liability:	<u>0.00</u>
Equity		
211-0000-25000	Fund Balance	123,816.40
211-0000-26000	Change in Fund Balance	0.00
	Total Beginning Equity:	<u>123,816.40</u>
Total Revenue		24,103.80
Total Expense		<u>12,245.44</u>
Revenues Over/Under Expenses		<u>11,858.36</u>
	Total Equity and Current Surplus (Deficit):	135,674.76
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>135,674.76</u>

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 212 - Add'l Sales Tax Fund			
Assets			
212-0000-10100	Cash	0.00	
212-0000-10300	Castlewood Drainage Savings	0.00	
212-0000-10410	Maint Assmt Svgs	0.00	
212-0000-11500	A/R Misc	0.00	
212-0000-16000	Street Lights	0.00	
212-0000-16650	Drainage Projects	0.00	
212-0000-16700	Street Improvement Projects	0.00	
	Total Assets:	0.00	0.00
Liability			
212-0000-21000	Accounts Payable	0.00	
	Total Liability:	0.00	
Equity			
212-0000-25000	Fund Balance	0.00	
212-0000-25200	Reserved Fund Balance	0.00	
212-0000-26000	Change In Fund Balance	0.00	
	Total Beginning Equity:	0.00	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.00

Account	Name	Balance
Fund: 302 - USDA/TIF #1 Fund		
Assets		
302-0000-10100	Cash	1,375,737.11
302-0000-10400	Cash in Savings	266,848.12
302-0000-10700	RestCash/Debt Serv Svgs	369,304.62
302-0000-10800	Rest Cash/Asset Res Svgs	20,330.28
	Total Assets:	<u>2,032,220.13</u> <u>2,032,220.13</u>
Liability		
302-0000-21000	Accounts Payable	0.00
	Total Liability:	<u>0.00</u>
Equity		
302-0000-25000	Fund Balance	1,645,395.93
302-0000-25200	Reserved Fund Balance	160,550.40
302-0000-26000	Change In Fund Balance	0.00
	Total Beginning Equity:	<u>1,805,946.33</u>
Total Revenue		374,673.80
Total Expense		<u>148,400.00</u>
Revenues Over/Under Expenses		226,273.80
	Total Equity and Current Surplus (Deficit):	2,032,220.13
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>2,032,220.13</u>

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 305 - Fund 305			
Assets			
305-0000-10100	Cash	100,008.37	
305-0000-10400	Cash in Savings	0.00	
305-0000-10700	RestCash/Debt Serv Svgs	0.00	
305-0000-10800	Rest Cash/Asset Res Svgs	0.00	
	Total Assets:	100,008.37	100,008.37
Liability			
305-0000-21000	Accounts Payable	0.00	
	Total Liability:	0.00	
Equity			
305-0000-25000	Fund Balance	0.00	
305-0000-25200	Reserved Fund Balance	0.00	
305-0000-26000	Change in Fund Balance	0.00	
	Total Beginning Equity:	0.00	
Total Revenue		100,008.37	
Total Expense		0.00	
Revenues Over/Under Expenses		100,008.37	
	Total Equity and Current Surplus (Deficit):	100,008.37	
	Total Liabilities, Equity and Current Surplus (Deficit):		100,008.37

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 502 - Improvement Projects			
Assets			
502-0000-10100	Cash	-475,679.00	
	Total Assets:	-475,679.00	-475,679.00
Liability			
502-0000-21000	Accounts Payable	0.00	
	Total Liability:	0.00	
Equity			
502-0000-25000	Fund Balance	0.00	
502-0000-26000	Change In Fund Balance	0.00	
502-2500-25200	Reserved Fund Balance	0.00	
	Total Beginning Equity:	0.00	
Total Revenue		1,392,496.00	
Total Expense		1,868,175.00	
Revenues Over/Under Expenses		-475,679.00	
	Total Equity and Current Surplus (Deficit):	-475,679.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		-475,679.00

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 604 - Sanitary Sewer Fund			
Assets			
604-0000-10100	Cash	1,207,127.93	
604-0000-10350	Cash in Change Drawer	0.00	
604-0000-10400	Cash in Savings	0.00	
604-0000-10410	Maint Assmt Svgs	0.00	
604-0000-10420	Swr Reserve Fee Svgs	0.00	
604-0000-11500	A/R Misc	25,962.48	
604-0000-11600	BAD DEBT	0.00	
604-0000-16420	Sewer Plant Bldg	0.00	
604-0000-16450	Lift Stations	0.00	
604-0000-16800	Swr Plant Expansion	0.00	
	Total Assets:	1,233,090.41	1,233,090.41
Liability			
604-0000-21000	Accounts Payable	-16,868.76	
604-0000-21710	Payroll Tax Payable	0.00	
604-0000-21800	Dental & Vision Payable	0.00	
604-0000-21820	Disability/ST Payable	0.00	
604-0000-21830	Medical Ins Payable	0.00	
604-0000-21840	Accident Insurance	0.00	
604-0000-21850	Life Ins Payable	0.00	
604-0000-21910	SDRS Payable	0.00	
604-0000-22000	Summerset W/water Util Payable	42,516.79	
	Total Liability:	25,648.03	
Equity			
604-0000-25000	Fund Balance	932,716.13	
604-0000-25200	Reserved Fund Balance	0.00	
604-0000-26000	Change In Fund Balance	0.00	
604-0000-26140	Swr Debt Reserve RD	0.00	
604-0000-26290	Undesig Swr Fund Balance	0.00	
	Total Beginning Equity:	932,716.13	
Total Revenue		776,669.52	
Total Expense		501,943.27	
Revenues Over/Under Expenses		274,726.25	
	Total Equity and Current Surplus (Deficit):	1,207,442.38	
	Total Liabilities, Equity and Current Surplus (Deficit):		1,233,090.41

