



SALARY ORDINANCE # 2008-22

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SALARY ORDINANCE # ~~2007-11~~ AMENDING AN ORDINANCE ESTABLISHING THE DEPARTMENTS OF THE TOWN OF CLOVERDALE, INDIANA FIXING SALARIES AND EMPLOYMENT POLICIES FOR THE YEAR 2007. BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF CLOVERDALE, INDIANA, SECTION ONE, THAT THE FOLLOWING SHALL BE THE SALARY PAID TO OFFICERS AND EMPLOYEES OF THE TOWN OF CLOVERDALE, INDIANA TO WIT:

TOWN COUNCIL MEMBER: \$5,000.00 per year. 45% from Water services income, 45% from Sewage services income, 10% from General Fund appropriation.

TOWN CLERK-TREASURER: \$38,974.00 per year. 30% from Water services income, 30% from General Fund appropriation, and 40% from Sewage services income. Duties of Clerk: Oversee all activities in the Clerk's office in addition to State required duties.

DEPUTY CLERK-TREASURER: \$28,700.00 per year. 40% from Water services income, 45% from Sewage services income, and 15% from General Fund appropriation. The Deputy Clerk-Treasurer shall perform his/her duties under the supervision of the Clerk-Treasurer as stated in I.C. code 36-5-6-6, Section 7.

BUILDING INSPECTOR: 75% of all building permits to be paid to the building inspector. 25% of all building permits to be paid to the Town of Cloverdale. An hourly rate of \$25.00 will be paid to the Building inspector for special inspections not pertaining to a building permit (i.e. unsafe buildings) The Building inspector will be paid 39 cents per mile beginning at the Town Hall to the site of inspection and ending back at the Town Hall. Mileage will be turned in to the Clerk/Treasurer for reimbursement. The Building inspector shall perform his/her duties according to the State Building Code Inspector.

TOWN MARSHALL: \$44,100.00 per year. 85% from General Fund appropriation and 15% from the Motor Vehicle Highway Fund appropriation. Department policies are to be established by the Town Marshall in accordance with the Standard Operating Procedures of the Cloverdale Police Department.

SENIOR PATROLMAN :
: \$38,438.00 per year. 85% from General Fund appropriation And 15% from Motor Vehicle Highway Fund appropriation. Duties established by the Town Marshal in accordance with the Standard Operating Procedures of the Cloverdale Police Dept.

PATROLMAN: \$35,875.00 per year. 85% from the General Fund appropriation and 15% from the Motor Vehicle Fund Appropriation. Duties established by the Town Marshall In accordance with the Standard Operating Procedure of the Cloverdale Police Dept.

ENTRY LEVEL – PROBATIONARY PATROLMAN: 21,500.00 - \$24,000.00 per year. 85% from General Fund Appropriation and 15% from Motor Vehicle Fund Appropriation. Duties established by the Town Marshall in Accordance with the Standard Operating Procedures of the Cloverdale Police Dept.

UTILITIES CLERK-TYPIST:

\$33,065.00 per year. 50% from the Water Services Income and 50% from the Sewage Services income. Duties to be instructed by the Clerk-Treasurer.

UTILITY MANAGER:

\$46,125.00 per year. 30% from Water Service income, 60% from Sewage Service income, and 10% from Motor Vehicle Highway fund appropriation. Utility Manager reports to Cloverdale Town Council. A special overtime payment for the period of 7-30-07 thru 9-10-07 .

WASTEWATER TREATMENT
PLANT SUPERINTENDENT:

\$35,020.00-\$41,818.00 per year. 100% from the Sewage Service Income. The work week shall consist of forty hours in a one week period. Time and one-half shall be paid for all hours worked over forty hours in a one week period. Work hours shall be 7:30 A.M. to 4:30 P.M. Monday through Friday with one hour off for lunch. Duties to be instructed by Utility Manager.

CERTIFIED CLASS I
WASTEWATER TREATMENT
PLANT OPERATOR :

\$30,900.00 - \$36,668.00 per year. 100% from the Wastewater Service Income. The work week shall consist of forty hours in a one week period. Time and one-half shall be paid for all Hours worked over forty hours in a one week period. Work Hours shall be 7:30 A.M. to 4:30 P.M. Monday through Friday With one hour off for lunch. Duties to be instructed by Utility Manager. Non-certified means that the person is operating Another certification until such time as he/she obtains a license.

