

Regular Commission Meeting
MINUTES
Port of Arlington
May 11, 2021
5:02 p.m.

- 1. The Port of Arlington Commission meeting was called to order via video conference at 4:48 pm by President Wilson.**

Those Present: President Wilson; Vice President Kennedy; Commissioner Shaffer; Commissioner McGuire; Port Manager/ Economic Development Officer, Jeff Dane; Port Manager/Economic Development Officer, Peter Mitchell; Admin. Asst.; Kelly Margheim;

Absent: Commissioner Hunking

Audience: None

- 2. Public Comment on non-agenda items - None**

- 3. Consent Agenda:**

- Approval of April 13, 2021 Commission Meeting Minutes
 - Approval of April 2021 Payables and Financials
- Commissioner Kennedy moved to approve the consent agenda and Commissioner Shaffer seconded. The motion carried 4-0

- 4. Presidents Report:** President Wilson did not participate this year in the Jack Pot Rodeo. President Wilson said it was a record year and there were 172 participants. Largest Rodeo since 1998-1999.

- 5. Commissioner Reports:** Commissioner Shaffer shared an email from Les Raurk. Mr. Raurk stated he would like the Port board meetings to be Zoom or a phone line installed for meetings so guests can call in. The board's consensus is to look into these options in the future. Mr. Raurk also stated that the Port should only use legal counsel when needed. The Board feels legal counsel has been used correctly this year as many legal items have been on the agenda. Commissioner Kennedy stated that the Road Department will be resurfacing the road up by the gun range, Airport Road.

6. **Economic Development –**

6.1 EDO Mitchell stated that the bathroom project is moving along. Completion is going to be tight to meet the end of June deadline, but he thinks it will be achievable if the bathroom building is delivered on time. The parking lot site work will all be done on time. Tenneson Engineering will be at the Port next Monday to survey the sidewalks. Pacific Power will be at the Port tomorrow to pull wires for a temporary 3-phase power supply then the building will come down.

EDO Mitchell said he and Jeff Dane toured Willow Creek, Insitu, and the Railroad Depot and other Port properties. He has more introductory meetings scheduled for Jeff Dane.

EDO Dane stated he has been reaching out and has spoken with SDAO, OPPA and Business Oregon. He has been working with a company to get a quote on the items needed to improve the acoustics in the Gronquist and should have a bid by the next Port meeting. EDO Dane and Mitchell will be meeting with Painted Hills, Waste Management and the Condon Chamber this Thursday.

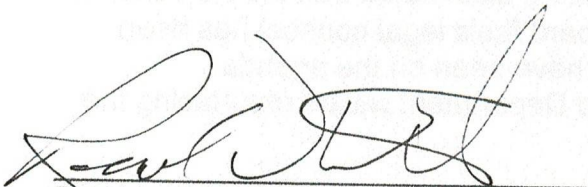
7. Administration

7.1 Adopt Resolution 2021-149:

Commissioner Shaffer moved to approve Resolution 2121-149 from Administrative Contingency to Administrative Personnel Services in the amount of \$50,000 Commissioner McGuire seconded. The motion carried 4-0

7.2 Approve an additional \$85,000 for marine board bathroom grant match. Island park and to transfer from line number 6631 to 6636. Commissioner Shaffer approved for the transfer of funds from line number 6631 west end infrastructure funds to 6636 marine board restrooms grant match.

Meeting adjourned 5:20 pm



President Ron Wilson



V.P. Dewey Kennedy