



Chapter Job Descriptions
2021-2024 Delegate Assembly
and 2021-2023 Unit Chairs

Delegate to Delegate Assembly

Responsibilities:

- Participates in the Delegate Assembly Review Panels online to revise language of upcoming policy statements for review.
- Participates in Coalition meetings and activities.
- Reviews upcoming issues and discusses with Florida members.
- Represents the members of Florida during Delegate Assembly.
- Interprets Delegate Assembly events and policy changes to Florida members.

Expectations:

Demonstrates knowledge and commitment to the mission and goals of NASW.

Be available to fulfill duties of the office for a three-year term.

Plan to attend the Delegate Assembly and Pre-Assembly Coalition meeting(s).

Unit Chair

(Presiding Officer of the Unit Steering Committee)

Responsibilities:

- Is responsible, with other members of the Steering Committee, to assure that the goals of the unit are attained, within the framework of National and Chapter policies.
- Is ex-officio member of all unit committees.
- Is available to consult and assist members on unit business.
- Is responsible for making assignments to Steering Committee members and other volunteers.
- Reports to the members on all interim actions of the Steering Committee.
- Makes appointments to organizational committees as appropriate except appointments which are otherwise designated in By-Laws.
- Represents unit as appropriate.
- Is ultimately responsible for all unit activities, functions, etc.
- Serves on the NASW-FL Chapter Board of Directors

Expectations:

Must exhibit a demonstrated commitment to the profession; extensive leadership experience.

Time involved includes attendance at Chapter Board and Steering Committee meetings, along with other Committee and Task Force meetings.

Must have a two-year commitment to NASW.

How Position is Chosen:

This position must be elected by the unit membership. A majority of all voting members is required. Unit positions can be single-slated and, when single-slated, may be announced and elected by unanimous consent.

