

BOARD OF TRUSTEES

AUGUST 7, 2023

Members Present: Terry Brungardt, Michael Snyder, Shawn Davis, Ken Schmidt

Members Absent: Daniel Tatro

Staff Present: Bailey Ross – Town Clerk; Margaret Stratton – Treasurer; Robert Baysinger – Police Chief, Bruce Wallace – Director of Operations

Others Present: Bob Dillon, Jill Maple, Steve Smith, Steve Snow, Royetta White, Charles Daughety, Mike Estep, Jeremy Estep, Travis Jacobs, April Meschberger

1. Meeting called to order and roll call. Trustee Snyder called the Special Meeting of the Board of Trustees to order. Clerk Ross called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Thursday, August 3, 2023 @ 3:30p.m.
2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. No Action.
3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the special meeting held July 10, 2023, with action as necessary. Trustee Davis made a motion to approve the minutes from the special meeting held July 10, 2023. Seconded by Trustee Brungardt. Roll Call: Trustee Brungardt, aye; Trustee Davis, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Vice Mayor Snyder declared the motion carried 4-0.
4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of July 2023, with action as necessary. Trustee Brungardt made a motion to approve the claims, checks, and warrants for the month of July 2023 with the addition of claim #080723-R for ONG from \$49.15 for the Fire Department and claim #070823-Q for ONG in the amount of \$97.71 for General Fund. Seconded by Trustee Davis. Roll Call: Trustee Brungardt, aye; Trustee Davis, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Vice Mayor Snyder declared the motion carried 4-0.
5. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Terry gave the report for the month of July. No Action.
6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Chief Baysinger gave his report for the month of July. No Action.
7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Public Works, with action as necessary. Bruce gave his report for the month of July. No Action.
8. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Parks Committee, with action as necessary. No Action.

9. Consideration of approval, rejection, amendment and/or postponement of the audit report for fiscal year 2022-2023, presented by *Bob Dillon* with action as necessary. Trustee Davis made a motion to approve the audit report for FY22-23. Seconded by Trustee Brungardt. Roll Call: Trustee Brungardt, aye; Trustee Davis, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Vice Mayor Snyder declared the motion carried 4-0.
10. Consideration of approval, rejection, amendment and/or postponement of Jill Maple with All Nations Bank presenting a new program regarding our pledged assets, with action as necessary. Trustee Snyder made a motion to accept the new program regarding our pledged assets and authorize all documentation needed. Seconded by Trustee Schmidt. Roll Call: Trustee Brungardt, aye; Trustee Davis, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Vice Mayor Snyder declared the motion carried 4-0.
11. Consideration of approval, rejection, amendment and /or postponement of update on the FY-2023 Proposed CDBG Water Distribution System Improvements Project, with action as necessary. Bruce Wallace gave the update that we have been awarded the 2023 CDBG Grant that was applied for. No Action.
12. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:
 1. Discussion concerning hiring for the position of a Temporary Office Assistant for additional help during the Town Clerk/Court Clerk's maternity leave, pursuant to 25 O.S. 307 B(1).
 2. Discussion concerning hiring for the position of School Resource Officer, pursuant to 25 O.S. 307 B(1).
 3. Discussion concerning changing Officer Massey's employment status from part time to full time, with a 90-day probation. No change to salary, pursuant to 25 O.S. 307 B(1).

Trustee Brungardt made a motion to enter into executive session. Seconded by trustee Schmidt. Roll Call: Trustee Brungardt, aye; Trustee Davis, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Vice Mayor Snyder declared the motion carried 4-0.

Acknowledgement of exiting executive session and re-entering regular session of meeting.

13. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:
 1. Discussion concerning hiring for the position of a Temporary Office Assistant for additional help during the Town Clerk/Court Clerk's maternity leave, pursuant to 25 O.S. 307 B(1).

Trustee Schmidt made a motion to hire Royetta White for the position of Temporary Office Assistant at \$16/hour, starting no earlier than August 21st, 2023. Seconded by trustee

Brungardt. Roll Call: Trustee Brungardt, aye; Trustee Davis, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Vice Mayor Snyder declared the motion carried 4-0.

2. Discussion concerning hiring for the position of School Resource Officer, pursuant to 25 O.S. 307 B(1).

Trustee Davis made a motion to hire Terry Hubbard for the position of SRO at \$21/hour, part time pending all necessary paperwork for OPPRS Board approval, at which time he will be moved to full-time. Seconded by trustee Schmidt. Roll Call: Trustee Brungardt, aye; Trustee Davis, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Vice Mayor Snyder declared the motion carried 4-0.

3. Discussion concerning changing Officer Massey's employment status from part time to full time, with a 90-day probation. No change to salary, pursuant to 25 O.S. 307 B(1).

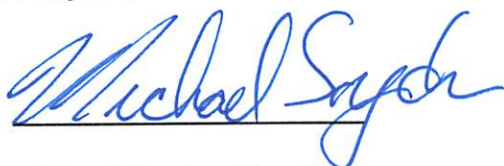
Trustee Snyder made a motion to change Aubrey Massey's employment status to full-time pending all necessary paperwork for OPPRS Board approval. Seconded by trustee Davis. Roll Call: Trustee Brungardt, aye; Trustee Davis, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Vice Mayor Snyder declared the motion carried 4-0.

14. Consideration of approval, rejection, amendment and/or postponement of purchase of necessary equipment, ballistic vest, and long guns for new SRO hire and existing Officer's, with action as necessary. Trustee Schmidt made a motion to approve the purchase of necessary equipment for new SRO hire and existing officers. Seconded by trustee Brungardt. Roll Call: Trustee Brungardt, aye; Trustee Davis, aye; Trustee Snyder, aye; Trustee Schmidt, aye; Vice Mayor Snyder declared the motion carried 4-0.

15. Remarks and inquiries of the governing body members. No Action.

16. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.

17. Adjournment.



Michael Snyder, Vice-Mayor



ATTEST: Nicole Lawless, Deputy Clerk