



BAYSHORE WINDMILL VILLAGE CO-OP  
603 63<sup>RD</sup> AVENUE WEST | BRADENTON, FLORIDA 34207  
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Dear Resident,

At a Board meeting held on May 22, 2019, the Board voted in favor of closing the gates to the community on a full time basis. The gates will now be closed 24 hours a day, 7 days per week. This means ALL visitors, including service professionals, will be required to enter through the Holland Gate.

## **GATES WILL CLOSE ON THURSDAY, JUNE 13, 2019**

This will be an adjustment for all residents and visitors to the community. Please carefully read all information noted herein. I will also conduct several workshops to answer any questions that you may have. All workshops will be 'Live' on our Facebook page.

- Thursday, June 6 after Coffee
- Friday, June 7 at 10:00 am
- Monday, June 10 at 12:00 pm
- Tuesday, June 11 at 2:00 pm
- Wednesday, June 12 at 3:00 pm

### **IMPORTANT!**

**Please contact the Office to verify your gate access phone number and 4 digit directory code.**

*Notify us immediately of any corrections. Changes will not be made after office hours – please plan accordingly.*

### **Visitors**

Visitors will have entry through the Holland Blvd. entrance only.

When a visitor desires to enter the community, *you* will have control whether the visitor will be allowed to enter or not. Your name has been entered and a directory code has been issued in the entry system.

A visitor can view an alphabetic list of all the names on the entry system's display. When the visitor selects your name, your directory code is displayed. When the visitor enters your directory code, the system will automatically call you. *Your telephone number will never be displayed to the visitor.* If the visitor already knows your directory code, they can press  immediately, then enter your directory code. If you are currently using the telephone, and do not have call waiting, the system's display will tell the visitor your line is busy (if you have call waiting, simply switch to the visitor, grant or deny access, then switch back to your call). Registering your cellular phone is recommended.

**PLEASE GIVE YOUR VISITORS & SERVICE PROFESSIONALS YOUR 4 DIGIT DIRECTORY CODE IN ADVANCE!**

## **Responding to a Visitor's Call**

When you answer a visitor's call, talk to the visitor and decide if you want to let them enter or not. There is a limited time allowed for the call. During the last ten seconds allowed, beeps will sound to warn you of the limited time. *Programming the Gate telephone number, (941-739-1001) in your Caller ID will help you to quickly identify a visitor at the gate.*

**Press 9 to unlock the gate, then hang up**

**Press \* or just hang up to disconnect the visitor *without* granting access**

**Pedestrian Gate Code: 6031** Please do not give this code to Visitors. Please meet a pedestrian visitor at one of our pedestrian gates and personally admit them. Pedestrian gates are located at G-2 and Hague exit.

**Sales Gate Code: 1000** This code is posted at the gate and on all home sale listings for access to the property. 'For Sale by Owner' listings should advertise their own 4 digit directory code.

**Assistance Gate Code: 2000** This code will call the answering service who is on call 24/7. This code is posted at the gate for emergencies and assistance when a resident's gate code is inoperable.

**Short Term Residents and Overnight Guests** will be issued a temporary barcode pass with a \$20 refundable cash deposit and a copy of Driver's License. No exceptions. Passes are issued during office hours; please plan accordingly.

We hope to have given you comprehensive instructions for gate access. Please try and attend one of the workshops to make sure you have an opportunity to ask questions and understand the process. For those of you who may be away for the summer, we will work with you individually upon your return to Florida. If necessary, we will hold more workshops in the winter.

We appreciate your cooperation as we strive to make Bayshore Windmill Village Co-Op a desirable and safe community to live.

Kind Regards,



Stacy Brown, LCAM

manager@bayshorewindmillvillage.com

**Office Hours: Monday – Friday 8:00 to 4:00, Closed 12 to 1 for Lunch.**