



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
COMMISSIONERS' MEETING  
April 8, 2014**

**PRESENT:** Commissioner RobRoy Graham and Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Denise Christensen, Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr., Training Division Lieutenant David Moe and District Administrator Jo Olson

**ABSENT:** Commissioner Larry Moore

**GUESTS:**

Meeting called to order at 7:00 PM at Kendall Fire Station.

**Items signed by the Commissioners:**

- Regular meeting minutes read and approved
- Invoice Vouchers
- New Hire Forms
- Warrants in the amount of \$48,758.01
- Payroll in the amount of \$21,431.59
- Retiree Pension Form
- Emergency Vehicle Operation Policy

## March's Treasurer's Report:

### 714 Expense Fund

• Starting Balance	\$120,223.46
• Tax Receipts	\$32,259.81
• Misc. Receipts	\$16,136.00
• Warrants	\$48,395.81
• Ending Cash Balance	\$123,366.16
• Investment Starting Balance	\$165,047.64
• Pool Investment Interest	\$63.23
• Total Cash & Investment Pool	\$288,447.03

### 714 10 Go Bond

• Warrants	\$570.20
• Debt Issued	\$124,156.88
• Debt Paid	\$570.20
• Net Change	\$123,586.68

### 71420 Reserve Fund

• Prior Balance	\$45,000.00
• Purchases & Pool Earnings	\$16.02
• Ending Balance	\$45,016.02

## Bank of the Pacific Statement:

• Beginning Balance (03/01/2014)	\$360.04
• Deposits/Misc Credits 22	\$17,240.16
• Withdrawals/Misc Credits 5	\$16,190.13
• Ending Balance (03/31/2014)	\$1,410.07

## Correspondence:

- Correspondence ESB 5964: Training for the Public Records and Open Public Meeting Acts was discussed and reviewed by commissioners
  - District Chief DeBruin is checking into the details and will report back to the Commissioners
  - Commissioner Bjornstad will ask around as well

## **Old Business:**

- Raises for Volunteers, District Chief, Battalion Chiefs & Training
  - Commissioner Graham would like to discuss this at the next Commissioners' meeting when Commissioner Larry Moore is present
  - Discussion continued on dollar amounts and whether or not payment should be made for training since it is mandatory for volunteers to attend
- Land Loan for Property
  - District Chief DeBruin updated with news about property for sale
  - District Chief DeBruin indicated he has a meeting scheduled for next Thursday and will update everyone at our next meeting on what he learns
- Replacement of Vehicles
  - District Chief DeBruin would like to discuss this at the next Commissioners' meeting when Commissioner Larry Moore is present

## **Fire Station Reports:**

- Station 1, Sumas Battalion Chief Jay Van Middendorp
  - Battalion Chief Van Middendorp noted all is going well at Sumas and indicated the three EMT students did very well
- Station 2, Kendall Battalion Chief Frank Cain Jr.
  - Battalion Chief Cain Jr. said all is well here at Kendall and that their EMT student did well also
- Station 3, Welcome Battalion Chief Denise Christensen
  - Battalion Chief Christensen indicated all is going well at Welcome and that their EMT students did great too
  - Battalion Chief Christensen noted they have a volunteer turning eighteen who will be getting his physical and has been doing a great job for the Welcome Station
  - Battalion Chief Christensen brought up tick removal and the best tactic for the removal of ticks. Discussion continued on that topic.

### **Training Division Lieutenant David Moe**

- Training Division Lieutenant Moe said the six EMT students all passed with great scores
- Training Division Lieutenant Moe pointed out the attendance for the EVIP certification class was a success and he will be having a make-up class for those who could not attend the last class
- Training Division Lieutenant Moe and District Chief DeBruin indicated they have been doing quite a few CPR classes for the community and will be doing more in the near future

### **District Chief Jerry DeBruin:**

- District Chief DeBruin said they may have another burn house. He also indicated this one will be a challenge burn which will offer great experience for the district. He will be getting more information on that and will update all at the next meeting

### **Good of the Order:**

- Commissioner Bjornstad remarked on the District Annual Dinner and how the food was very good
- Commissioner Graham congratulated Training Division Lieutenant Moe on a job well done on the EVIP Training class

Meeting adjourned at 7:55 PM. The next meeting will be at Kendall Station on May 13, 2014

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COMMISSIONER-CHAIR---Larry Moore

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COMMISSIONER---RobRoy Graham

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COMMISSIONER---Leonard Bjornstad

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DISTRICT ADMIN---Jo Olson