

RESOLUTIONS

1. A resolution is a main motion in a formal form which requires something to be done. A resolution must be adopted by the convention delegates to be in force.
2. Resolutions have two parts: a **PREAMBLE** and a **BODY**.
The Preamble answers the question "Why?"
The Body defines the action to be taken.

A RESOLUTION ILLUSTRATING ITS OWN PROPER FORM

WHEREAS, That portion of a resolution comprising the phrases starting with the word "WHEREAS" is known as the preamble of the resolution; and

WHEREAS, The preamble includes only statements of fact or background that are not common knowledge or self-evident and may be overlooked if not stated to clarify the action proposed in the resolving clauses; and

WHEREAS, The action taken on a resolution is really only action on the motion incorporated solely in its resolving clauses, not the preamble; and

WHEREAS, The preamble is incidental to the purposes of the resolution, is not a requirement, and need not be used merely for the sake of form; and

WHEREAS, Brevity creates a good listener; therefore be it

RESOLVED, That it be directed that resolutions submitted to the Auxiliary for consideration shall follow this example resolution in structure, punctuation, and content; and be it further

RESOLVED, That this illustration will be disseminated to the membership.