Balance Sheet

As Of 06/30/2023

Account	Name	Balance	
Fund: 998 - Payroll Clearing Fund			
Assets			
998-0000-10100	Cash	15,039.23	
998-0000-11500	A/R Misc	0.00	
	Total Assets:	15,039.23	15,039.23
Liability			
998-0000-21000	Accounts Payable	0.00	
998-0000-21710	Payroll Tax Payable	-352.91	
998-0000-21800	Dental & Vision Ins Payable	933.20	
998-0000-21810	Garnishment Payable	0.00	
998-0000-21820	Disability/ST Payable	0.00	
998-0000-21830	Medical Ins Payable	15,028.38	
998-0000-21840	Accident Insurance	1.56	
998-0000-21850	Life Ins Payable	0.00	
998-0000-21910	SDRS Payable	-571.00	
	Total Liability:	15,039.23	
Equity			
998-0000-25000	Fund Balance	0.00	
998-0000-26000	Change in Fund Balance	0.00	
	Total Beginning Equity:	0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		15,039.23

Balance Sheet

As Of 06/30/2023

Account	Name	Balance
Fund: 999 - AP Clearing Fund		
Assets		
999-0000-10100	Cash	4,202,754.15
999-0000-12000	DUE FROM PAYROLL CLEARING FUND	0.00
999-0000-12101	DUE FROM GENERAL FUND	416.72
999-0000-12211	DUE FROM LIQUOR, LODGING AND DININ	0.00
999-0000-12302	DUE FROM USDA/TIF #1 FUND	0.00
999-0000-12502	DUE FROM IMPROVEMENT PROJ	0.00
999-0000-12604	DUE FROM SANITARY SEWER FUND	144.99
999-0000-12998	DUE FROM PAYROLL FUND	0.00
	Total Assets:	4,203,315.86
		4,203,315.86
Liability		
999-0000-21000	Accounts Payable	561.71
999-0000-21500	Wages Payable	0.00
999-0000-23000	Due to Other Funds	4,202,754.15
	Total Liability:	4,203,315.86
Equity		
999-0000-25000	Fund Balance	0.00
999-0000-26000	Change in Fund Balance	0.00
	Total Beginning Equity:	0.00
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	4,203,315.86

CITY OF SUMMERSET
BUDGET WORKSHEET - 2024

---2021---		---2022---		Current Year (2023)					2024 Budget	Notes
Actual	Actual	Original Budget	Amended Budget	Acutal Thru June	Estimated Total	Remaining Budget	% to Budget			
Fund: 101 - General Fund										
Revenues						355,273	50.6%	761,730	Need to get growth from Meade County	
3111 Current Year Property Tax	650,379.22	655,621.57	718,614	718,614	363,341			2,500		
3112 Current Year Minus 1 Prop Tax	938.85	6,235.09	10,000	10,000	1,362	8,638	13.6%			
3117 Tax on Mobile Homes	0.00	0.00	-	-		-	-			
3131 General Sales Tax	940,190.97	1,027,739.83	900,000	900,000	404,975	495,025	45.0%	1,050,000		
3140 GrossReceipts&BusTax-Utilities	5,132.15	2,884.98	3,000	3,000	-	3,000	0.0%	3,000		
3190 Penalties&Interest/DelinqTax	371.01	628.00	-	-	178	(178)		350		
3206 Erosion Control	11,000.00	-6,000.00			(4,000)	4,000		4,000	pass thru	
3207 Building Permits Revenue	51,182.70	24,693.31	50,000	50,000	40,733	9,267	81.5%	50,000	If WWTP completed - Could go higher	
3209 Grading Permit Revenue	150.00	25.00	-		391	(391)		500		
3212 Business/Contractor License	10,650.00	10,650.00	4,000	4,000	4,975	(975)	124.4%	5,000		
3213 Sign Permit Revenue	64.85	75.00	-	-	529	(529)		600		
3214 Plat Fee Revenue	8,000.00	10,095.00	6,000	6,000	3,980	2,020	66.3%	6,000		
3215 Waiver/Variance Fee Revenue	600.00	300.00	-	-	300	(300)		600		
3218 Conditional Use Permit	300.00	0.00	-	-	975	(975)		1,000		
3219 Site Plan/Engineering Fee	0.00	0.00	-	-		-				
3239 Vendor License	0.00	450.00	-	-	450	(450)		500		
3240 Fence Permit Fee Revenue	325.00	1,025.00	500	500	225	275	45.0%	1,000		
3321 Malt Beverage Revenue	1,800.00	1,955.00	1,800	1,800	1,800	-	100.0%	1,800		
3322 Liquor License Revenue	5,750.00	6,175.00	6,100	6,100		6,100	0.0%	6,100		
3323 Lottery Machine Revenue	1,400.00	1,400.00	1,400	1,400	1,000	400	71.4%	1,400	4 @ Pit Stop, 10 @ Happy Jacks, 10 @ Happy	
3324 Wine License	500.00	550.00	-	-	-	-		500		
3310 Federal Grants			125,000	125,000	41,005	83,995		-	Cops Hiring Program Grant \$125,000*80%	
3349 State Grants	275,647.72	289,685.55	13,000	13,000	39,206	(26,206)	301.6%	25,000		
3353 Liquor Reversion	21,344.31	20,825.48	12,000	12,000	10,051	1,949	83.8%	21,000		
3354 Motor Vehicle License 5%	29,828.18	29,744.26	29,000	29,000	11,998	17,002		30,000		
3358 Cty Hwy/Bridge Revenue					-	-				
3381 Cty Road Revenue	1,310.00	1,310.00	1,310	1,310		1,310	0.0%	1,310		
	0.00	0.00				-				
3389 Other County Revenue	17,663.83	6,477.82	-	-	11,069	(11,069)		10,000		
3441 Refuse Collection Charges	183,274.48	190,187.71	180,000	180,000	80,771	99,229		190,000	18.08/month* Residences-includes sales tax	
3510 Court Fines & Forfeits	382.50	277.88	-	-	-	-				
3590 Other Fines & Forfeits	0.00	500.00	0			-				
3610 Interest	264.41	1,392.71	250	250	1402.53	(1,153)		25000	Depending on what Board decides	

