1. A cartoon of an owl

   Description automatically generated**Call to Order/Welcome/Introductions**The meeting started at 7:06 PM. In attendance were Bridgette Wickard (President), Emily Kremski (Rice Co-VP), Janelle Cekovich (IFES Co-VP), Colby Kraemer (IFES Co-VP), Tori Christen (Co-Treasurer), Katherine Schwenn (Co-Treasurer), Courtney Burke (Secretary), Erica Lounder (Assistant to the President), David Boley (WG Rice, Principal), Trisha Reed (IFES, Principal), 2 Parents.
2. **Minutes**The May 2024 Meeting Minutes were reviewed and determined that section 4 requires an update replace “budget” with “treasures report”. The May 2024 Meeting Minutes were approved with a with a motion by Tori, seconded by Janelle.
3. **Principal Reports/School Board Representative**
   1. **Rice:** Great start to the year, children are feeling excited/anxious/nervous with starting school but feeling more and more positive each day overall. Beginning to introduce Every Bubbler C.A.R.E.S. More information of this program can be found on the district website.
   2. **IFES**: Great kickoff to the year. Kids are happy to be back and adjusting to new schedules. Next week kicks off PBIS with a hallway party.
   3. **Federal Program Update**: None at this time.
4. **Treasurer’s Report**
   1. Changes to be made to the current proposed budget, after changes are made a vote to approve the budget will be held at the September 2024 SMPTO meeting.
   2. Excess Funds Discussion – At the end of the year we had excess funds of about $4,000. Will be splitting that money between IFES and Rice. IFES will be receiving a donation of $2,000 toward the new playground equipment. Mr. Boley to meet with teachers in regards to if separate recess items are needed for each grade level or if one thing for school is preferred.
5. **Correspondence   
   S**MPTO received various (10) thank you cards from both WG Rice and IFES teachers and administrative staff for various events at the end of 2023-2024 school year as well as the start of the 2024-2025 school year.
6. **Chair/Committee Reports/Updates**
   1. Bubblethon – SMPTO Board
      1. Fundraiser (8/26/24-9/13/24) – Thermometers added outside of each classroom, these will be updated twice a week throughout the 3 week fundraiser. Bubblethon kicked off 8/26, at this time about $6K donations raised by students and about $2K in corporate donation have been received. This is our one and only fundraiser throughout the school year.
      2. Bubblethon Events (IFES 10/4/24 & W.G. Rice 10/10/24)
      3. Reward Days (IFES 10/18/24 & W.G. Rice 11/8/24) – if schools reach their $20K goal they will receive a reward day of bounce house.
      4. Volunteers – looking for a volunteer for warm up for the students on the day of Bubblethon. Looking for a 5-10 minute warm up for each grade level of Zumba or something fun to get the kids moving. IFES will need an announcer, this to be added to the TTSU. Laura Larose will check with high school for Bubble machines to be used at Bubblethon.
   2. IFES Fall Fest and Spooky Party (11/1/24, 6-8pm) – Colby & Janelle – DJ and photo booth have been booked. Able to reuse a lot of the supplies from last year.
   3. W.G. Rice Bookfair (11/18/24-11/22/24) – This will be led by Brooke Butler Wagner, SMPTO to assist with getting volunteers.
   4. Cookies & Cocoa with Santa + Firetruck Parade (12/7/24) Sheri & Emily – firetruck is booked. This is a nice event where Santa drives through the neighborhoods of South Middleton with Mr. Boley and ends at IFES where people may get their picture with Santa, write a letter to Santa, and do an activity.
   5. W.G. Rice Holiday Market (12/9/24-12/12/24) Sheri & Emily -
7. **Old Business**
   1. Teacher Reimbursements – this year the teacher reimbursements require an itemized receipt; this prepares us for audits. Teachers can be reimbursed up to $50 for classroom supplies.
8. **New Business**
   1. Family Fun Event – (2/1/25) – Replaces the former Groovy Movie events. Movie events were poorly attended. We are looking for recommendations, current ideas include Popcorn hat players, magic show, game night, etc. feel
   2. Reptile Assembly – SMPTO will cover the cost for the WG Rice Reptile Assemblies. This will be 2 assemblies on the same day held at Rice. The expected cost is approximately $1,800. This is offered to Rice as other events are planned solely for IFES (Spooky Party, Luau)
   3. Spirit Gear Sales to transition – SMPTO is looking to transition our spirit gear from the PTO closet to an online platform where another entity handles order fulfillment and shipping. All order placed at back-to-school nights will be pulled 8/28 and delivered in the coming days to schools. SMPTO will have larger sales of Spirit gear in the coming months in order to reduce on hand inventory.
   4. Rice Teacher Representative – Rice will have a teacher representative at future meetings. The representative will be Ms. Elliot, along with Erin Rech for assistance. IFES previously rotated teacher representatives and will continue to rotate representatives this year.
   5. Rice Reporter & IFES Newsletter due dates – Principals to provide the dates for SMPTO input.
   6. Volunteer Opportunities – SMPTO is always looking for volunteers, parents to help spearhead events, lead a committee, etc. A question was asked if there was additional training that a volunteer should take prior to interacting with students. The district does not currently require any additional training. The expectation is to treat all students with care, student safety is the number 1 priority.
9. **Announcements/Upcoming Events**
   1. September 17th – SMPTO Meeting @ 7PM in IFES Library
   2. October 15th – SMPTO Meeting @ 7PM in IFES Library
   3. November 12th – SMPTO Meeting @ 7PM in IFES Library
   4. December 17th – SMPTO Meeting @ 7PM in IFES Library
10. **Open Floor/Miscellaneous**
    1. Teacher favorites form sent to teachers; teachers will have until mid-September to submit responses. At that point SMPTO will consolidate all responses and post a comprehensive list on the SMPTO website.
    2. Old spirit gear – could be used for PBIS, or Bubblethon Prize pack
    3. Items to be added to next month agenda:
       1. Raffle account – needs money transferred through
       2. Review of the SMPTO Bylaws regarding required Savings account holdings and audits.
    4. SMPTO Audit will occur on 8/28. Current SMPTO bylaws state this must be conducted every 2 years, however, SMPTO insurance requires a yearly audit.
    5. Bubblethon T-shirt design contest submissions are being collected. Submissions may be made through September 15.
11. **Adjournment**The meeting concluded at 8:06 PM with a motion from Tori, seconded by Courtney.