

July 17, 2017
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, July 17, 2017 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order. The prayer was led by Chief Calhoon. The Pledge of Allegiance was recited by all.

Present: Mayor Lentz, Commissioners Edwards, Krug, and Forkenbrock. City Attorney Kevin Hill and City Clerk/Administrator Kim Knudson were also present.

Motion by Commissioner Edwards to adopt the agenda. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Forkenbrock to approve the minutes from the July 3, 2017 regular meeting. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3464 (Payroll) for the amount of \$33,666.35. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve Appropriation Ordinance #3465 (Disbursements) for the amount of \$96,493.15 after requesting items to be added to the minutes from the July 3rd meeting, and inquiring about gas receipts from Lentz Express. Seconded by Commissioner Edwards. All aye.

Public Comments

Commissioner Edwards announced that his wife and brother were in attendance.

Request to be placed on Agenda

Mark Conard was present to ask if he could acquire the property at 129 & 131 West 9th Street, which is next to his residence. The Commission requested for Kim to call the County and see what special assessments are owed on the properties and possibly waive them. The Commission would like Mark to attend the next Commission meeting on August 7th to discuss further.

City Insurance Discussion

Stuart Mathewson was present to discuss the city insurance policy with the Commission. The Commission recommended that the City Administrator and Superintendent do a walkthrough with Stuart of everything that is covered on the plan and assure that we have the correct coverage. Kim will then relay the information back to the Commission.

Employee Manual Revisions

Kevin Hill attached some provisions for review. Kevin recommended that the Commission review and let him know their thoughts on replacing some of the current provisions of our current proposed personnel policy with some of the revisions he attached. Kevin stated that the grievance procedure would prevent the entire commission from having to conduct hearings which has happened in the past.

Todd Horton
Not present.

Chief Calhoon
No comment.

Mayor Lentz
The pool contractors are working on demolition inside of the pool house. Supplies have been ordered and construction of the pool will begin soon.

City Clerk/Administrator
Kim set up a Budget Workshop with the Commission for July 20th at 12:00 p.m. Special Meeting notices will be sent out this week.

Kim discussed the water tower maintenance agreement that the city has with Suez Water. The contract agreement will remain at \$9,9199.86 for 2018 for the maintenance program.

Commissioner Krug
Asked about eclipse events planned for the city.

Commissioner Stirton
Not present.

Commissioner Edwards
No comment.

Commissioner Forkenbrock
-Keith Olsen verbally resigned as Project Coordinator for the city. He will no longer receive a monthly payment from the city. Keith will continue to coordinate activities in the city, and compensation will be determined per the activity.
-The Park Board approved a request for a power pole to be installed at the lake for Rex West.
- The Park Board did not approve the dock request they received because Mr. Siard was not present.
-Commissioner Forkenbrock asked about the ballfields and lake improvements, and requested that Todd Horton coordinate with Mayor Lentz.

Motion by Commissioner Forkenbrock to approve 2 basketball goals and mounts for the tennis court for the amount of \$1,565.00. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve the revised Armory Facility Request Form as presented. Seconded by Commissioner Krug. All aye.

Motion by Commissioner Edwards to adjourn at 6:14 p.m. Seconded by Commissioner Forkenbrock.

Kim Knudson, City Clerk/ Administrator

Tim Lentz, Mayor