



STATE OF WASHINGTON

BOARD OF PILOTAGE COMMISSIONERS

2901 Third Avenue, Suite 500 | Seattle, Washington 98121 | (206) 515-3904 | www.pilotage.wa.gov

OIL TRANSPORTATION SAFETY COMMITTEE CHARTER

I. Statement of Purpose

The purpose of the Board of Pilotage Commissioners' (Board or BPC) Oil Transportation Safety Committee (Committee or OTSC) is to conduct analysis and provide recommendations for the Board concerning the responsibilities outlined in the 2019 legislation *The Reducing Threats to Southern Resident Killer Whales by Improving the Transportation of Oil Act* (The Act).

II. Membership

The OTSC shall consist of:

- one (1) Chair, who is affiliated with the Board of Pilotage Commissioners;
- three (3) members of the Board of Pilotage Commissioners including:
 - the Department of Ecology the representative; and
 - the marine environment representative
- one (1) Puget Sound Pilot representative;
- one (1) oil industry representative;
- one (1) tug industry representative;
- one (1) environmental community representative; and
- at least one (1) tribal representative

Committee members may identify one (1) specific alternate, representing the same or similar organization. If a committee member is unavailable to attend a scheduled meeting, the alternate shall attend in their place.

The OTSC Chair, members and alternates shall be appointed by the Board for an initial term of one (1) year and may be re-appointed by the Board annually. The Committee will ensure that committee members and considerations represent the diverse maritime interests in the Salish Sea. The Committee may consult with additional subject matter experts as needed.

III. The Role of Chair

The Chair of the OTSC will preside at meetings and work with BPC and Department of Ecology staff to prepare committee materials. The Chair will provide monthly updates of OTSC activities, coordinate and communicate with committee members and outside interests, and deliver recommendations to the Board.

IV. Authority

The OTSC is an advisory committee to the Board. It will not make policy decisions. Committee recommendations will be agreed upon by consensus.

V. Guidelines & Responsibilities:

Committee members will commit to the following:

- For Rosario Strait and connected waterways east tug escort requirement implementation and geographic zone identification, meet, at a minimum, monthly for two (2) hours between February 2020 and May 2020. Time and frequency of meetings for other responsibilities outlined in The Act will be determined on a case-by-case basis and updated in the Charter as needed.
- Meetings start and end on time
- All meeting attendees come prepared to meetings.
- Be productive at each meeting
- One person talks at a time. Express your point of view and then let others speak (i.e. don't talk over other people and no side discussions at the table).
- Disagreements are understandable, but be solution focused.
- Be open to new ideas and ways of doing things.
- Everyone's contributions are valued. Be respectful and support each other's role.
- Provide, via consensus, recommendations to the Board for the responsibilities outlined in The Act.

VI. Activities & Duties

The OTSC will analyze and make recommendations to the Board on the following directives and deadlines from The Act:

1. September 1, 2020 – Rosario Strait and connected waterways east tug escort implementation (Section 2(2)(a)(ii))
2. September 1, 2020 – Development of geographic zones (Section 3(1)(d)(i))
3. December 31, 2021– Preparation of synopsis of changing vessel traffic trends (Section 3(1)(d)(ii))
4. September 1, 2023 – Analysis of tug escorts using the model developed by the Department of Ecology (Section 3(1)(d)(iii))
5. December 31, 2025 – Tug Escort Rulemaking (Section 3 (1)(a))

6. October 1, 2028 – Consider updating tug escort rules (Section 5(1))

In order to meet the first two legislative deadlines, the Committee should present recommendations to the Board at the May 21, 2020 meeting of the BPC, to allow the Board to adopt interpretive statements and identify geographic zones at their June 18, 2020 meeting.

Committee work will be project-based in concert with the directives outlined in The Act. As a result, membership may change at the Board's discretion as the Committee works through the multiyear initiatives laid out in The Act.

VII. Meetings/Time Commitment

The work of the OTSC is associated with The Act, which directs the Board of Pilotage Commissioners to adopt tug escort rules for Puget Sound by December 31, 2025. Meetings will occur bi-weekly, monthly, bi-monthly, or quarterly, as needed, and will last up to two (2) hours. Locations may vary.

Meeting summaries will be reviewed and accepted by the Committee, and will be available on the BPC website. The first meeting of the Committee will be scheduled for early February 2020.

The OTSC will review its charter at least annually and recommend any proposed changes to the Board for review.

This charter was adopted by the Board of Pilotage Commissioners on December 16, 2019.


Edmund I. Kiley, Vice Chair

Absent
Commissioner Philip Morrell


Commissioner John Scragg


Commissioner Eleanor Kirtley


Sheri J. Tono, Chair


Commissioner Timothy J. Farrell


Commissioner Rik Krombeen


Commissioner Michael Anthony


Commissioner Sara Thompson