3620 Copies/Fax/Notary Revenue	0.00	0.00	-	-			-			
3635 Street Lights Fee Revenue	2,250.00	1,200.00	3,250	3,250			3,250	0.0%	2,000	***\$150 Street Lighs in building permits
3640 Code Enf Assmnt Fee Revenue	0.00	1,150.00	-	-	600		(600)		1,000	
3660 Soda Revenue	0.00	0.00	-				-		-	
3670 Contributions and Donations		350.00	-		5,284		(5,284)		-	
3690 Other Revenue	165,518.99	133,174.83	371,034	371,034	31,001		340,033	8.4%	150,000	1/2 of 9 mos \$19,117 for Colton +Misc
3691 Cable Television Franchise Fees	16,268.73	16,642.46	16,800	16,800	7,330		9,470	43.6%	16800	\$1400/Mo
3911 Operating Transfer In	0.00	0.00					-			
3915 Loan Proceeds			-				-			
3920 Residual Transfer In	0.00	0.00					-			
Fund Balance Carryover	0.00	0.00					-			
Total Revenues - Fund: 101 - General Fund	2,402,487.90	2,437,421.48	-	2,453,058	2,453,058	1,060,930	-	1,392,128	43.2%	2,368,690

Expenditures

Dept: 4110 Commission Expenses										
4110 Wage Expense	28,583.17	28,583.17	28,000	28,000	12,833		15,167	45.8%		
4120 PR Tax Expense	2,269.75	2,186.86	2,142	2,142	1,128		1,014	52.7%		
4140 Workers Comp Expense	0.00	0.00		-			-			
4210 Other Ins Expense	110.97	197.12	500	500	141		359	28.1%		
4220 Professional Services & Fees		10,256.15							10,000	
4230 Publishing Exp	4,620.54	4,505.63	3,000	3,000	5,090		(2,090)	169.7%	7,000	
4260 Supply/Material Exp	325.83	10.50	200	200	175		25	87.5%	200	
4270 Travel/Conf Expense	0.00	0.00	100	100			100	0.0%	100	
4281 Phone	2,350.00	2,400.00	2,400	2,400	1,100		1,300	45.8%	2,400	12 mos @ 200
4290 Other Expense	1,000.02	778.45	500	500	12	-	489		500	
	39,260.28	48,917.88	36,842	36,842	20,479	-	16,363	55.6%	20,200	

Dept: 4115 Contingency Expense

										Not to exceed 5% of Total Budgeted Expenditures per SDCL 9-21-6.1	
4415 Contingency Expense	0.00	85,000.00	160,794	160,794			160,794	0.0%			
Total Dept: 4115 Contingency Expense	0.00	85,000.00	-	160,794	-	160,794	-	-	160,794	0.0%	-

Dept: 4120 Mayoral Expense											
4110 Wage Expense	15,166.62	12,999.96	23,000	23,000	11,500	11,500	50.0%				
4120 PR Tax Expense	1,077.44	994.56	1,760	1,760	1,049	711	59.6%				
4140 Workers Comp Expense	0.00	0.00		-		-					
4210 Other Ins Expense	20.00	20.00	100	100	20	80	20.0%				
4220 Professional Fees			800	800	307	494	38.3%	800	Dept. Head Pictures		
4260 Supply/Material Exp	0.00	545.26	50	50	42	8	84.9%	50			
4270 Travel/Conf Expense	120.00	111.99	100	100	208	(108)	208.0%	600			
4281 Phone	650.00	600.00	600	600	300	300	50.0%	600	12 mos @ 50		
4340 Equipment	177.75		-	-		-					
4290 Other Expense	578.95	3,716.27	1,500	1,500	405	1,095		1,500			
Total Dept: 4120 Mayoral Expense	17,790.76	18,988.04	-	27,910	-	27,910	13,831	-	14,079	49.6%	3,550

Dept: 4130 Election Expense										
4110 Wage Expense	150.00	0.00	600	600	-		600	0.0%	-	
4120 PR Tax Expense	0.00	0.00	-	-			-	0.0%		
4220 Professional Services & Fees					700		(700)		750	
4230 Publishing Exp	198.62	44.55	200	200	296		(96)	147.8%	300	
4260 Supply/Material Exp	66.47	0.00	100	100	185		(85)	185.2%	200	
4270 Travel/Conf Expense	0.00	0.00	50	50			50	0.0%	50	
4290 Other Expense	0.00	289.90	50	50			50	0.0%	50	
Total Dept: 4130 Election Expense	415.09	334.45	-	1,000	-	1,000	1,181	-	(181)	118.1% 1,350

Dept: 4140 Finance Office Expense										
41100 Finance Officer	53,325.04	54,382.80	56,574	56,574	32,695		23,879	57.8%		Finance Officer
41150 Municipal Clerk	15,745.50	17,345.65	19,474	19,474	4,735		14,739	24.3%		Municipal Clerk 1/2 to WWTP
41160 Admin Wages (City Administrator)	33,736.62	34,337.52	35,721	35,721	15,744		19,977	44.1%		1/2 City Admin
41180 Adm Assistant Wages	0.00	0.00	-	-			-		-	
41200 PR Tax Expense	7,670.07	7,886.06	8,550	8,550	3,877		4,673	45.3%		7.65%
41300 SDRS Expense	6,136.56	6,363.99	6,706	6,706	3,190		3,516	47.6%		6%
41400 Workers Comp Expense	428.07	49.26	800	800	-		800	0.0%		
41700 Med Ins Expense	19,632.32	22,733.16	22,444	22,444	14,914		7,530	66.5%		
42100 Other Ins Expense	3,956.93	3,924.41	4,000	4,000	4,470		(470)	111.7%		
42150 Postage	899.16	864.99	700	700	288		412	41.1%	700	
42200 Prof Fees Expense	50,242.54	29,365.39	25,140	25,140	7,278		17,862	28.9%	27,000	Audit \$20,000;Tyler Payments \$2,160; GoDaddy \$240; Cathy \$4,600
42201 Dues									1,500	Membership Dues
42300 Publishing Exp	1,425.91	661.50	500	500	704		(204)	140.7%	1,400	
42400 Rent Expense	0.00	0.00		-			-			
42500 Repair/Maint Expense	0.00	0.00	500	500			500	0.0%	500	
42600 Supply/Material Exp	2,216.30	2,807.42	3,500	3,500	4,354		(854)	124.4%	4,500	Office Supplies
42610 Auto Expense	365.27	75.19	200	200	160		40	79.8%	200	Fuel
42700 Travel/Conf Expense	2,289.93	2,429.23	5,000	5,000	2,165		2,835	43.3%	7,000	Election School; Western Planners Conf.; Municipal accounting
4281 Phone	1,750.00	1,750.00	1,800	1,800	750		1,050	41.7%	1,800	City Admin 12 mos @ 50; FO at \$50 per month; Asst FO\$50 per month
4290 Other Expense	5,731.71	3,780.86	3,250	3,250	3,479		(229)	107.0%	4,000	Remote Dep 1200/CC fees \$1800/misc 250
4340 Equip Expense	3,716.78	2,648.57	1,800	1,800	-		1,800	0.0%	5,400	Desktop for front counter, desktop - Steph, Laptop - Lisa
Total Dept: 4140 Finance Office Expense	209,268.71	191,406.00	-	196,659	-	196,659	98,802	-	97,857	50.2% 54,000

