

Pueblo Santa Fe Request for vehicle parking pass

In order to request a third vehicle parking pass the following criteria must be met.

- 1. You must have three vehicles that are all currently registered with current insurance that are being driven and there must be three adult tenants that are drivers. Passes will not be issued if an unregistered vehicle is one of the vehicles being stored in the garage.**
- 2. At no time will any unit be able to have more than one parking permit.**
- 3. If it is an oversized vehicle that will not fit in the garage, it still must fit in a common area parking space without encroaching on to the common area.**
- 4. If you are a renter you must provide a copy of the lease that shows all registered owners are tenants.**
- 5. You must complete a resident information form.**
- 6. A garage inspection will be done to make sure the garage is not being used for anything other than parking vehicles.**
- 7. You must be current on dues and have no outstanding violations or fines.**

Passes will not be issued for second vehicle of a single resident. Commercial vehicles are prohibited.

There will only be 15 permits issued and only so many for each area of the complex as common area parking is intended for visitors not tenants and outside parking is limited.

If you qualify and there are no passes available at that time you will be placed on a waiting list.

The above items must be provided to the email used for parking requests which is pueblosfparking@gmail.com. If you don't have email, the request can be mailed to the property manager Performance Cam. If you have requested a pass and fail to provide this information within one week you will be automatically denied. If you are approved, the monthly fee is \$25 and will be assessed to your account. There must be a separate payment. If you fail to make the payments the pass can be revoked. The pass can also be revoked for failure to notify the HOA of any change in vehicles or number of vehicles.