

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
February 11, 2016 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Jared Moyle called the meeting to order at 7:00 p.m.

Roll Call: Commissioners Jared Moyle, Steve Martin and Brian Fendley were present.

Staff Present: Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward, and White Peterson Attorney William Gigray were also present.

Public Present: Some of the District firefighters were also present.

Approval of Meeting Agenda and Postings: Recording Secretary Robin Ward reported the original Agenda Notice of the Regular Meeting of the Board was posted by Chief Greg Timinsky on February 9, 2016, at Fire Station #1 at 8:20 a.m. and at Star City Hall at 8:30 a.m.

Comm. Fendley moved to approve the Agenda as posted and to accept Ward's report of the Agenda posting. Comm. Moyle seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Comm. Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on January 14, 2016, as provided by Recording Secretary Robin Ward and found them to be consistent with what occurred at those meetings.

Comm. Moyle then moved to approve the Minutes from the Regular Board Meeting held on January 14, 2016. Comm. Martin seconded the motion, motion passed unanimously.

Financial Reports: Robin Ward reported on the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*.

Comm. Martin then moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$186,504.57 be authorized. Comm. Fendley seconded the motion, motion passed unanimously

(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)

Public Comment: Chairman Moyle invited members of the public to make comments about Fire District matters at that time. No public comment was given.

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Secretary of the Board: Commissioner Fendley had nothing additional to report.

Treasurer of the Board: Commissioner Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following matters:

- **Review of 2015 Call Statistics and Training Hours:** Chief reported that the call volume for 2015 consisted of 83 fire calls, 392 EMS/Rescue and the total annual calls were 737

which is up from 2014. The amount of hours that the crews spent training were also up substantially from previous years.

- **Maintenance Division:** Nothing new to report.
- **Business Associates Agreement with ESO:** Chief provided the agreement that the ACCESS JPA has agreed to sign in a joint effort for the patient care and fire reporting system. He also reported that there will be no additional cost to the District as the JPA will be paying for the annual fee.
- **HIPPA Compliance Meeting:** Chief reported that the ACCESS JPA will be inviting Attorney Gigray to sit in on a meeting to discuss HIPPA compliance to make sure all the Attorney's agree.
- **Out of Office:** Chief reported that he will be out of town next week for teaching a Blue Card training in New Orleans.

Firefighters Union Representative: President Danny Garringer was unable attend the meeting, he contacted the Chief previous to the meeting and requested that he let the Board know he had nothing to report.

Recording Secretary: Robin Ward informed the Board that the annual membership information for the Idaho State Fire Commissioners Association had been received if the Board was interested in joining this year.

Attorney Report: Attorney Gigray discussed the current items being worked on and provided an update on the McMillan property sale to the Joint Fairview Cemetery Maintenance District. Chief Timinsky will reach out to previous Chief Courtney to gather any additional information that he may have in regards to the property. Attorney Gigray also discussed the policy code updates and legislative items in progress.

Committee Reports: None

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **McMillan Property** – As previously reported by Attorney Gigray.

New Business:

- **ACCESS JPA ESO Business Agreement:** Comm. Martin moved to authorize Chairman Moyle to sign the business agreement presented for EMS reporting. Comm. Fendley seconded the motion, motion passed unanimously.
- **Policy Code Updates:**
 - Personal Service Contracts:** Comm. Martin moved to adopt Resolution 2016-121, adding a new Chapter 4 to Title 11 of the Star Fire Protection District Policy Code, Providing for the Publication of Personal Service Contracts Exceeding Ten Thousand Dollars. Comm. Moyle seconded the motion, motion passed unanimously.

Process for New or Increased Fees: Comm. Moyle moved to adopt Resolution 2016-122, adding a new Title 23 to the Star Fire Protection District Policy Code, Providing for a Process for New Fees and Increasing Existing Fees more than 5%. Comm. Martin seconded the motion, motion passed unanimously.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: None needed.

Announcement of the Next Meeting: The next Regular Meeting of the Board is scheduled for Maarch 10, 2016 at 7:00 p.m. at Star City Hall.

Adjournment: Comm. Martin moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 7:50 p.m.

Minutes submitted by: _____
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the March 10, 2016, Regular Meeting of the Board.

Secretary, Brian Fendley

Appended to these Minutes:

- Agenda Notice
- Public Input Sign-up Sheet; and,
- *Treasurer's Report* prepared by Ward
- *Attorney's Report*