

**NOTICE OF REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on April 8, 2024. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 405-893-2323.

**AGENDA:**

**Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, amend, or decide not to discuss any item on the agenda.**

- 1. Meeting called to order and roll call.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the regular meeting held March 7, 2024, with action as necessary.**
- 4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of March 2024, with action as necessary.**
- 5. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary.**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary.**
- 8. Consideration of approval, rejection, amendment and/or postponement and possible action on Parkhill Engineering’s Recommendation for Award of Construction Contract on the Calumet 2023 CDBG Water System Improvement, 22531.22.20 Project, with action as necessary.**
- 9. Consideration of approval, rejection, amendment and/or postponement of the approval of the Audit Engagement Letter from Dillon & Associates, P.C., with action as necessary.**

**10. Consideration of approval, rejection, amendment and/or postponement of Proposal for Increased Compensation for the Calumet Municipal Appointed Judge with possibility of new appointment, with action as necessary.**

**11. Consideration of approval, rejection amendment and/or postponement of the Purchase of necessary tools and equipment, with action as necessary.**

**12. Consideration of approval, rejection, amendment and/or postponement of entering into executive session for the purpose of the following:**

***a. Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action, against the Calumet Fire Department, if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest; pursuant to 25 O.S. 307 (B)(4).***

***b. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1). In reference to the following:***

***1. Releasing Tracy Davis from her 90-Day Probationary Period, to be effective 4/22/2024.***

**13. Acknowledgement of exiting executive session and re-entering regular session of meeting.**

**14. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:**

***a. Confidential communications between the public body and its attorney concerning a pending investigation, claim, or action, against the Calumet Fire Department, if the public body, with advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest; pursuant to 25 O.S. 307 (B)(4).***

***b. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 (B)(1). In reference to the following:***

***1. Releasing Tracy Davis from her 90-Day Probationary Period, effective 4/22/2024.***

15. Remarks and inquiries of the governing body members.

16. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.

17. Adjournment.

Posted at the Calumet Town Hall on Friday, April 5, 2024, at 4:30 pm.



Nicole Lawless, Clerk