

**Clarion County Career Center
Joint Operating Committee
August 25, 2025 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on August, 25, 2025 at 7:00 p.m. by Todd MacBeth, Chairperson.

Members present were: Rick Best, Heidi Byers, Lianna Empfield, Brady Feicht, David Lewis, Chris Mogus, Jeffrey Powell, Abby Simcheck, Gary Sproul, Todd MacBeth and Terry Sweeney.

Members absent: Kevin Johnson, Jason McMillen, and Erica Niznik

Administration present were: Traci Wildeson, Director, Michael Hall, Superintendent of Record and Carol Bell, Board Secretary/Confidential Administrative Assistant.

Community members present: None

Public Comment Period:

No public comments were made.

Committee Reports:

Traci provided the group with an update on the Strategic Planning committee meeting, which was held prior to the regular meeting.

Agenda:

On a motion by Terry Sweeney seconded by Lianna Empfield with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the August 25, 2025 meeting.

Minutes Approved:

On a motion by Gary Sproul, seconded by Chris Mogus with all members voting in affirmative, **IT WAS RESOLVED** to approve the minutes of the July 28, 2025.

Financial Reports Approved:

On a motion by Rick Best, seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for August 2025, the Activity report for July 2025, and the Treasurer's report for July 2025.

Other/New Business:

Traci provided the group with information relating to opening a line of credit due to of the state budget not being passed as of yet to ensure that the Career Center is not in a position of being unable to pay vendors.

Executive Session:

On a motion by Chris Mogus, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to enter into Executive Session to discuss Personnel items 7:17 pm.

On a motion by Chris Mogus, seconded by Terry Sweeney, with all members voting in the affirmative, **IT WAS RESOLVED** to exit the Executive Session to discuss Personnel items at 7:26 pm.

Personnel:

On a motion by Terry Sweeney, seconded by Brady Feicht, with all members voting in the affirmative, **IT**

WAS RESOLVED to approve **A.** the substitute list for the 25/26 school year as presented.; **B.** Eric Rising as an adult education instructor for the PA Inspection class at a rate of \$975 per class.; **C.** the MOU between Clarion County Career Center and Mark Bettwy, SPO.; **D.** Terry Clark as the mentor for Ryan Munoz, Welding & Fabrication Instructor, at a rate of \$400/year for the 25/26 & 26/27 school years.; **E.** Bridget O'Brien as the mentor for Debra Sweeney, Allied Health Instructor long-term substitute, at a rate of \$400/year for the 25/26 school year.; **F.** Retroactively approve the resignation of Timothy Parkes as the full-time maintenance/custodian effective August 8, 2025.; **G.** thirty and one-half (30.5) unpaid days for Employee #0924.; **H.** hiring Debra Sweeney as the long-term Allied Health Instructor substitute at an hourly rate of \$35/hr with a start date pending receipt of all clearances.

Travel:

None

Policy

On a motion by Terry Sweeney, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED** to approve A. second reading of Policy #805.3 Use of Force.

Considerations:

On a motion by Brady Feicht, second by Chris Mogus, will members voting in affirmation, **IT WAS RESOLVED** to approve **A.** the sale of various tools and equipment on Municibid if not donated to a Clarion County school district.

On a motion by Chris Mogus, second by Brady Feicht, will members voting in affirmation, **IT WAS RESOLVED** to approve **B.** Networking Technologies to provide Barracuda Web Security in the amount of \$9,424.68 effective 9/5/25-9/4/26.

On a motion by Terry Sweeney, second by Gary Sproul, will members voting in affirmation, **IT WAS RESOLVED** to approve **C.** the donation of six (6) legacy HP laptops and docking stations from Kronospan.

On a motion by Terry Sweeney, second by Brady Feicht, will members voting in affirmation, **IT WAS RESOLVED** to retroactively approve **D.** the agreement between Clarion County Career Center and Interstate Maintenance Corporation.

On a motion by Terry Sweeney, second by Jeff Powell, will members voting in affirmation, **IT WAS RESOLVED** to approve **E.** Consideration for Ethan Legrand's Helping Hands to purchase and install a memorial bench on school property at no cost.

Old Business:

None

Director's Report – Traci Wildeson:

- Mr. Munoz, WF Instructor is doing well in his new position as is Ms. Redmond, WF Instructional Aide.
- Shane Wolbert started new role as Building Grounds Supervisor and is doing very well.

- All positions are filled at this time.
 - 25 -26 enrollment – 380 students (191 AM session & 189 PM session)
 - Building & Grounds
 - Roof Replacement Project
 - 95% done
 - HVAC Replacement
 - 100% done - Test done today on rust inhibitor
 - Computer Networking – needs a new economizer; Stallion Mechanical is working on a quote.
 - Program Highlights
 - Computer Networking – Program enrollment is up
 - Cooperative Education
 - Five students participating in the co-op program
 - Four (4) from Welding and one (1) from Construction Technology
 - Three (3) Audits Upcoming
 - Perkins Grant – Not scheduled yet
 - Civil Rights – October 21-22, 2025
 - Nurse Aide Program – submitting requested documents to PDE
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Superintendent of Record – Michael Hall

- School year started smoothly
- Thank you to state and local police departments for regular patrols at the buildings
- Budget impasse – There is concern among the advocacy groups the impasse will continue

Announcements

- Committee: none
- Regular JOC meeting for September 2025 **Monday 9/22/25, 7pm**

Adjournment

On a motion by Terry Sweeney seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn at 7:49 p.m.

Respectfully submitted,



Carol Bell

J.O.C. Secretary