Dept: 4141 City Attorney Expense										
4220 Prof Fees Expense	23,175.00	34,032.75	25,000	25,000	26,325		(1,325)	105.3%	30,000	
Total Dept: 4141 City Attorney Expense	23,175.00	34,032.75	-	25,000	-	25,000	26,325	-	(1,325)	105.3% 30,000

Dept: 4192 General Government Buildings											
4210 Other Ins Expense	3,386.99	3,804.38	3,500	3,500	4,351		(851)	124.3%	5,000	SDPAA	
										Greenapsis \$3,840\annual, Servall \$1,980.00	
4220 Prof Fees Expense	35,569.34	8,913.44	18,450	18,450	35,073		(16,623)	190.1%	51,820	Gwest \$2,954.50 x 12\Licensing Microsoft	
4250 Repair\Maint Expense	68,834.70	12,769.65	4,940	4,940	3,961		979	80.2%	15,000	Furnace maintenance;asphalt seal coat parking lot \$10,000.00	
4260 Supply\Material Exp	964.58	1,270.55	1,000	1,000	1,019		(19)	101.9%	2,500		
4280 Utility Expense	8,411.38	9,094.32	12,600	12,600	6,616		5,984	52.5%	15,000	BHP 625.00\mo,MDU 583.00\mo,BHW 500.00\annual	
4281 Phone	10,905.33	13,419.76	13,440	13,440	6,747		6,693	50.2%	13,560	Bluepeak \$1130.00 monthly	
4290 Other Expense	59,162.09	818.04	30,000	30,000	216		29,784	0.7%	5,000		
4340 Equip Expense	2,531.83	48,275.45	72,775	72,775	34,700		38,075	47.7%	40,000	A&B \$400\month,\$180.00\annual Tyler	
Total Dept: 4192 General Government Bldgs	189,766.24	98,365.59	-	156,705	-	156,705	92,683	-	64,022	59.1%	147,880

Dept: 4196 City Engineer Expense										
4220 Prof Fees Expense	27,624.11	45,281.89	25,000	25,000	37,601		(12,601)	150.4%	45,000	
Total Dept: 4196 City Engineer Expense	27,624.11	45,281.89	-	25,000	37,601	-	(12,601)	150.4%	45,000	

Dept: 4210 Law Enforcement Expense										
41100 Law Enforcement Salary Expense	62,771.88	64,335.48	66,927	66,927	48,186		18,741	72.0%		Chief
41150 Law Enforcement Wage Expense	272,594.97	338,577.47	286,835	286,835	173,492		113,343	60.5%		
41170 Overtime Wages-Grant	1,650.11	1,200.16	21,133	21,133	2,915		18,218	13.8%		(2) Grant
41180 Law Enforcement Part-time Wages	10,271.00	5,291.00	25,105	25,105	8,146		16,959	32.4%		\Rally Wages and Non Grant OT \$
41200 PR Tax Expense	26,024.22	31,365.13	30,795	30,795	17,270		13,525	56.1%		7.65%
41300 SDRS Expense	26,366.84	31,996.83	29,399	29,399	15,418		13,981	52.4%		8%
41400 Workers Comp Expense	5,898.79	6,641.31	10,420	10,420			10,420	0.0%		
41700 Med Ins Expense	60,225.76	81,140.28	86,393	86,393	36,477		49,916	42.2%		Medical & Dental X 4
42100 Other Ins Expense	13,006.42	17,432.57	23,000	23,000	20,716		2,284	90.1%		vehicle
42150 Postage	93.76	298.21	400	400	215		185	53.7%	500	
42200 Prof Fees Expense	7,097.84	22,787.73	22,140	22,140	959		21,181	4.3%	24,001	Axon \$/mo and \$ Golden West; CEW- BWC+FLEET
42201 Dues										
42202 Fitness Membership									1,505	7 Officers
4230 Publishing Exp	0.00	0.00	-	-			-		2,500	Initial booth setup/Branding
4240 Rental Exp	291.93									
4250 Repair\Maint Exp	33,698.55	11,483.02	15,000	15,000	4,802		10,198		15,000	Fleet Repairs
4260 Supply\Material Exp	2,396.23	2,625.32	3,500	3,500	1,092		2,408	31.2%	3,500	Office\Evidence
4261 Auto Expense	79,959.60	-7,377.99	36,000	36,000	8,448		27,552	23.5%	40,000	Fuel 600 g/mo @ \$3.13
4270 Travel\Conf Expense	1,924.90	660.71	2,000	2,000	1,792		208		2,000	
4273 Training Expense	1,730.68	1,736.16	4,000	4,000	1,332		2,668	33.3%	4,000	Bullets\Training
4280 Utility Expense	2,354.26	2,470.96	-	-			-		2,740	1740-Goldenwest\Hardware/software
4281 Phone	3,850.00	4,664.70	7,158	7,158	2,373		4,785	33.2%	8,500	AT&T Cell + Air cards; Adm. Asst. stipend
4282 Dispatch Expense	25,735.92	43,749.19	32,000	32,000	13,253		18,747	41.4%	40,000	38,560-Dispatch; 1,440-VPN

