

Recycling Coalition of West Virginia
DRAFT Meeting Minutes
April 15, 2025
WVDEP Headquarters

Present:

Niki Davis (acting chair per Chair Mark Holstine's request), Kyla Morris, Lisa Facemyer, Chelsea Runion, Mike Grunau, Susan Carroll, and Terri Tyler

This meeting was called to order by acting chair Niki Davis at 10:08 am.

Approval of Minutes:

Niki Davis asked for a motion to approve the minutes from the January 9th, 2025 meeting. Lisa Facemyer made a motion to approve the minutes. Chelsea Runion seconded the motion and it passed.

Financial Report

Lisa Facemyer reported that the Coalition had a general operating balance of 27,835.57 as of March 31, 2025. Credit card payment for the month of March was made for \$14.60. Mike Grunau motioned to accept financial status. Lisa Facemyer seconded the motion and it passed.

Lisa Facemyer reported the status of the Coalition's IRS Form 990 as complete.

Kyla Morris presented the proposed budget for FY 2026. The coalition made suggestions for edits.

Kyla will prepare a revised budget to be voted on at the next Coalition meeting.

2025 REAP Grant

Niki Davis gave the Coalition an overview of spending ideas for REAP Grant funds including social media and advertisement methods such as videography and photography. The 1st Quarterly Report will be due April 30th and was reported to be in progress.

Lisa Facemyer mentioned the segregation of duties issue that may occur with the REAP Grant and requested that Chair Mark Holstine or Vice Chair Kyla Morris sign the checks to implement more checks and balances. The coalition concurred.

Education Committee

The Coalition worked to identify who all is on the Education Committee. It was decided that this needs further investigation.

Adult Contest

Kyla Morris reported that the winner of the \$250 State Parks Gift Card from DNR, Charles Stowers of Kenna, WV, was awarded.

Discussion occurred to determine changes that should be made to the adult contest including adding a check box for participants to ask for further Coalition information.

Youth Contest

Kyla Morris reported that the Pre-K/K/1st Grade, the 6th through 8th Grade, and the 9th-12th Grade winners have been awarded. The Pre-K/K/1st grade winner of \$100 was Gertie Arbogast of the Haer Bears Cloverbuds 4-H Group. The 6-8th grade winner of \$250 was Matthew Carothers of the Meadow Bridge Clovers 4-H Club. The 9-12th grade winner of \$250 was Deedra Groves from Brooke High School.

Kyla also reported that the other two winners have yet to be awarded. The 2nd/3rd grade winner of \$100 was Carly Duarte of Girl Scout Troop 35304. The 4th/5th grade winner of \$250 was Stephanie Wu of Girl Scout Troop 15102. In addition to these prizes, the administrator of the contest at each location will also receive a \$100 gift card.

Discussion occurred to determine changes that should be made to the youth contest including changing the objects on the coloring pages and updating flyers.

ReFashion Show

Niki Davis introduced the idea of using the WVSU Center for the ReFashion Show. Kyla Morris shared photos of the facility.

Discussion occurred to determine changes that should be made to the ReFashion Show. Suggestions included planning to host the ReFashion Show at WVSU in 2026, how dedicated versus casual attendance will change with the change of location, methods of advertising, time of year, and surveying the coalition for ideas.

Kyla will make a draft survey to present at the next Coalition meeting.

Niki will find out if Paul had a reservation for the ReFashion Show at Huntington Mall for November of 2025.

Recycling Champions

Rob Vanater nominated Jacob George as next Recycling Champion. Susan Carroll motioned to accept Jacob George as the next Recycling Champion. Niki Davis seconded the motion and it passed.

Discussion occurred about changing the award for the Recycling Champion to something of equal to or greater value than the Adult Contest award.

Miscellaneous

Vice Chair Kyla Morris shared photos from a RCWV educational art exhibit she presented in New Martinsville, WV on April 4, 2025.

Adjournment

Acting Chair, Niki Davis, asked for a motion to adjourn. Chelsea Runion motioned to adjourn. Lisa Facemyer seconded the motion and it passed. The meeting was adjourned at 11:54 a.m.

Next meeting

The next meeting will tentatively be held Thursday, May 22, 2025 at 10:00 a.m. at the WVDEP Headquarters.