

**November 3, 2011**

**SMPTO Meeting Minutes**

- I. Call to Order/Welcome**
- II. Principal Reports**
- III. Treasurer's Report**
- IV. Chair Committee Reports**
  - a. Rice Book Fair**
  - b. Secret Santa Workshop**
  - c. Breakfast with Santa**
  - d. Box Tops**
  - e. Spirit Gear**
- V. Rice 50<sup>th</sup> Anniversary (Thursday, November 10<sup>th</sup>)**
- VI. Calendar Dates**
  - a. Book Fair/Spirit Gear Sale (Nov 14<sup>th</sup>-17<sup>th</sup>)**
  - b. Secret Santa (Nov 28<sup>th</sup>-Dec 2<sup>nd</sup>)**
  - c. Breakfast with Santa (Dec 17<sup>th</sup>)**
- VII. Open Floor**
- VIII. Adjournment**

**I was present for the start of the meeting but left due to illness. The meeting held to these topics with more discussion on the Secret Santa Workshop and Breakfast with Santa.**