

## Minutes of the Regular Meeting

Joint Powers Board  
Northwest Suburban Integration School District #6078

May 20, 2015

### Call to Order

Board Vice-Chair Riddle called the regular meeting of the Joint Powers Board to order at 6:15 PM on Wednesday, May 20, 2015 at the Northwest Suburban Integration School District Office. Members present: Kris Abrahamson, Janelle Collier, Jacki Girtz, Dan Hunt, Patti Pokorney (Buffalo alternate), Chris Riddle, Jeff Simon, and ex-officio Melissa Jordan. Absent: Jon Tynjala. Also in attendance were Superintendent David Law (Anoka-Hennepin) and John Ward, HR Director.

### Approval of Agenda

Motion by Collier, seconded by Simon, to approve the agenda as presented for May 20, 2015. Upon vote being taken, all voted in favor, none voted against. Motion carried.

### Executive Director, Programming and Other Reports

1. **Magnet Schools Program:**

Krisanthy Sikkila, Communications & Magnet Specialist: Sikkila presented lottery reports including: 2015-16 Total applications; Seats Available per district; Student movement in/out of districts; 2015-16 assignments; and Applications by race/ethnicity per district.

Theresa Starkman, Educational Services Coordinator: Starkman presented a PowerPoint highlighting the Magnet Schools Reflection and Review (R & R) Process; the Magnet Schools review cycle; and the current rubric used for reviews.

2. **Financial Report:** Jordan presented the monthly financial report, including the high school grant update.
3. **Legislative/EMID/WMEP/NWSISD Update:** Jordan presented a collaboration statement letter as submitted to the legislators from EMID, NWSISD and WMEP and a statement letter submitted on behalf of NWSISD. The integration rule will be presented in the spring of 2016 and NWSISD is preparing now for different impact scenarios. Anoka-Hennepin Superintendent Law expressed that all eight NWSISD member district superintendents are in agreement to remain as a part of the collaborative.
4. **NWSISD Governance Model:** Jordan presented a draft of a newly-developed governance model which provides the purpose, roles and responsibilities, meeting frequency, and communication for the Joint Powers Board, Executive Committee, Joint Working Group and Superintendent Advisory Group. The purpose of the model is to ease in the flow of communication between the three groups and ensure these groups are working effectively.
5. **Executive Director Evaluation:** Discussion was held on the process for the evaluation of the NWSISD Executive Director. Ward reported that Jordan's first contract, written for six months, has been completed. Jordan will receive a twelve-month contract for 2015-16, effective July 1, 2015. Ward reported that he researched the evaluation tools which were used in the past at NWSISD and he will modify as necessary to make it current. Ward suggested for the six-month evaluation to be completed soon and discussion was held on who would perform it. He noted that the first six-month evaluation would be more reflective and further evaluations would be formal. After discussion, it was determined that the Joint Working Group would conduct the evaluations and bring results forward for the full board to act on. The board also suggested that the Executive Director communicate with the board and provide a written report highlighting NWSISD activities on a regular basis.

## **Discussion Items**

### **Discussion of 2015-16 Staff Working Agreements**

**1. Approval of 2015-16 Staff Working Agreements**

Motion by Abrahamson, seconded by Hunt, to approve the 2015-16 NWSISD staff working agreements as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.

**2. Approval of 2015-16 Staff Calendars**

Motion by Abrahamson , seconded by Simon, to approve the 2015-16 NWSISD staff working calendars for 210, 230 and 235 days as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.

**3. Approval of 2015-16 Staff Health Insurance Benefits**

Motion by Abrahamson, seconded by Hunt, to approve the 2015-16 employee benefits package as presented. Upon vote being taken, all voted in favor, none voted against. Motion carried.

### **Consent Agenda**

Motion by Simon, seconded by Hunt, to approve the Consent Agenda of routine action items including: Check register for March-April 2015; and Minutes from the regular Joint Powers Board meeting held on March 18, 2015. Upon vote being taken, all voted in favor, none voted against. Motion carried.

### **Written Information Presented**

1. Step-Up Mentorship Graduation Celebration - April 10, 2015
2. Student Leadership Conference - May 15, 2015

### **Adjournment**

Motion by Abrahamson, seconded by Simon, to adjourn the meeting at 7:45 PM. Upon vote being taken, all voted in favor, none voted against. Motion carried.

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Jacki Girtz, Board Clerk