

GARNETT PUBLIC LIBRARY BOARD  
ZOOM Meeting Minutes  
Monday, January 11th, 2021  
6:00 PM

Present: Jennifer Sibley, Linda Huettenmueller, Sharon Yost, Denise Scheibmeir, Sandra Moffatt and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were not available for approval.

II. Treasurer's Report –The Gifts and Memorials account interest earnings were \$1.42 for December, 2020. Funds in the SEK State Aid account were spent down as required. Andrea used \$6,000 of the remaining funds in the budget to purchase the following items: books, 2 office chairs, new phones, headset and camera for online meetings, chair pads for the floor, and miscellaneous supplies. Around \$4600 remained in the library's 2020 budget to be carried over to 2021. The local WINGS organization donated \$100 to assist patrons with outstanding fines. \$289.00 was collected in fines and copy fees in December (Scheibmeir/Moffatt)

III. Payment of bills was approved (Moffatt/Yost).

IV. No citizens were present for comment.

V. Librarian Sobba presented her report. Overall circulation for 2020 was half that of 2019. E-book and e-audio numbers were not yet available but are expected to be higher than those for 2019. ILL totals will follow at a later date. There were 4 online sessions of story time. Ten other library programs were held in December with 174 participating. Take-and-makes continue to be a popular offering for both youth and adult programs. Damaged Storywalk kiosk panels have been replaced with Lexan. There have been some dents made since then, and the one remaining Plexiglas panel has also sustained damage. A new story has been installed: *You Can Do It, Sam*.

VI. No minutes were received from the Walker Art Committee as there was no December meeting.

VII. The FOL-sponsored "Taste of the Holidays" goodie bags for patrons were well-received . Union Rescue Mission in Wichita has picked up the books left over from the annual book sale. FOL will be purchasing board books for the SEK Health Department's Hand Me Up program.

VIII. A. The Board reviewed the pandemic policy. Library staff reports that more patrons are wearing masks. With active cases still not declining yet, trustees decided to leave current hours in place to be revisited at the February, 2021 meeting. Andrea added that the library received bonus funding from SEKLs for developing a pandemic policy.

B. Bethany Powls has returned to college so cleaning help will be needed again. The current ad for help has yielded no interest. Staff member Tegan Modica is interested in adding the cleaning hours to her existing hours to move to full-time employment. The Board discussed the increased costs of having another full-time employee. It was agreed to run the ad for help for a few more weeks. Staff will divide the hours required to clean in the meantime.

IX. A. The adult reading program (ARP) begins Monday, 1/18/21 and lasts 6 weeks. There will be weekly take-and-make projects; the first will include homemade tea and supplies to make a decorative tile coaster. Participants can read materials from any source, may enter prize drawings by logging books and completing book BINGO, and become eligible for a grand prize drawing at the program's end. This year's theme is *TLC for You & Me*.

B. Year-end spending was discussed previously in the meeting during the Treasurer's report.

C. Andrea introduced the idea of checking out hot-spots for patron use. The Iola Public Library currently offers 10 units through Mobile Beacon. The cost is \$73 for each unit with a \$120 yearly charge per device. The check-out period would be decided by the Board. Overdue hot-spots could be shut off remotely; other libraries say that this shut-off encourages the return of the device. The Board was open to pursuing the

idea further.

D. Andrea also discussed options in becoming a fine-free library. She will share more information with trustees before the next meeting to discuss the issue further.

E. A patron has concerns about material in the library collection. GPL Board President Mike Hermann will meet with the patron and Andrea to discuss a remedy.

F. The GPL Board of Trustees re-appointed officers for 2021 as follows (Scheibmeir/Yost):

President: Michael Hermann

Vice-President: Sandra Moffatt

Secretary: Jennifer Sibley

Treasurer: Linda Huettenmueller

G. The next regular meeting will be held Monday, 2/8/21 at 6:00 PM on Zoom.

The meeting was adjourned (Yost/Scheibmeir).

Submitted by Jennifer Sibley, Secretary