

1 **Rockford Town Regular Council Meeting**
2 **September 19, 2018 7:00pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
7

8 Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
11 Harnois, Tim Fricke, William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public
12 Works' Dave Thompson were also in attendance.
13

14 **Mr. Fricke made a motion to approve the agenda. Mr. Benson seconded the motion. Motion was**
15 **carried.**
16

17 **Mr. Benson made a motion to approve the minutes from the 09/05/2018 regular meeting, with a**
18 **correction made to line 68 adding that Mr. Fricke seconded the motion made. Mr. Fricke seconded**
19 **the motion. Motion was carried.**
20

21 LAYNE MERRITT AND SAM MINEER, JUB ENGINEERS

22 Ms. Roecks said that, per the discussion at that last regular meeting, she had sent a letter drafted by JUB to
23 the Spokane County Community Development Block Grant Advisory Board asking for additional funding for
24 the Rock Creek Sewer Project. Mr. Thompson and Ms. Roecks went to the September 13th Spokane County
25 Commissioners meeting and, with County staff recommendation, the Commissioners approved the
26 additional funding to complete the base project and the additive alternative #1.

27 Mr. Merritt stated that the agreement needs to be amended before Council awards the bid.

28 **Mr. Benson made a motion to award the bid to Mountain Crest Enterprises of Mead, WA in the**
29 **amount of \$236,129.80, contingent on confirmation of the revised funding agreement with Spokane**
30 **County CDBG on the required registration of the prime contractor and all proposed sub-contractors**
31 **in the System for Award Management Database and their submittal of required CDBG forms and**
32 **approval by the funding agency. Mr. Stevenson seconded the motion. Motion was carried.**
33

34 ANNOUNCEMENTS

35 - The SE Spokane County Fair is September 21-23.
36

37 COUNCIL REPORTS

38 Mr. Benson and Ms. Harnois attended the Spokane Regional Council of Governments at the Interstate
39 Fairgrounds on 9/7/2018. Mr. Benson spoke about the events and highlights in the Rockford area and
40 informed the attendees that Rockford is in the midst of updating the town's Comprehensive Plan. He also
41 shared that the updates include new regulations allowing a streamlined process for future development.
42

43 COMMISSION REPORTS

44 Planning and Zoning – None

45 Comprehensive Plan – Ms. Harnois took the zoning maps to Studio Cascade to be re-printed. Ms. Roecks
46 asked that she get a estimate on what the maps will cost before they are printed.
47

48 COMMITTEE REPORTS

49 Ms. Harnois said that Rockford's Arbor Day will be October 19, 2018 and there will be two new trees planted
50 at the ball park next to the rodeo grounds.
51
52

- 53 PUBLIC COMMENT
54 - Resident Ivan Willmschen asked how much money will CDBG be giving the town.
55 - Mr. Willmschen asked if there was any update on the creek cleaning.

56
57 ORDINANCES/RESOLUTIONS
58 None

- 59
60 OLD BUSINESS
61 - 236 Pacific Street Nuisance update – nothing has changed.
62 - Lion’s Club Lease – tabled for one month.
63 - Fee Schedule – Ms. Johnson asked that Council start planning for updating it.

- 64
65 NEW BUSINESS
66 - 308 E Lake Street – there was a nuisance issue at the address, regarding raw sewage being dumped
67 into the towns culvert. The Sheriff’s Department and Health Department were called, and the issue
68 was resolved.

- 69
70 PUBLIC COMMENT
71 - Resident Ivan Willmschen asked who lived at the address where the nuisance issue was.

72
73 STAFF REPORTS
74 Public Works

- 75 • The ditching required for the FEMA money has been completed.
76 • There have been a few updates to the park and trees/shrubbery planted.
77 • There will be no creek cleaning this year. The Department of Fish and Wildlife said that the water
78 was too high to get in there and dredge. There was discussion about contacting the Legislators and
79 asking for their help getting permitted.

80
81 Clerk/Deputy Clerk

- 82 • The August Treasurer’s Report was submitted, and Mrs. Johnson reported that there is \$532,037.41
83 in all funds.
84 • **Ms. Harnois made a motion to accept the agreement for usage of the Fire District 11 Bull Pen**
85 **for storage. Mr. Benson seconded the motion. Motion was carried.**
86 • Mrs. Johnson stated that the FD11 dispatch report for August was available if any of the
87 councilmembers would like to see it.

88
89 APPROVE CHECKS

90 **Mr. Stevenson made a motion to approve checks 14574 – 14590, and one EFT, for a total of**
91 **\$18,244.27. Mr. Benson seconded the motion. Motion was carried.**

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93 **Mr. Benson made a motion to adjourn the meeting at 7:48pm. Mr. Stevenson seconded the motion.**
94 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor