

**BOARD OF DIRECTORS'**  
**ANNUAL BOARD MEETING MINUTES**

Trinity County Fair  
**DINING HALL – 6000 Hwy 3**  
Hayfork, CA 96041

**IN PERSON MEETING**

**Thursday, January 16<sup>th</sup>, 2025**

**5:30 pm – Dessert Potluck**

**6:00 pm - Open Session**

**Board of Directors**

Dennis Rourke, President	Michael Thompson, Vice President, 2 <sup>nd</sup> District
Marjie Watkins, Director, 1 <sup>st</sup> District	Krista Hymas, Director
Adrien Keys, Director, 3 <sup>rd</sup> District	Donny Case, Director
Adam Dummer, Director, 4 <sup>th</sup> District	Terra Kephart, Director
Jenny Millsap, Director, 5 <sup>th</sup> District	

**Mission Statement**

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

**Note**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not Agenized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes’ speaking time.

**AGENDA**

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

**1. CALL TO ORDER**

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by **Dennis Rourke 6:00pm**

**2. ROLL CALL – DETERMINATION OF A QUORUM**

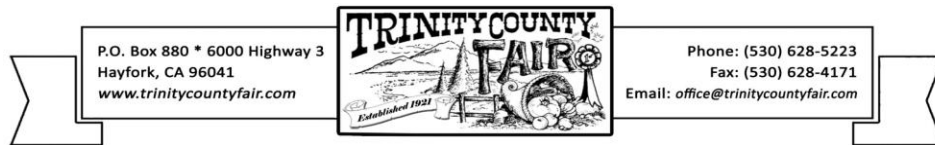
a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins Yes, Thompson Yes, Dummer Yes, Hymas Yes, Kephart Yes Rourke Yes, Keys Yes, Case Yes, Millsap Yes

**3. PRESIDENT WELCOME REMARKS**

Board President Dennis Rourke welcomed everyone to the Annual Meeting.

**4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC**



## 5. CONSENT AGENDA

- a. APPROVE JANUARY 16, 2025 ANNUAL MEETING AGENDA

**Moved by: Director Adam Dummer**

**Seconded by: Director Jenny Millsap**

**Motion approved unanimously**

## 6. CEO: 2024 REVIEW & 2025 FORECAST

- Static monthly costs are over \$30,000
- Static annual costs are around \$360,000
- About \$52,000/year comes from the state allocation
- \$50,000/year comes from the county, and we should get yearly COLA increases beginning in 2026
- AB 1499 money should be about \$100,000 and comes from sales tax initiated on California Fairgrounds
- We try to make up for the deficit through membership, fundraisers and donations, but as you can see there is over \$250,000 that must be raised just to meet the hard costs
- Carrie has been working with Wyn Partners, a Grant Writing Company that specializes in Federal Grants
- So far, we have been awarded \$142,000 to create an Emergency Action Plan EAP
- We are waiting to hear on an additional grant for \$250,000 to implement the EAP

## 7. COMMITTEE CHAIR PRESENTATIONS:

- a. Jr. Livestock, Krista Hymas

There are 20 voting members of the JLA subcommittee. They supervise and assist FFA, 4-H and independents. They help with showmanship and the weigh-in process. They run the auction which is the top selling JL Auction in the state. They help find breeders. Sellers are required to keep records, and statistics while raising their animals. They assist with the Junior Livestock Show and oversee the grand finale, the Auction.

- b. Bigfoot Motorsports, Donny Case

2024 went well with many new drivers.

The Enduros pick up with every race and will run 10-15 cars. Drivers come from all over the state. Everyone is important and contributes from the drivers and volunteers to the people in the stands. The goal is to have the Enduro races at least pay for themselves.

The Derby has the biggest purse in California at the smallest Fair. It is a professional sport. Adding the Truck Derby has taken the show to the next level. Donny is working to get the arena set to hold 2000 spectators.

Donny thanks Carrie and the board for supporting the growth of the derby. Carrie said many people in the fair business know who "Derby Donny" is!

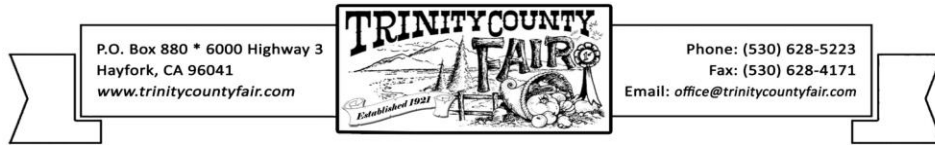
- c. Equestrian Events, Jerry Hlavac

The creation of the Equestrian committee was to facilitate the riders' use of the fairgrounds. The purpose is to coordinate events, improve the facilities which include the arena and an obstacle challenge course. They have been working on sprinklers, grading and panels. The Trinity Horse and Long-Ears club helps with events. The goals are to increase use, get a Barrel Racing Series going and host gymkhanas and playdays.

- d. Fundraising & Sponsorships, Terra Kephart

As Carrie mentioned, fundraising and sponsorships are very important to the success of the association. Terra has challenged each board to bring at least 1 new sponsor to the Fair.

Lots of fundraising events happen. We're thinking about combining Calcutta and Crab Feed this year. Bingo attendance needs to come up. Bunco is traveling to Hayfork businesses to give them a perk. It has been held at Rhonda's so far and is planned to be held at Cali Jays. Bigfoot BBQ will host the Annual all-class reunion this year. Terra would like the association to take over all alcohol sales at



**the fair this year. We need any ideas, anywhere.**

**Carrie mentioned other fairs have very strong "Friends of the Fair" groups that help run events.**

- e. Exhibitor Handbook, Michael Thompson (association vote for 2025 Cover)  
**Classes and Divisions have been combined to streamline the book. The board will vote for the cover.**
- f. Logging Show, Teresa Miller  
**The logging Show is growing every year. There is a great group of volunteers that help put it on. New events are planned. Safety concerns are heard, and changes are being considered. We are a small-town logging show with no plans to go national.**

**8. 2025 JR. LIVESTOCK EXHIBITOR PRESENTATIONS:**

- a. **Dax Musco introduced himself and is exhibiting Rabbits at the 2025 Fair**
- b. **Lilly Musco introduced herself and is exhibiting a Goat at the 2025 Fair**

**9. CORRESPONDENCE:**

- a. Letter of Interest from Krista Hymas for Elected TCFA Director Position
- b. TCFA Board Appointee for District 5, Jenny Millsap
- c. Exhibitor Handbook Cover Pages (to be voted on by association)
- d. Annual Meeting Invite
- e. 2025 TCFA Membership Letter
- f. 2025 Presale Form
- g. Exhibitor Handbook Advertising Form
- h. 2025 Jr Livestock Independent Exhibitors

**10. ELECTION OF OPEN BOARD DIRECTOR POSITION(S)**

**Krista Hymas is the only person to show interest in the open seat. There were no nominations from the floor. Krista was appointed to fill the elected board seat**

**11. ELECTION OF OFFICERS**

**Adam reported that Dennis is stepping down as president. Vice President Michael Thompson will be the 2025 TCFA Board President**

**Dennis nominated Terra Kephart for Vice President; Jenny Seconded. Motion carries unanimously**

**12. NEW BUSINESS**

**2025 Officers and New Board Director, Krista Hymas was seated**

**13. ADJOURNED**

**Adjourned by Dennis Rourke at 7:03pm**

**Submitted By:**

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**Carrie Bayley, CEO**

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**Dennis Rourke, Board President**