4285 Uniform Expense	6,379.00	6,400.00	6,400	6,400	3,738		2,662	58.4%	6,400	8X800
4290 Other Expense	8,731.97	6,711.20	8,440	8,440	7,116		1,324	84.3%	3,200	Tows+Undesignated replacements
4340 Equip Expense	94,492.55	83,109.42	114,166	114,166	118,114		(3,948)	103.5%	12,250	\$8,000-Vehicle Equipment; \$3,250-Upfitting
4722 New Police Vehicles	47,748.47								37,000	Dodge Charger
Other Equipment									6,000	AED, Ammo, Body Armour, Tire Deflation, Duty Eupment
Total Dept: 4210 Law Enforcement Expense	795,295.65	757,298.86	- 831,211	- 831,211	485,855	-	345,356	58.5%	209,096	

4290 Other Expense	32,764.04	32,925.46	35,257	35257	31114.43		4,143		35257	\$2000 Black Hawk; \$2000 Piedmont & \$31,257 Rapid City
Total Dept: 4220 Fire Department Expense	32,764.04	32,925.46	- 35,257	- 35,257	31,114	-	4,143		35,257	
Dept: 4232 Proactive Inspection Admin										
4232 Building Inspection Expense	10,567.50	7,265.00	7,500	7,500	370		7,130	4.9%	10,000	
4290 Other Expense	319.20	456.75	500	500	156	-	344	31.3%	750	Locates and Notifications
4292 Inspections/Site/Plats	0.00	0.00		-		-	-			
Total Dept: 4232 Proactive Inspection Expense	10,886.70	7,721.75	- 8,000	- 8,000	526	-	7,474	6.6%	10,750	
Dept: 4300 Capital Improvements										
4300 Capital Expense	0.00	0.00	-	-	-		-			
Total Dept: 4300 Capital Improvements Exp	0.00	0.00	- -	- -	- -	-	-		-	

Dept: 4310 Street Expense										
41150 Streets Wage Expense	83,932.82	142,200.67	150,656	150,656	78,805		71,851	52.3%		
41200 PR Tax Expense	6,211.55	10,187.41	11,525	11,525	5,614		5,911	48.7%		7.65%
41300 SDRS Expense	5,035.99	8,146.67	6,248	6,248	4,728		1,520	75.7%		6%
41400 Work Comp Insurance	4,218.74	4,717.45	2,000	2,000	-		2,000			
41700 Med Ins Expense	19,525.51	28,565.79	38,809	38,809	17,923		20,886	46.2%		Medical & Dental
42100 Other Ins Expense	9,378.83	11,817.02	12,000	12,000	14,935		(2,935)	124.5%		
42200 Prof Fees Expense	19,150.00	4,515.50	26,000	26,000	6,066		19,934	23.3%	26,000	
42201 Dues										
42300 Publishing Exp	141.09	337.00	300	300	193		107		300	
42500 Repair/Maint Expense	17,562.68	248,203.10	480,000	480,000	101,439		378,561	21.1%	500,000	
42510 Street Snow Removal	0.00	13,560.00	30,000	30,000	20,561		9,439	68.5%	55,000	\$30,000-snow removal; \$25,000-build
42520 Street Drainage Expense			-	-			-			
42530 Landscape & Mowing Expense	1,484.85	2,966.33	6,000	6,000	1,048		4,952	17.5%	10,000	
42550 Street Lights and Repair	1,823.29	945.36	15,000	15,000	-		15,000	0.0%	\$115,000	100K for Solar
42600 Supply/Material Exp	11,423.01	23,195.12	44,500	44,500	8,609		35,891	19.3%	50,000	
42610 Auto Expense	25,285.80	11,815.29	15,500	15,500	811		14,689	5.2%	20,000	Vehicle Maint.
42800 Utility Expense	13,848.73	18,039.04	21,000	21,000	9,687		11,313	46.1%	21,000	heat

42810 Phone	700.00	1,650.00	1,800	1,800	900		900	50.0%	1,800	\$50x12 month (3) people	
42900 Other Expense	1,621.83	1,697.50	15,000	15,000	-		15,000		20,000	Emergency Repairs	
43400 Equip Expense	37,503.14	119,046.33	250,000	250,000	250,085		(85)	100.0%	250,000		
47220 Snow Plow Debt Service	107,087.90		-	-	-		-		-		
Capital Outlay	0.00	0.00	-	-	-				250,000	150,000 Street Repair; 100,000?	
Total Dept: 4310 Street Expense	365,915.76	651,605.58	-	1,126,338	-	1,126,338	521,403	-	604,935	46.3%	1,319,100
Dept: 4320 Sanitation & Code Enforcement											
4115 Wage Expense	6,135.20	130.25	16,952	16,952			16,952				
4120 PR Tax Expense	440.08	9.21	1,297	1,297			1,297				7.65%
4130 SDRS Expense	368.11	7.82					-				
4210 Other Ins. Expense	1,354.18										
4215 Postage	462.54	1,869.86	1,500	1,500	537		963	35.8%	1,500	Garbage Magnets	
4220 Prof Fees											
4250 Repair/Maint Expense	8,518.13	12,379.76	15,000	15,000	6,521		8,479		20,000	Tires & Servicing	
42600 Supply/Material Exp	2,211.46	15,689.09	48,000	48,000	34,756		13,244	72.4%	55,000	Fuel Oil Hydraulic,	
42610 Auto Expense	20.00	132.62							16,000		
42611 Fuel											
42730 Training Expense	749.15	249.00	7,000	7,000	6,429		571	91.6%	15,000		
4281 Phone		50.00					-		1,800	phone stipend 3 employees	
4290 Other Expense	225.00	21,940.84	25,000	25,000	18,543		6,457		40,000		
4323 Solid Waste Collection	54,881.23	55,668.45	70,000	70,000	21,326		48,674		70,000	Annual Tipping Fees Increase	
4326 C E Abatement Exp	0.00	120.00		-			-		1,000		
4340 Equip Expense	162,928.31	152.00	12,000	12,000	1,920		10,080		465,000	\$15,000-Computer and third eye subscription; \$450,000 New Garbage Truck	
Capital Outlay	0.00	0.00	-								
Total Dept: 4320 Code Enf & Sanitation Exp	238,293.39	108,398.90	-	196,749	-	196,749	90,031	-	106,718	45.8%	685,300
Dept: 4410 Animal Control											
4335 Humane Society	66.20	0.00	1,000	1,000	250	-	750	25.0%	1,000		
Total Dept: 4410 Animal Control Dept Exp	66.20	0.00	-	1,000	-	1,000	250	-	750	25.0%	1,000
Dept: 4520 Parks and Recreation											
4210 Other Ins Expense	547.97	450.05	500	500	329		171	65.8%	500	SDAPP	
4250 Repair/Maint Expense	2,338.13	2,578.65	10,000	10,000	6,488		3,512	64.9%	10,000	General Maint.	
4253 Landscape & Mowing Expense	0.00	8.97	600	600	-		600	0.0%	12,000		
4260 Supply/Material Exp	3,113.29	4,149.30	8,500	8,500	928		7,572	10.9%	10,000		
4280 Utility Expense	1,509.82	1,000.18	600	600	315		285	52.5%	1,000	BHP \$83.33 month	
4290 Other Expense	8.52	5,083.07	5,800	5,800	-		5,800	0.0%	6,000	\$3,000-Portapotty's	
Total Dept: 4520 Parks and Recreation Exp	7,517.73	13,270.22	-	26,000	-	26,000	8,059	-	17,941	31.0%	39,500

