

# Sydenham Parish Council

Minutes of the Parish Council meeting held on 8<sup>th</sup> June at 7.30pm in the Old School Room

Present: Michael May (MM) - Chair  
David Wilkins (DW)  
Hayley Smith (HS)  
Heather Mullins (HM) – Clerk

Apologies: Alison Isherwood (AI) - Vice Chair  
Cheryl Belson (CB)

059	<b>Members' declaration of interests (for items on the agenda)</b>	None.	
060	<b>Minutes of previous meeting</b>	The minutes of the previous meetings were approved and signed.	
061	<b>Planning</b>	<p>P22/S1766/HH 18 Holliers Close, Sydenham OX39 4NG Proposed first floor extension with associated external works <i>Parish Council response – no strong views</i></p> <p>P22/S0870/HH – 1b Holliers Close Sydenham OX39 4NG Add electric gates and install pedestrian gate into the property <i>SODC decision – planning permission granted</i></p>	
062	<b>Finance</b>	<p>The following items were approved for payment:</p> <p>£7.96 Virtual Landline, reimburse clerk for virtual landline £4.55 SSE electricity supply for defibrillator £426.25 Clerk's salary for June £36.00 Pet Waste Solutions, dog bin emptying £89.99 Clerk's expenses, wooden Platinum Thicket sign £155.55 HS expenses, Jubilee street party – Fayre £21.00 reimburse Geoff Isherwood for street party TEN - Fayre £73.99 HS expenses, planting and compost for barrels £5.50 Clerk's expenses, sign for playing field gate £31.20 reimburse Rachel Blake, fairy door maps – Fayre £13.80 HS expenses, sweets for street party – Fayre £26.12 reimburse Vickie Roe, street party childrens decs – Fayre £51.90 reimburse Siobhan McKee, Jubilee cake ingredients - Fayre</p>	
	NatWest Current a/c: b/f £136.68	<p>Payments:</p> <p>£36.00 Pet Waste Solutions, dog bin emptying April £7.96 Virtual Landline, reimburse clerk £166.30 DW expenses, Annual Parish Meeting £34.99 DW expenses, weedkiller £120.00 DM Payroll Services £240.00 Auditing Solutions Ltd, internal audit £329.72 BHIB Councils Insurance £24.00 reimburse Rachel Blake – APM printing</p>	Closing balance at 31/05/22

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	NatWest Reserve a/c: b/f £32,775.09	<p>£24.00 Clerk's expenses – printing for second batch of APM flyers</p> <p>£32.58 Clerk's expenses – printer cartridges</p> <p>£4.55 SSE telephone box supply for defibrillator</p> <p>£28.22 HS expenses – street party decorations – Fayre</p> <p>£161.12 HS expenses – plants and Platinum Wood expenses</p> <p>£21.00 reimburse Geoff Isherwood, TEN – Fayre</p> <p>£73.99 HS expenses – compost and plants for barrels</p> <p>Receipts: £1983.77 HMRC VAT reclaim for 1.4.21-31.3.22</p> <p>Receipts: £2.87 interest in May</p>	<p>£816.02</p> <p>£32,777.96</p>
063		An application has been made for a debit card, as per the recommendation from the internal auditor.	
064	<b>Matters carried forward</b>	<p><b>Platinum Thicket</b></p> <p>The wooden sign has now been cemented in.</p> <p>A working party for weeding and raking is required.</p> <p>A grant might be available for land allocated as wild meadow – more information to be sought.</p>	<p>HS</p> <p>MM</p>
065		<p><b>Playing field</b></p> <p>The bark edging is being replaced and then the levels can be topped up. The new bench has been installed outside the playing field.</p>	DW
066		<p><b>Speeding on B4445</b></p> <p>The parish council has responded to the chicane consultation, and the OCC decision will be reported in July.</p>	
067		<p><b>Village 20mph zone</b></p> <p>A site meeting is being held tomorrow to discuss the zone limits.</p>	MM
068		<p><b>Village repairs and maintenance</b></p> <p>Blocked drains, in particular the one by the village green, have been reported on FixMyStreet. OPC drain clearance to be contacted.</p> <p>A dangerous Thames Water manhole cover has been reported to TW and repeatedly chased for repair.</p> <p>Two further TW issues to be reported online.</p> <p>The current road closure is to allow tree cutting for the BT Openreach installation.</p> <p>Chris Cooper to be asked to cut the roadside verges depending on when the OCC annual cut will be taking place – to be verified.</p>	<p>MM</p> <p>MM</p> <p>HM</p> <p>MM/HM</p>
069		<p><b>Footpaths and bridleways</b></p> <p>The gate replacement via the TOE grant should be complete by the end of July.</p> <p>Further hardcore to be placed on Sewells Lane bridleway and the Jays path as soon as is practical. Sewells Lane signage to be held for now.</p> <p>Thame Park route to be inspected for strimming and bridge upkeep.</p>	<p>MM</p> <p>MM</p>

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070		<b>Fayre Committee report</b> Two new members have been recruited. Insurance regarding a dog show at next years' Fayre has been clarified.	
071		<b>Additional parish council emails</b> An application will be made once the new debit card is available for payment.	HM
072		<b>Clerk's Annual Review</b> Feedback to be given to the clerk.	HS
073		<b>OSR storage and record archiving</b> The broken filing cabinet has been disposed of and all the records reviewed. County Record Office to be contacted regarding archiving.	HM
074	<b>Matters Arising</b>	<b>Oxfordshire Code of Conduct</b> It was agreed that the model Code of Conduct would be adopted in line with County recommendation.	
075		<b>Openreach</b> The subcontractor has pulled off site leaving incomplete work and mess. Openreach have been chased regarding recommencing work and getting proper reinstatement. Topsoil and grass seeding will be part of this. The civils in the centre of the village should be completed in the next fortnight. Once the tree cutting works are complete the installation team will run fibre.	
076		<b>Litter pick</b> Suggested for Sunday 17 <sup>th</sup> July. Booking form and risk assessment to be submitted.	HM
077		<b>Standing Orders</b> The Model Standing Orders were revised in April – changes to be tracked to review our document.	HM
078	<b>Correspondence</b>	OCC – FixMyStreet Super User volunteers CPRE – call for countywide renewable energy strategy	
079	<b>Any Other Business</b>	Apologies from Clerk for next meeting – HS to take minutes.	
There being no other business the meeting closed at 8.20pm. The next meeting will be held on Thursday 7 <sup>th</sup> July at 7.30pm in the Old School Room.			

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