

**Clarion County Career Center
Joint Operating Committee
December 21, 2021 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on December 21, 2021 at 7:08 p.m. by Jill Foys, Chairperson. Members present were: Jim Beary, Mitchell Blose, Chris Boozer, John Creese, Jill Foys, John Kimmel, Todd MacBeth, Corey Sherman, Gary Sproul, Jameen Stump, Dwayne VanTassel, Ken Walter and Braxton White.

Members absent: James Shaftic.

Administration present were: Traci Wildeson, Director, and Joseph Carrico, Superintendent of Record.

Linda Skelley, Board Secretary/Confidential Secretary was absent.

Public Comment Period:

Joe Billotte, 2021 JOC Chairperson, attended the public portion of the meeting. He thanked all members for the work in the last year and encouraged everyone to continue the work and progress of the school. Joe wished the members well and stated he works with other career and tech centers and would be willing to work with CCCC in any aspect the school would have him. Jill Foys thanked Joe for his time and leadership in the last year. Traci Wildeson also expressed her thanks to Joe for his time and efforts, especially his attendance at the Senior Recognition night and Open House events.

Each of the JOC members introduced themselves and said the name of the sending school they represent.

Welding & Fabrication Instructor, Mr. Jeff Courson provided a presentation for the JOC members on the projects being completed in the Welding program. The members expressed their appreciation to Mr. Courson for presenting at the meeting.

Committee Reports:

No committee reports were presented.

Agenda:

On a motion by Braxton White, seconded by Todd MacBeth with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the December 21, 2021 meeting.

Minutes Approved:

On a motion by Jim Beary, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the November 22, 2021 regular meeting.

Financial Reports Approved:

On a motion by Jim Beary, seconded by Corey Sherman, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for December, 2021, the Activity report for December, 2021 and the Treasurer's report for November, 2021.

Executive Session:

Personnel items were discussed during Executive Session.

Other Business:

None.

Personnel:

On a motion by Jim Beary, seconded by Braxton White, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve the resignation of David Bradley, Automotive Technology long-term substitute Instructor, effective 12/3/2021; **B.** Approve (retroactively) to advertise for an Automotive Technology long-term substitute Instructor.

On a motion by Todd MacBeth, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to C.** Approve Sarah Zeigler as a substitute Cosmetology Instructor for the 2021-2022 school year.

No action/motion was completed on Item **D.** Approve hiring ____ as an Automotive Technology long-term substitute Instructor at ___/day, with full benefits starting ____, pending receipt of all require clearances. (No candidate to present to board.)

Travel:

On a motion by Todd MacBeth, seconded by John Kimmel, with all members voting in the affirmative, **IT WAS RESOLVED to A.** Approve (retroactively) Paula Davis and Traci Wildeson to accompany approximately 13 current National Technical Honor Society students for a community service field trip to Clarion and Immaculate Conception Cemeteries to participate in Wreaths Across America on December 18, 2021, at not cost. (Six NTHS students participated in the event.)

On a motion by Jim Beary, seconded by John Creese, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Approve Randy Shook, SkillsUSA Advisor, Frank Magagnotti, Bridget O'Brien and Paula Davis to chaperone approximately 15 students to the PA SkillsUSA District X competition at New Castle School of Trades and Lawrence County Career & Tech Center on January 14, 2022, at an approximate cost of \$350.00. This will be paid through general funds.

On a motion by Gary Sproul, seconded by Chris Boozer, with all members voting in the affirmative, **IT WAS RESOLVED to C.** Approve Jeff Courson and Frank Magagnotti to accompany 1 Welding student to the PA District X Skills USA Welding competition on January 13, 2022 at the Steamfitters Union in Zelienople, PA, at not cost.

Policy

No policy was presented.

Considerations:

On a motion by Chris Boozer, seconded by Mitchell Blose, **to table item A.** Approve updated Articles of Agreements with sending schools to allow time to review the agreement with their boards. Members Mitchell Blose, Chris Boozer, John Creese and Gary Sproul voting in the affirmative and members Jim Beary, Jill Foys, John Kimmel, Todd MacBeth, Jameen Stump, Dwayne VanTassel, Ken Walter and Braxton White voting in the negative, **motion fails.**

The group had further discussion on item A, indicating this approval motion which revises the Articles of Agreement will still need a majority vote by all sending school board members in order to pass and be put into effect.

On a motion by Braxton White, seconded by Jim Beary, **IT WAS RESOLVED to A.** Approve updated Articles of Agreements with sending schools. Members Jim Beary, Mitchell Blose, Chris Boozer, Jill Foys, John Kimmel, Todd MacBeth, Jameen Stump, Dwayne VanTassel, Ken Walter and Braxton White voting in the affirmative and members John Creese and Gary Sproul voting in the negative.

On a motion by Todd MacBeth, seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED to B.** Approve the transfer of \$2,456.96 from the Building & Grounds fund to Modular Home fund for the cost of one (1) shed built by Construction Technology (for the Welding program to use for storage/security of their supplies).

On a motion by Jim Beary, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED to C.** Approve the Actuarial Services Agreement (GASB75) with SilverStone Group, Inc. at a cost not to exceed \$2,425.00.

On a motion by Jim Beary, seconded by John Creese, with all members voting in the affirmative, **IT WAS RESOLVED to D.** Approve the Occupational Advisory Committee (OAC) meeting minutes for Fall, 2021.

On a motion by John Creese, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED to E.** Approve advertising an RFP for repair/improvements to HVAC system; *amended (in order to use the ESSER funds)* to Approve advertising an RFQ with an ESCO company.

Old Business:

No old business was discussed.

Director of Technical Education Report – Traci Wildeson, Director

Mrs. Wildeson provided the following report to the group:

- Director's Reports have been sent to the members to keep the group informed of the school activities.
- Secure entrance: met with Amos Rudolph, architect, and will be putting out for bid in January and opening bids in February.
- Female locker room – Amos Rudolph drawing cost \$2,400; entire process (drawing, bids, etc.) cost \$6,400.
- Two instructors achieved tenure with satisfactory evaluations and three years of service: Ben Black-Construction and Walt Slywczuk-Computer Networking.

Superintendent of Record – Joseph Carrico

- Dr. Carrico encouraged the new members to get involved and reach out to Traci for any information or any questions.

Announcements

- Committee: CANCELLED Personnel, Monday, 1/24/22, 6:00pm.
- New Member Meeting, 1/24/22, 6:00pm.
- Regular JOC meeting for January, 2022: 1/24/22, 7:00pm

Adjournment

On a motion by Dwayne VanTassel seconded by Jim Beary, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 8:38 p.m.

Respectfully submitted,

Linda Skelley (as per meeting recording and Traci Wildeson's notes)
J.O.C. Secretary