Dept: 4650 Economic Development										
4220 Professional Services	20.89									
4290 Other Expense	515.00		-	-	-		-			
4290 Other Expense	64.56									
Total Dept: 4650 Economic Development	600.45	0.00	-	-	-	-	-	-	-	
Dept: 4652 P & Z Expense										
4110 Wage Expense	4,725.00	3,375.00	9,000	9,000	2,625		6,375	29.2%	12,000	5 Comm x 150 per month; maybe increase to
4120 PR Tax Expense	361.45	258.22	689	689	201		488	29.2%	918	
4210 Other Ins Expense	-19.03	117.12	200	200	61		139	30.3%	200	
4215 Postage	7.00	667.46	600	600	-		600		250	
4220 Prof Fees Expense	11,470.00	2,724.44	5,000	5,000	4,237		763	84.7%	5,500	
4230 Publishing Exp	1,700.23	2,469.57	3,000	3,000	2,599		401	86.6%	5,000	
4260 Supply/Material Exp	206.53	358.56	250	250	9		242	3.4%	250	
4270 Travel/Conf Expense		105.00					-			
4290 Other Expense	1,953.81	1,025.73	500	500	225	-	275	45.0%	500	Misc
Total Dept: 4652 P & Z Expense	20,404.99	11,101.10	-	19,239	-	19,239	9,956	-	9,283	51.7% 24,618
Dept: 4800 Debt Service										
4420 Debt Service Exp.	297,347.21		-	-	-				-	
4720 Debt Srv Municipal Bldg	63,852.88				-		-			
4720 Feightliner Streets										
Total Dept: 4800 Debt Service Expense	361,200.09	0.00	-	-	-	-	-	-	-	
4900 Miscellaneous Other Expense										
4990 Liquor	70,900.00	31,325.66	-	-	900		(900)		900	State Portion Malt Bev incl 1 transfer
5110 Transfer Out	0.00	0.00		-		-	-			
Total	70,900.00	31,325.66	-	-	-	900	(900)		900	
Total Expenditures - Fund 101 - General Fund	2,411,145.19	2,135,974.13	-	2,873,704	-	2,873,704	1,438,998	-	1,434,706	50.1% 2,627,501
	-8,657.29	301,447.35	(420,646)	(420,646)	(376,068)		(42,578)		(258,811)	

Current Cash-June 2023

Estimated Cash Receipts through year end
Estimated cash Expenditures through year end
Reserves

Supplement

Cash Available Budget 2024

Fund: 211 - BBB Sales Tax Fund											
Revenues											
Dept: 0000											
3132 Bed & Booze Tax	56,641.18	58,888.93	24,378	24,378	20,780	-	3,598	85.2%	50,000		
3349 State Grants	292.81	39,323.18	-		245		(245)		500		
3670 Contributions and Donations			-				-		-		
3911 Operating Transfer In	0.00	0.00	-	-		-	-		-		
Fund Balance Carryover			-	-			-				
Total Dept: 0000 Revenues	56,933.99	98,212.11	24,378	24,378	21,025	-	3,353	86.2%	50,500		
Dept: 3900 Grant Funds											
3913 Debt Reserve Income	0.00	0.00		-		-	-				
Total Dept: 3900 Grant Funds Revenues	0.00	0.00	-	-	-	-	-		-		
Total Revenues - Fund: 211 - BBB Sales Tax Fund	56,933.99	98,212.11	- 24,378	- 24,378	21,025	-	3,353	86.2%	50,500		
Expenditures											
Dept: 4650 Economic Development Exp											
4116 Wage Expense	16,868.31	17,168.76	17,861	17,861	9,438		8,423	52.8%		25% City Admin	
4120 PR Tax Expense	1,228.05	1,298.24	1,366	1,366	714		652	52.3%			
4130 SDRS Expense	1,012.13	1,030.20	1,072	1,072	566		506	52.8%			
4170 Med Ins Exp	2,660.73	2,488.72	2,499	2,499	1,527		972	61.1%			
4270 Travel/Conf Expense	0.00	388.22	1,580	1,580		-	1,580	0.0%	1,500		
4290 Other Expense	500.00	500.00			-	-	-				
Total Dept: 4650 Economic Development Exp	22,269.22	22,874.14	- 24,378	24,378	12,245	-	12,133	50.2%	1,500		
Dept: 5100 Interfund Transfer											
5110 Transfer Out	0.00	0.00	-	-			-		-		
Total Dept: 5100 Interfund Transfer	0.00	0.00	-	-	-	-	-		-		
Total Expenditures - Fund: 211 - BBB Sales Tax Fund	22,269.22	22,874.14	24,378	24,378	12,245	-	12,133	50.2%	1,500		
	34,664.77	75,337.97	-						1,500		
Fund: 302 - USDA/TIF #1 Fund											
Revenues											
Dept: 0000											
3110 TIF Tax Revenue	598,226.92	754,564.52	500,000	500,000	348,561		151,439	69.7%	750,000		
3610 Interest Revenue	1,262.22	2,959.06	600	600	633		(33)		2,000		
3911 Debt Service Transfer In	0.00	0.00	-	-	-		-		-		
Total Dept: 0000 Revenues	599,489.14	757,523.58	- 500,600	500,600	349,194	-	151,406	69.8%	752,000		
Total Revenues - Fund: 302 - USDA/TIF #1 Fund	599,489.14	757,523.58	- 500,600	500,600	349,194	-	151,406	69.8%	752,000		
Expenditures											
Dept: 4700 Swr Debt Service											
4420 Debt Service	296,800.00	296,800.00	500,600	500,600	148,400		352,200	29.6%			
Total Dept: 4700 Swr Debt Service Expense	296,800.00	296,800.00	- 500,600	500,600	148,400	-	352,200	29.6%	-		
Total Expenditures - Fund: 302 - USDA/TIF #1 Fund	296,800.00	296,800.00	- 500,600	500,600	148,400	-	352,200	29.6%	-		
	302,689.14	460,723.58							752,000		

