

**SEACAP**  
**Local Office Staff**

Librado M. Ramirez - Administrative Office  
**EXECUTIVE DIRECTOR**

Monica Valadez - Administrative Office  
**SECRETARY**

Diana Memino - Administrative Office  
**FISCAL/CONTRACT MANAGER**

Yvette Ramirez - Administrative Office  
**PROGRAM/PAYROLL MANAGER**

Virginia Avila, Willcox Office  
Cecilia Brown, Nogales Office  
**REGIONAL COORDINATORS**

Ara Sally Barba - Willcox Office  
Alexia Hurtado - Safford Office  
Claudia Uriarte - Nogales Office  
Nadia Martinez - Nogales Office  
**CASE MANAGERS**

Gustavo Campillo - Bisbee Office  
**WEATHERIZATION PROGRAM MGR**

Juan Martinez - Nogales Office  
Samuel Varela - Safford Office  
Ruben Sanchez - Bisbee Office

**WEATHERIZATION CREW MEMBERS**

**Local Offices**

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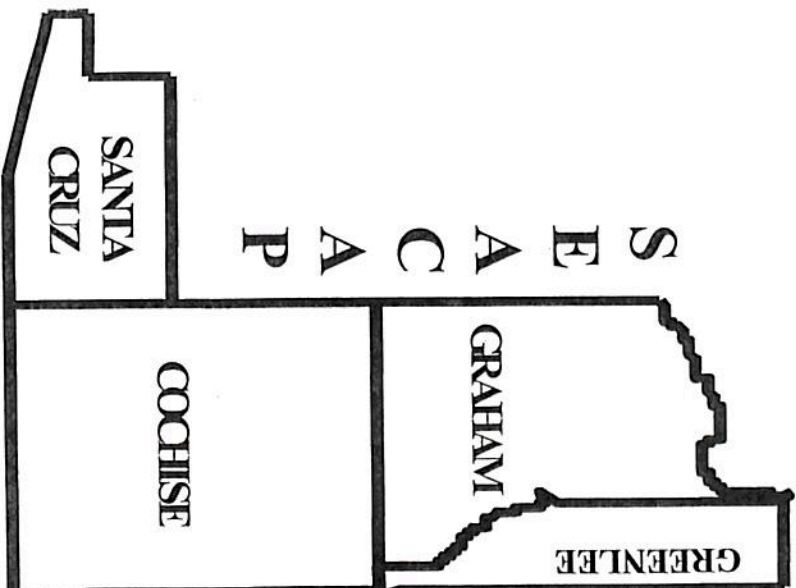
**ADMINISTRATIVE OFFICE**

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**SOUTHEASTERN  
ARIZONA COMMUNITY  
ACTION PROGRAM, INC.**

**SERVING**

**GRAHAM, GREENLEE,  
SANTA CRUZ & COCHISE  
COUNTIES**



## AVAILABLE SERVICES

### **UTILITY ASSISTANCE:**

Program to assist low-income families, which are vulnerable to the rising cost of energy with a one-time assistance on their utility bill. \*\*

### **UTILITY / REPAIR / REPLACE:**

Program to assist low-income families with deposits for utility services, and/or make needy repair/replacements to utility related appliances or systems.

### **EVICITION PREVENTION / MOVE-IN RENTAL ASSISTANCE:**

Program to assist low-income households with the prevention of rent eviction payments or utility assistance. There must be children under the age of 18 living in the household. \*\*

### **WEATHERIZATION:**

Program to increase energy efficiency of dwellings owned or occupied by low-income persons, reduce their residential expenditures and improve their health a safety. \*\*\*

### **MONEY MANAGEMENT CLASS:**

Learn how to spend your money by learning how to budget. Classroom or one-on-one budgeting classes.

### **INCOME TAX PREPARATION:**

We will complete your Federal and State income tax returns and *e-file* free of charge.

### **HEALTH INS. MARKETPLACE:**

Certified application counselors who provide assistance in helping consumers prepare electronic and paper applications to establish and enroll in coverage through the Marketplace. This includes steps to help consumers find out if they qualify for insurance affordability programs (including premium tax credit, cost sharing reductions, Medicaid) and if so, to get enrolled.

### **CASE MANAGEMENT:**

Certified Family Development Specialists who provide case management services to family wanting to become self-sufficient. Services are provided during the Case Management process if the family participates fully and shows progress on a monthly basis.

### **Mission: To assist families in the movement, transition and achievement of self-sufficiency.**

This project is funded by the \*\*Arizona Department of Economic Security, Division of Aging and Adult Services, \*\*\* U.S. Department of Energy and \*\*\*\* Federal Funds from the USDA. Points of view are those of the Author and do not necessarily represent the official position or policies of these Departments. Under the Americans with Disabilities Act, SEACAP must make the reasonable accommodation to allow a person with a disability to take part in a program, service, or activity. For example, this means that if necessary, SEACAP must provide sign language interpreters for people who are deaf, a wheelchair accessible location or enlarged print materials. It also means that SEACAP will take any other reasonable action that allows you to take part in and understand a program or activity, including making reasonable changes to an activity. SEACAP services are open to all, regardless of race, color, national origin, age, sex and disability. If you believe that you will not be able to understand or take part in a program or activity because of your disability, please let us know of your disability needs in advance if at all possible. This institution is an equal opportunity employer and provider. Please contact Librado M. Ramirez, Executive Director.”