

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL

Executive Committee

January 11, 2017 - Committee Minutes

Submitted by: Cheryl Burrows, EMS Coordinator

MEMBERS: Lee Hadden, Chairman (SCEFD), Ray Risdon, Appointed Member, Cheryl Burrows, Secretary/Treasurer (EMS Coordinator)

ACTION ITEMS:

• **Treasurer's Report / Vouchers:** Coordinator

Account Balances:

- Savings = \$ 3,089.57
- Checking 2016 = \$ 26,811.85
- Checking 2017 = (\$ 5,436.26)
- Total Balance = \$ 24,465.16**

Program Balances:

- 2016 Office = \$ 33,005.26
- 2017 Office = (\$ 5,436.26)
- FY15 Training = (\$ 3,103.84)
- Total Balance = \$ 24,465.16**

The Executive Committee reviewed payroll & benefits for December and vouchers in the amount of **2016: \$ 12,934.48** (checks #5295-5298, #5301-5309 (13))


2017: \$ 4,636.26 (checks #5299-5300 (2))

Vouchers were approved. All account activities were available for review.

• **Other –**

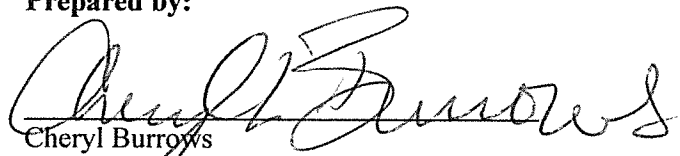
- 1/6/17 – Landlord agreed to terminate lease agreement. Cheryl sent out the “Lease Termination Agreement” for Executive Committee review (Chair, Vice Chair, and Appt. Member). Areas of concern were identified and discussed. Cheryl obtained an attorney’s review of the agreement. Termination date was changed from 7-days after signing agreement to 1/28/17. Last month’s prepaid rent will be used for February.
- Cheryl is actively seeking new office space.

Approved by:



Lee Hadden, Chairman
Joshua DeHerrera, Vice Chair
Ray Risdon, Council Appointed Member

Prepared by:



Cheryl Burrows
EMS Coordinator
Secretary/Treasurer

Date: 2/2/17