Fund: 305 - USDA/TIF #2 Fund											
Revenues											
Dept: 0000											
3110 TIF Tax Revenue				98,826		(98,826)					
3610 Interest Revenue						-					
3911 Debt Service Transfer In				-		-			-		
Total Dept: 0000 Revenues											
	0.00	0.00	-	-	-	98,826	-	-	-	(98,826)	#DIV/0!
Total Revenues - Fund: 305 - USDA/TIF #1 Fund											
	0.00	0.00	-	-	-	98,826	-	-	-	(98,826)	#DIV/0!
Fund: 502 - Improvement Project											
Revenues											
Dept: 3900 Grant Funds											
3914 Grant Funds				279,421							
Total Dept: 0000 Revenues											
	0.00	0.00	-	-	-	279,421	-	-	-	-	-
Total Revenues - Fund: 502 - Improvement Project WWTP											
	0.00	0.00	-	-	-	279,421	-	-	-	-	-
Expenditures											
Dept: 4850 Capital Outlay											
4850 Capital Outlay			-	-	1,868,175		(1,868,175)				
Total Dept: 4700 Swr Debt Service Expense											
	0.00	0.00	-	-	-	1,868,175	-	-	-	(1,868,175)	-
Total Expenditures - Fund: 502 - Improvement Project WW											
	0.00	0.00	-	-	-	1,868,175	-	-	-	(1,868,175)	-

Fund: 604 - Sanitary Sewer Fund

Revenues										
Dept: 0000										
3211 Sewer Tap Fees	25,500.00	15,000.00	4,500	4,500	6,000		(1,500)	133.3%		
3610 Interest Revenue	162.00	162.00	-	-	68		(68)			
3625 Misc Revenue	0.00	0.00	-	-			-			
3630 Sewer Late Fees	5,988.93	12,007.52	10,000	10,000	4,156		5,844	41.6%		\$15/late fee
3631 NSF Fees	0.00	150.00	-	-	165		(165)			
3644 Storm Sewer Maintenance Assmts	0.00	0.00	-	-			-			
3810 Swr Residential Charge	392,520.01	400,367.71	383,616	383,616	167,175		216,441	43.6%		888 Res @ 36\Month
3820 Swr Commercial Revenue	46,172.49	46,880.95	52,800	52,800	19,868		32,932	37.6%		4400 month avg
3830 Swr Pine Hills Revenue	49,680.00	49,680.00	49,680	49,680	20,700		28,980	41.7%		4140 month
3840 Swr Stagebarn San Dist Rev	70,902.00	77,711.40	77,711	77,711	32,380		45,331	41.7%		6475.95/month
3850 Swr Maintenance Charge	55,302.13	56,090.04	47,952	47,952	23,451		24,501	48.9%		\$4.50 each - Commission needs to approve
3860 Swr Debt Reserve Fee	31,735.77	32,125.65	31,200	31,200	13,424		17,776	43.0%		\$2.20 each - required by SRF Loan and in effect
3865 CWSRF Surcharge Fee	108,153.86	109,448.98	97,360	97,360	45,755		51,605	47.0%		1027x7.90
3870 Swr Late Fees					(14)					
3880 Other Revenue	732.97	218.38	100	100	(328)		428	-328.4%		Misc
3349 DENR Grant	0.00	0.00	-	-			-			
Fund Balance Carryover	0.00	0.00	-	-	-		-			
Total Dept: 0000 Revenues	786,850.16	799,842.63	754,919	754,919	332,799	-	422,107	44.1%	-	
Dept: 3600 Swr Misc Revenue										
3620 Copies/Fax/Notary Revenue	0.00	0.00		-		-	-	0.0%		
3630 Sewer Late Fees	0.00	0.00		-		-	-	0.0%		
Tota Dept: 3600 Swr Misc Revenue	0.00	0.00	-	-		-	-	0.0%	-	
Dept: 3800 Loan Funds										
3810 Swr Residential Charge	0.00	0.00		-		-	-	0.0%		
3820 Swr Commercial Revenue	0.00	0.00		-		-	-	0.0%		
3830 Swr Pine Hills Revenue	0.00	0.00		-		-	-	0.0%		
3840 Swr Stagebarn San Dist Rev	0.00	0.00		-		-	-	0.0%		
Total Dept: 3800 Loan Funds Revenues	0.00	0.00	-	-		-	-	0.0%	-	
Dept: 3830 Swr Special Fees										
3810 Swr Residential Charge	0.00	0.00		-		-	-	0.0%		
3820 Swr Commercial Revenue	0.00	0.00		-		-	-	0.0%		
Total Dept: 0000 Revenues	0.00	0.00	-	-		-	-	0.0%		

