

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2
MINUTES OF THE REGULAR MEETING – December 17, 2024**

Williamson County Emergency Services District #2 held a regular meeting on December 17, 2024 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://global.gotomeeting.com/join/645098693> and by phone at 1-571-317-3129 or 1-877-309-2073.

Commissioners in Attendance:

Commissioners present in person: Jordan Baltazor, President; Russell Strahan, Vice-President;
Darryl Pool, Secretary; Thom Nanninga, Assistant Secretary/Treasurer.

Commissioner absent: Tim Hunsberger, Treasurer.

Meeting called to order at 7:00pm by Commissioner Baltazor. A quorum was present.

Pledge of Allegiance led by Commissioner Baltazor.

Public Comment: No member of the public requested to speak.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of regular meeting held November 21, 2024 as presented.

Motion: Baltazor Second: Strahan [Unanimous]

[Item 5 was postponed pending the arrival of County Commissioner Covey. Discussion on Item 6 had just begun when Commissioner Covey entered the meeting. Discussion on Item 6 was then stopped and Item 5 brought up for presentation.]

ITEM 5: *Service recognition of Commissioner Thom Nanninga:*

The term of appointment for Commissioner Nanninga will end on December 31, 2024. He was originally appointed for a term beginning January 1, 2011 and was re-appointed every two years since. Williamson County Precinct 3 Commissioner Valerie Covey spoke in recognition of Commissioner Nanninga's work on the ESD #2 board where he has served in a variety of capacities and commended him on his long years of service to the District. SBFDF Chief James Shofner also spoke in recognition of Commissioner Nanninga and presented him with a SBFDF patch used in 2011 and the newly designed patch now in use.

ITEM 6: *Discussion and action on ordering an election to adopt a Sales and Use Tax in the District at a rate not to exceed two percent in any location in the District and authorize appropriate District officers and officials to take all necessary action to implement the same.*

District Legal Counsel Ken Campbell discussed procedures that would enable the District to pursue a 2% Sales and Use tax throughout the District. He will meet with Capital Metropolitan Transportation Authority officials on 1/8/25 to request their consent to allow voters in the small area where CapMetro overlaps with the District to vote in the 2025 general election on whether to de-annex that area from CapMetro. Approval from the Texas Legislature will be needed to permit such an election. If the board approves this course of action, the District would need to pay for lobbying services performed by the Legal Counsel.

Separate from that election, Campbell said the District can pursue a Sales and Use Tax throughout the District on the May 2025 uniform election ballot. The maximum rate that could be authorized would be 1% within the CapMetro overlap area and 2% throughout the rest of the District.

Should both May and November election actions be taken and should voters approve both ballot measures, the board would then be permitted to seek to raise the Sales and Use tax in what would then be the former CapMetro overlay area from 1% to 2%.

Commissioner Baltazor presented sample ballot language for a May 2025 District Sales and Use Tax election.

Motion to order an election to adopt a Sales and Use Tax in the District at a rate not to exceed two percent in any location in the District and to authorize appropriate District officers and officials to take all necessary action to implement the same.

Motion: Strahan Second: Nanninga [Unanimous]

[President Baltazor and Secretary Pool signed the election order in the presence of the other Commissioners. Campbell will deliver the order to the Williamson County Elections Administrator.]

ITEM 7: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to:*

a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.

Municipal Accounts & Consulting representative Alexia Kolmodin presented the District's monthly financial statements, bills, and invoices for November 2024. She stated there was nothing out of the ordinary to report.

Motion to approve MAC reports as presented.

Motion: Nanninga Second: Pool [Unanimous]

ITEM 8: *Review Sam Bass Fire Dept. bookkeeper's report from M.A.&C.*

Kolmodin presented SBFD's monthly financial statements, bills, and invoices for November 2024. She stated there was nothing out of the ordinary to report.

ITEM 9: *Receive monthly operations report from Sam Bass Fire Department.*

a) Receive monthly statistics report from Sam Bass Fire Department.

SBFD Captain Corby Bryan presented abbreviated SBFD incident report data and activities for November 2024 plus comparison to prior years. Captain Bryan had previously emailed Commissioners the full report. He stated there was nothing out of the ordinary to report. Captain Bryan revised the page reporting on calls to the Pearson Market area to show response times and type of calls in a line graph and a pie chart.

Chief Shofner said the department is fully staffed.

b) Receive update on Community Outreach Program at Sam Bass Fire Department.

SBFD Assistant Chief Amber Jordan reported November outreach included SBFD personnel assisting with Rock Solid Safety programs conducted by the Round Rock Fire Department in some RRISD schools within the District. Several unscheduled tours of Station 2 were conducted.

c) Receive report and take action to station maintenance.

Chief Shofner said he and the SBFD mechanic will perform inspections of the truck and Engine

2 now under construction by Pierce Manufacturing in Appleton, Wisconsin on 1/16/25. If the process meets their approval, the replacement for Engine 2 is likely to be in service in March. Commissioner Strahan said roof repair at Station 1 appears to be fixed but final payment to Ja-Mar Roofing is being withheld with their consent until rain in the amount of at least 1" reveals whether any leaks are still present. Their final payment will be about \$30,000.

ITEM 10: *Discuss potential agenda items, location, time, and date(s) for future business meetings. (1/23/2025)*

Next regular meeting to be held January 23, 2025 beginning at 7:00pm at Sam Bass Fire Station 2.

Adjournment:

Motion to adjourn made at 7:50pm.

Motion: Strahan Second: Baltazor [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2