

AR121352

Jan 21, 2026

Ms. Wendy Wildman  
Chief Administrative Officer  
Summer Village of Silver Sands  
PO Box 8  
Alberta Beach, Alberta T0E 0A0

Dear Ms. Wildman:

Your participation and cooperation during the Summer Village of Silver Sand's November 19, 2025, Municipal Accountability Program (MAP) review is greatly appreciated. On behalf of the Minister, I have accepted the amended Summer Village of Silver Sand's MAP report as prepared by the Municipal Affairs staff who met with you. I am confident the outcomes will be beneficial for the ongoing successful administration of the summer village.

Attached is a copy of the amended report, which identifies areas of legislative compliance, as well as areas deemed to be legislatively non-compliant and requiring the summer village's attention. Recommendations and resources are also offered to assist in remedying any legislative gaps.

Now that you have received the report, the next step in the process is the municipality's preparation and submission of a response plan. The plan details the actions the municipality will take to rectify these gaps identified in the report. Please submit the plan to MAP within eight weeks of receiving this letter. The response plan must include a timeline for completion, which is not to exceed one year.

Development of the response plan ensures that you have read the report and the recommendations and have considered the time and resources required to address each item. The plan does not need to be complex – a simple checklist with anticipated completion dates will suffice. In addition, having a plan lets the MAP advisors provide timely support to you as needed.

You may email your response plan to [MAP@gov.ab.ca](mailto:MAP@gov.ab.ca), or send it by mail to:  
Municipal Affairs – Municipal Services Division  
Attention: Priscilla Sorochan  
17th floor, Commerce Place  
10155 – 102 Street  
Edmonton AB T5J 4L4

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As ministry staff discussed with you during the review, it is expected the MAP report will be shared with your council as a way to build awareness of the diversity of municipal responsibilities. Municipal Affairs does not deem the report to be confidential in nature and encourages sharing the results in a public meeting to demonstrate accountability and transparency with summer village citizens.

Advisor support during plan implementation is an important part of the program. As you proceed with addressing gaps, please submit the records of resolutions passed, any new or updated bylaws and any other documents which were changed. This information will be used to confirm the satisfactory completion of the legislative gaps identified in the report.

Municipal Affairs is committed to maintaining a collaborative working relationship with you as the Chief Administrative Officer for your municipality. We are available to help you address the non-compliant matters identified in the report and welcome your feedback on our review process.

For further information, please contact Priscilla Sorochan, Municipal Accountability Analyst, toll-free at 310-0000, then 780-644-4943 or at [priscilla.sorochan@gov.ab.ca](mailto:priscilla.sorochan@gov.ab.ca).

Yours truly,



Kevin Miller, on behalf of,  
Sarah Ranson  
Director  
Municipal Sustainability and Accountability

Attachment: Summer Village of Silver Sands 2025-2026 Municipal Accountability Review Report

cc: Priscilla Sorochan, Municipal Accountability Analyst, Municipal Affairs