COLLECTION FOREMAN:

\$25,970.00 - \$28,325.00 per year. 100% from the Sewage Service income . The work week shall consist of forty hours in a one week period. Time and one-half shall be paid for all hours worked over forty in a one week period. Work hours shall be 7:30 A.M. to 4:30 P.M. Monday through Friday with one hour off for lunch. Duties to be instructed by the Wastewater Plant Superintendent with approval from the Utility Manager

WATER TREATMENT
SUPERINTENDENT

\$39,140.00-\$43,878.00 per year. 100% from Water Service income. The work week shall consist of forty hours in a one week period. Time and one half shall be paid for hours worked in a one week period. Hours shall be 7:30 a.m. to 4:30 p.m. Monday thru Friday with one hour off for lunch. Duties to be instructed by the Utility Manager

DISTRIBUTION:
FOREMAN

\$25,235.00 - \$28,325.00 per year. 100% from Water Service service. The work week shall consist of forty hours in a one week period . Time and one-half shall be paid for hours worked over forty in a one week period. Work hours shall be 7:30 a.m. to 4:30 p.m. Monday through Friday with one hour off for lunch. Duties to be instructed by the Water Treatment Superintendent and the Utility Manager.

UTILITY LABORER:

\$21,630.00 - 24,720.00 per year. 42.50% from Water Service income, 42.50% from Sewage Service income and 15% from Motor Vehicle Highway Fund. The work week shall consist of forty hours in a one week period. Time and one-half shall be paid for all hours over

forty worked in a one week period. Work hours shall be 7:30 A.M. to 4:30 P.M. Monday through Friday with one hour off for lunch. Duties to be instructed by the Distribution Intake/Street Foreman with approval from the Utility Manager

STREET DEPT. LABORER:

\$21,630.00 – 24,720.00 per year. 100% from Motor Vehicle Highway Fund. The work week shall consist of forty (40) hours in a one week period. Time and one-half shall be paid for all hours over forty worked in a one week period. Work hours shall be 7:30 a.m. to 4:30 p.m. Monday through Friday with one hour off for lunch. Duties to be instructed by Utility Manager.

**UTILITY LABORER:
PART-TIME**

\$8.50 per hour not to exceed twenty (20) hours in a one week period. Work hours shall be 7:30 a.m. to 4:30 p.m. Monday through Friday with one hour off for lunch.

SECTION TWO: THAT THE FOLLOWING SHALL BE THE EMPLOYEE BENEFITS FOR THE CLOVERDALE POLICE DEPARTMENT:

1. Each new full-time police officer will fulfill a probationary period of one year subject to all rules and regulations set forth in the Standard Operating Procedures.
2. Comp-Time:
 - a. Earning Comp-Time: Each full-time police officer may earn compensatory time for hours worked exceeding eighty hours in a two-week period. Compensatory time will be recorded on the officer's time sheet and will only be officially earned when approved by signature of the Town Marshall on the time sheet.
 - b. Using Comp-Time: Each full-time police officer may use compensatory time earned after approval of the Town Marshall.
 - c. Expiration: Comp-time earned is non-cumulative. Upon termination of Employment, any unused comp-time accumulated will not be reimbursed.
3. The Town of Cloverdale will pay all premiums for insurance coverage for the full-time Police Officer with the Insurance Company of the Town's choosing.
4. Each full-time Police Officer will receive five (5) days sick leave each anniversary year to be used for illness only of the employee or immediate family member, cumulative.
5. Each full-time Police Officer shall be granted paid time off for jury duty.
6. Each full-time Police Officer shall be granted three (3) days absence during their anniversary year with pay in case of the death of the employee's Mother, Father, Sister, Brother, Spouse, Child, Grandparent, Father-in-law, Mother-in-law or Grandchild.
7. VACATION:

Each full-time Police Officer shall be granted vacation with pay as follows upon eligible anniversary date:

 - a. After completing six (6) months of the one year probationary service, each full-time Police Officer shall receive five (5) days vacation pay, non-cumulative.
 - b. After completing the one year probationary period, each full-time Police Officer shall receive ten (10) days vacation pay, non-cumulative.
 - c. Each Police Officer with more than two years full-time service but less than five years of full-time service shall receive twenty (20) days vacation pay, non-cumulative.
 - d. Each Police Officer with more than five (5) years full-time service shall receive thirty (30) days vacation pay, non-cumulative.
 - e. Each full-time Police Officer shall receive vacation days in accordance with hours worked

during a working shift. (i.e.) 10 working hours = 10 vacation hours per day

PASSED AND ADOPTED THIS 9th DAY OF December, 2008

ATTEST:



Patti Truax, Clerk-Treasurer


Terry Puffer, Council Member


Dennis Padgett, Council Member


Steve Caulkins, Council Vice-President


Donald Sublett, Council President


Glen Vickroy, Council Member