

**FLAGLER ESTATES ROAD & WATER  
CONTROL DISTRICT BOS REGULAR MEETING  
March 19, 2020**

Proceedings of the Regular Meeting of the Board of Supervisors of Flagler Estates Road and Water Control District were held in the District conference room located at 9850 Light Avenue, Hastings, Florida 32145.

**Present were:** Dana Scheiner, President  
William Fisher, Vice President  
David Williams, Secretary  
Scott Knowles, Engineer  
Mike Paesch, District Foreman  
Russell Castleberry, Attorney - via telephone

**Regular Meeting**

**Call to Order:** Mrs. Scheiner called the meeting to order at 7:00 P.M.

**Pledge of Allegiance:** Pledge was recited

**Roll Call:** Todd Neville and Linda Gee were absent

**Agenda Changes:** None

**Approval of the Agenda: (20-3/19-01) A motion was made by David Williams to accept the agenda as presented. The motion was second by William Fisher and passed.**

**Approval of the Minutes: (20-3/19-02) A motion was made by William Fisher to accept the minutes as presented. The motion was second by David Williams and passed.**

**Treasurer's Report: (20-3/19-03) A motion was made by Dana Scheiner to approve the Accounts Payables as presented in the amount of \$67,602.32 for the General Fund. The motion was second by David Williams with the 1% commission check totaling \$10,847.74 to be paid to the Tax Collectors office and passed.** Mr. Fisher asked why we are being charged 1%. Mike replied for collecting the taxes. The Board felt the check should go to the tax office and not property appraiser. It was recommended by the District Attorney with Board agreeing to send the check to the tax collectors office.

**Engineers Report:** Scott is working on the CDBG grant application due April 17th along with Linda to ensure the minutes reflect Board approval for the work and cost as a copy of the minutes needs to be submitted along with the engineer's estimate. Linda emailed a copy of the 5 roads to be fixed with asphalt millings on (Donald, Issacson, Chester, Fredrick and Jonathan) and a drainage crossing at FE Blvd and Vaughan Avenue, plus engineer and admin cost totaling \$375k. Scott recommended requesting a total of \$400k on the grant and the District is responsible for 25% totally received.  
**(20-3/19-04) A motion made by Dana Scheiner to approve the submittal of the CDBG grant application in the amount of \$400k for asphalt millings on Donald, Issacson, Chester, Fredrick and Jonathan St and to include the drainage crossing at Flagler Estate Blvd and Vaughan Avenue along with engineer and admin cost. The motion was second by David Williams and passed.**

**Regular Meeting Items:** The proxy and landowner letter was prepared by Linda Gee. The only change was Mr. Williams requested to add Nancy D'Aulizio residing at 4630 Flagler Estates Blvd as she submitted her supervisor candidate form.  
**(20-3/19-05) A motion was made by David Williams to add Nancy D'Aulizio to the proxy. The motion was second by Dana Scheiner**

**and passed. (20-3/19-06) A motion was made by Dana Scheiner to approve the annual landowner letter as presented. The motion was second by David Williams and passed.**

Linda provided the Board the pip quote totaling \$5,111.62 for the annual mailing and the agreement with CRI to hold, count and attend the annual landowners meeting. **(20-3/19-07) A motion was made by Dana Scheiner to approve the annual mailing with pip and the CRI agreement as presented. The motion was second by David Williams and passed.**

Mr. Castleberry suggested to the Board to designate a chairman while we are in a state of emergency to make operational decisions. **(20-3/19-08) A motion was made by Dana Scheiner to nominate herself. The motion was second by David Williams and passed.** Russ added there is a proposal to amend the statute to allow virtual meetings and will keep us informed. He mentioned he would like to have a sunshine law discussion at the next meeting. Lastly, Russ updated the Board on AT&T the new contact adjusters name is Babatunde Lawal with Sedgwick claims management services and he said AT&T was never onsite at the time or date of this claim. Russ will get with Mike to discuss further and report back to the Board.

**Attorney Report:** None

**District Administrator Report:** Linda Gee submitted her report to the Board and on her behalf Mrs. Scheiner read #7 Commissioner Smith agreed to Chair the Annual Landowners meeting on 6-13-2020 and #8 the Annual meeting ads will run May 31 and June 7.

**District Foreman Report:** Mike Paesch read his report on 11 culvert installations, mowing, ditch cleaning, signage, equipment repairs and grading. He requested to purchase pipes and rip rap at \$4,354.00 **(20-3/19-09) A motion was made by David Williams to approve the purchase in the amount of \$4,354. The motion was second by William Fisher and passed.**

**Consent Agenda:** None

**Old Business:** None

**Public Comments:** None (Walter Smith and Frances Brock were in attendance)

**Board Comments:**

**Dana Scheiner** – spoke on Covid-19 stating if staff is sick they should stay home and to use sick leave but if diagnosed with the virus the law passed for the employer to pay up to 2 weeks sick leave. Also mentioned most offices are closed to the public but we will continue to monitor ours.

**William Fisher** – None

**David Williams** – None

**Adjournment of Regular Meeting:** Mrs. Scheiner adjourned the meeting at 7:32 P.M.

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District Administrator

*Dana Scheiner*

Board President