

Village of Innsbrook
Regular Meeting Minutes
October 8, 2024

Chairman Reuter called the meeting to order at 5:15PM and asked the body to stand for the Pledge of Allegiance.

He then called for a roll call vote to establish a quorum. Members present were: Trustees: Bowers, West, Simon, Cook, and Reuter. Also present were Cynthia Freeman, consultant, acting as board secretary and Allen Huddleston, Chair of Planning and Zoning.

Chairman Reuter then call for a motion to approve the consent agenda. Upon a motion by Trustee Simon and a second by Trustee Bowers the motion was approved and the follow were unanimously approved:

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Chairman Reuter then called for those who indicated that they wish to speak during Public Comments.

Kathy Caton, 425 Lionshead Dr., spoke about the comprehensive plan, its completion and the expiration of Todd Streiler's contract.

Mike Caton, 425 Lionshead Dr., spoke to the funding of new Village Hall construction, total costs for engineering and construction and financing plans. He then spoke to the enactment of ordinances and the violation of ordinances.

Chairman Reuter then brought the body's attention to his report. He informed the trustees that the new hall was underway, and a site meeting was held and grading the lot has started. He then addressed the on-going concern about the congestion at the Highway F Main Entrance occurring during events. In conversation with Charlie Boyce, it was related that a plan for relief was in the works. He then spoke to the concerns about the odor from the sewage treatment facility owned by the Innsbrook Corporation. He stated that the Corporation has put in 3 clarifiers and an oxidation ditch and waiting for materials and DNR approval. He then asked for further clarification from Keith Thompson from the Corporation who responded that future plans for additional polishing stages and an oxidation ditch before the discharge water goes into Charrette Creek were being reviewed and planned. He also stated that Mo DNR and the Corp of Engineers are involved. He then explained process for heavy use and its impact during the summer months.

Chairman Reuter then brought the body's attention to Department/Committee Reports, stating that the Village Clerk presented a written report of business license and building permits that was included in the board packet. He then called upon Allen Huddleston reported who reported that the Planning & Zoning Commission Thursday instead of Wednesday and that the commission approved the annexation of the 7.53 acres, the rezoning of that parcel and the master plan amendment. Some questions arose concerning the proposed plats of that annexed parcel and the plats were tabled until the next meeting. A modification to the codes concerning lagoons will be in next meeting. He then reported on comprehensive plan and that the driving

force at this point is the corporation and their modification and update of concept plans for the F & M highway intersection. He estimates that completion of plan will be in the Spring of 2025. He stated that annual report from DNR concerning the Zykan contaminated waste site has not been received yet and that follow up was needed. (Further clarification indicates that the annual report the Village received is because the location of the site is near-but not in- the Village boundaries.) He then stated that the new Verizon cell tower in progress.

Chairman Reuter then reported on unfinished Business stating that, as was discussed earlier, that the Comprehensive Plan is anticipated for Spring 2025. He also stated that the Town Hall Meeting was needed for the success of the Comprehensive Plan and explained "where we are and where we are going." He then stated that the RFP was out for the codification of ordinances and bids are due November 1st. He also stated that there is a limited number of vendors and anticipated four to 6 bids. He stated that this was a necessary task that should be done periodically and especially during the infancy stages of the Village and that there were numerous things to address during the growth of the municipality.

Chairman Reuter then called for new business. He then called for a motion to read by title only, Bill No. 354 - Change Order to Hankins Construction Contract. Upon a motion by Trustee Cook and a second by Trustee Simon, a roll call vote was taken and all trustees approved the motion.

Chairman Reuter read Bill No 354 by title only twice. Upon a motion by Trustee Cook and a second by Trustee Simon, a roll call vote was taken, and all votes approved the motion.

Chairman Reuter then called for a motion to read by title only, Bill No. 355 - Innsbrook Corporation- 7.53-Acre Annexation Petition. Upon a motion by Trustee West and a second by Trustee Cook, a roll call vote was taken and all trustees approved the motion.

Chairman Reuter read Bill No 355 by title only twice. Upon a motion by Trustee Bowers and a second by Trustee Simon, a roll call vote was taken, and all votes approved the motion.

Chairman Reuter then called for a motion to read by title only, Bill No. 356- Innsbrook Corporation- 7.53-Acre Rezoning Application "Afm" To "Prd". Upon a motion by Trustee West and a second by Trustee Simon, a roll call vote was taken and all trustees approved the motion.

Chairman Reuter read Bill No 356 by title only twice. A Scribner's error was found when reading the bill and an edit was made with the approval of the board. Upon a motion by Trustee Simon and a second by Trustee West, a roll call vote was taken, and all votes approved the motion.

Chairman Reuter then called for a motion to read by title only, Bill No. 357 - Innsbrook Corporation- Minor Pd Masterplan Amendment. Upon a motion by Trustee Cook and a second by Trustee Simon, a roll call vote was taken and all trustees approved the motion.

Chairman Reuter read Bill No 357 by title only twice. Upon a motion by Trustee Cook and a second by Trustee Simon, a roll call vote was taken, and all votes approved the motion.

Chairman Reuter then brought the boards attention the Bills 358 and 359 which were not approved by the Planning and Zoning Commission due to clarifications that were requested by the commission. He then called for a motion to table the bills. Upon a motion from Trustee Bowers and a second by Trustee Simon, the motion was approved.

Chairman Reuter then called for Board of Trustee Announcements.

Trustee West attended the Boonslick Regional meeting and spoke to the Warren County Emergency Management Agency Director, Jim Sharp. Director Sharp stated that they Warren County EMA has a good relationship with Innsbrook Corporation and recommend all residents sign up for the emergency warning system by phone. He also stated that the cost for sirens in various location in the county is approximately \$50,000 each which prevents a greater saturation of sirens. Currently the EMA is a joint information system and also coordinates state and federal responses. Trustee West also met with the Transportation Advisory Committee which has LMI (low to moderate income) grants available. She also stated that due to the income levels in many communities in Warren County, Middletown is the only qualified municipality.

Trustee Simon inquired about the creation of a bill for a 2/3's majority vote before the Village would be allowed to purchase lease, takeover or in any way operate any business located within the village limits. Chairman Reuter said that the issue would be taken under advisement and discuss with city attorney.

Trustee Bowers brought the body's attention to the commencement of early voting with county clerk and that voting is important.

Chairman Reuter then called any further business and hearing none, called for a motion to adjourn. Upon a motion by Trustee Simon and a second by Trustee Cook the meeting was adjourned.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustee held on October 8, 2024.

Jackie Kemp, Village Clerk

Date Minutes Approved: _____

Dan E. Reuter, Chairman
Village of Innsbrook Board of Trustees

Attest: Jackie Kemp
Village Clerk

(seal)