

Unofficial minutes (to be approved at the Sept. 17 meeting):

IMLRMA Safety Committee Meeting

July 23, 2014, 9:30 AM

Present: Brad Benefiel, Raymond Reynolds, Larry Dorn, Joe Stoops, Carl Baker, Larry Brooks, Jim Closson (IMLRMA), Alice Addis

Mr. Closson called the meeting to order.

After reviewing the minutes of the previous meeting, Reynolds made a motion to approve them with the second from Larry Brooks. All voted in favor.

Website Resources: Two new videos are in the planning stages: Accident Investigation and Safety Committee.

Police Chiefs will meet quarterly in Mt. Vernon to review policies and procedures. Items of discussion...second employment and early return from light duty.

The renewal packet was sent to the Treasurer and each department head reviewed the coverage for their department including property—vehicles and buildings. IMLRMA renewal packet is due August 1 and is sent to CCMSI in Danville.

The shooting range on city property has been demolished. A new building and shooting stations will be constructed.

Insurance contribution statements will be mailed the first of November. There is a MIN/MAX proposal for the city to consider. Considering the loss prevention measures the city has taken, the MIN/MAX proposal should be studied.

The City should have a certificate of insurance naming the city as additional insured from Teutopolis for equipment owned by Teutopolis that is located on City property at the west water tower.

Installed automated meters should be listed as property to be insured.

2014 Claims review: As of July 17, claims are \$16,492. The claim of \$16,185 for the sewer department will be reimbursed by the insurance company covering the driver of the vehicle which caused the damage.

Items considered for insurance contribution: 1. Renewal packet 2. Claims history 3. Excess insurance for claims over \$2,000,000 4. What is being done with the safety and risk program

Written plans: Seven plans are required. Sample plans can be reviewed and adapted to fit the City's needs.

Police Officers' Staff Meeting: Closson will talk with Chief Swick.

Public Works Training Needs: Thursday, Nov. 13 a defensive driving class taught by Suzy Janes will be held at the firehouse basement for all employees including everyone in the office and police department. There is a small fee for the class. Flagger training will be held in March 2015.

There will be a concealed carry class when the firing range is finished.

New Business: Will the Burl Ives memorial be turned over to the City upon completion? There should be a builder's risk policy for the construction and the City should have a copy. There should be a written agreement giving the City possession of the memorial when it is completed. If the City is not responsible for it, the City will need an insurance policy for \$2,000,000 from the responsible party.

Dorn asked about liability if a storm sewer collapses under a house. He knows of two homes with storm sewer lines under them...Doug Long's and Bob Keller's.

The next meeting will be Sept. 17, 2014 at 9:30 AM.

Alice Addis, Recorder