Total Revenues - Fund: 604 - Sanitary Sewer Fund												
	786,850.16	799,842.63	754,919	754,919	332,799	-	422,107	44.1%	-			
Expenditures												
Dept: 4000 General Expense												
4110 Sewer Salary Expense	56,170.20	66,170.16	67,570	67,570	34,374	-	33,196	50.9%	-	WWTP Super		
4113 Sewer City Admin Wage	16,868.38	17,168.76	17,861	17,861	9,438	-	8,423	-	-	25% Lisa's Salary		
4115 Sewer Wage Expense	29,831.48	39,970.21	41,113	41,113	21,692	-	19,421	52.8%	-			
4116 Sewer Clerk Wage Expense	15,745.50	17,345.65	19,474	19,474	3,602	-	15,872	0.0%	-	1/2 Assistant Finance		
4120 PR Tax Expense	8,299.73	9,842.64	11,170	11,170	4,816	-	6,354	43.1%	-			
4130 SDRS Expense	7,116.85	8,461.48	8,761	8,761	4,146	-	4,615	47.3%	-			
4140 Workers Comp Expense	2,814.40	3,701.98	2,000	2,000	-	-	2,000	0.0%	-			
4170 Med Ins Expense	29,482.39	38,064.48	40,273	40,273	22,116	-	18,157	54.9%	-			
4210 Other Ins Expense	9,634.97	10,607.58	10,000	10,000	12,246	-	(2,246)	122.5%	-			
4213 Collection & Filing Fees	0.00	0.00	500	500	-	-	500	0.0%	500			
4215 Postage	2,265.00	3,806.67	4,500	4,500	2,000	-	2,500	44.4%	4,500	\$4250 billing\$250 special mailings		
4220 Prof Fees Expense	55,488.28	395,291.99	4,650	4,650	79,463	-	(74,813)	1708.9%	4,650	SDRWS \$650; Service agreements \$4,000		
4230 Publishing Exp	23.42	515.23	-	-	281	-	(281)	#DIV/0!	-			
4250 Repair/Maint Expense	49,598.25	81,593.28	94,500	94,500	157,489	-	(62,989)	166.7%	144,500	\$25,000-Camer & Clean 1/5 sewer, \$2,000-generator servicing, \$1,500-HVAC Maint., \$1,500-Softner & RO Maint., \$4,000-Service agreement, \$500-Door Handlers Plant, \$20,000-De-foamer, \$10,000-SV Lift Stataion Fence, \$20,000-Road Maint., \$10,000-Reed Bed Maint., \$50,000-Replace Main Lift Station Controls		
4260 Supply/Material Exp	24,861.51	1,446.00	15,000	15,000	2,558	-	12,442	17.1%	15,000	Runnings;Knechts;Office Depot;Lowes; Menanrds		
4261 Auto Expense	427.12	180.95	5,000	5,000	5,104	-	(104)	102.1%	5,000	Fuel		
4262 Testing Expense	2,888.00	2,471.32	3,000	3,000	1,598	-	1,402	53.3%	3,000	Midco Testing		
4263 Chemicals and Laboratory Supplies	22,306.68	8,108.94	5,000	5,000	12,234	-	(7,234)	244.7%	5,000	Lab Equipment \$5,000		
4264 Permits/Penalties	1,500.00	0.00	3,000	3,000	2,500	-	500	83.3%	3,000			
4270 Travel/Conf Expense	743.03	755.00	1,000	1,000	160	-	840	16.0%	1,000			
4280 Utility Expense	59,139.42	61,587.24	72,000	72,000	32,609	-	39,391	45.3%	72,000	MDU (1,000x12) VBHP		
4281 Phone	1,300.00	1,100.00	4,200	4,200	1,100	-	3,100	26.2%	4,200	Midco, Stipend 1,200		
4290 Other Expense	2,207.86	5,011.97	1,000	1,000	500	-	500	50.0%	1,000	\$500/Employee Uniform Allowance		
4300 Capital Expense	40,808.45	135,611.56	410,000	410,000	24,504	-	385,496	6.0%	410,000	No comments		
4310 Capital Improvements Reed Beds	0.00	0.00	-	-	-	-	-	#DIV/0!	-			
4340 Equip Expense	42,056.65	23,697.77	30,000	30,000	17,461	-	12,539	58.2%	45,000	\$15,000-Spare Pump, \$15,000-Spare Blower motor, \$15,000-Spare Blower		
4855 Reed Bed Proj												
Dept: 4000 General Expense	481,577.57	932,510.86	-	871,572	-	871,572	451,992	-	-	419,580	51.9%	718,350

Dept: 4700 Swr Debt Service											
4710 Reed Bed SRF					41,353	-	(41,353)				
4712 CWSRF-Water Project	99,903.08	99,903.58	99,903	99,903	8,599		91,304	8.6%		CWSRF 24975.75/quarter	
Total Dept: 4700 Swr Debt Service Expense	99,903.08	99,903.58	-	99,903	-	99,903	49,952	-	-	49,951	50.0%
Dept: 5100 Interfund Transfer											
5110 Transfer Out							-				
Total Dept: 5100 Interfund Transfer	0.00	0.00	-	-	-	-	-	-	-	-	#DIV/0!
Total Expenditures - Fund: 604 - Sanitary Sewer Fund											
	581,480.65	1,032,414.44	-	971,475	-	971,475	501,943	-	-	469,532	51.7%
	205,369.51	-232,571.81	-	(216,556)	-	(216,556)	(169,145)	-	-	(47,425)	(718,350)
TOTAL REVENUES	3,845,761.19	4,092,999.80		3,732,955		3,732,955			1,968,994	0.0%	3,171,190
TOTAL EXPENSES	-3,311,695.06	-3,488,062.71		(4,370,157)		(4,370,157)			(2,268,571)	0.0%	(3,347,351)
	534,066.13	604,937.09		(637,202)		(637,202)			(299,577)		(176,161)
Grand Total - All Funds (Revenue less Expenses)	0.00	0.00	-	-			#REF!	(299,577)			(225,161)