



## BOARD OF DIRECTORS Meeting Minutes

May 10th, 2018 – 2:00PM Santa  
Rosa Fire Training Tower 2126  
West College Ave.  
Santa Rosa, CA

Notice: Copies of additional materials provided to the Board of Directors for information on agenda items are available at the REDCOM fire & EMS 9-1-1 Center.

### Directors Present:

Tony Gossner, Chair  
David Caley, Vice Chair  
Chris Thomas, Secretary  
Jason Boaz  
Bryan Cleaver

### Other Present:

Aaron Abbott, Executive Director  
Brenda Bacigalupi, Administrative Asst.

- 1) Call to Order By Tony Gossner @ 2:05 P.M.
- 2) Approval of the Agenda Aaron Abbott- We need to remove agenda item 5. C. as Bells was not requested to provide a presentation in leu of communicating their proposal for repayment to the Sub-Committee Members Abbott, Thomas and Akre. Motion to approve made by David Caley, and Chris Thomas Seconded, Approved Unanimously.
- 3) Consent Calendar
  - a) Approval of the March 8th, 2018 REDCOM Board of Directors Meeting Minutes.  
Motion to approved unanimously.
- 4) Public Comment Period

- a) In this time period anyone from the public may address the REDCOM Board of Directors regarding any subject over which the Board has jurisdiction but which is not on today's agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Board as a result of any items presented at this time.

Aaron Abbott- The RFP process for the financial audit is complete. Will be announcing award next week. Going with 1 year. Reason for the one year, it is hard for them to reopen once the auditor's office has close their files at the end of July. Once their system is closed it is difficult for them to go back.

## 5) New Business

- a) Director Thomas Proclamation and Plaque Presentation - Aaron read the Proclamation to everyone and gave Chris a plaque. (Tony Gossner and David Caley signed Proclamation cert and gave to Chris Thomas) Everyone spoke directly to Chris on how sad they all are that he is retiring and how much they have learned from him. Chris spoke as well, about the history from the beginning of his career with the BOD to now. Chris also spoke to each board member directly.
- b) Introduction – Brenda Bacigalupi is REDCOM's newest team member. Brenda has assumed the role of Administrative Assistant. Welcome aboard Brenda from all BOD members.
- c) ~~Bells Ambulance Presentation~~ – REMOVED FROM AGENDA

## 6) Old Business

- a) Upcoming Dispatch Services renewal – Discussion and possible direction to staff regarding the upcoming dispatch services agreement with AMR. – Standing agenda item until we resolve the contract. Aaron talked about how we still need clarification on the language about the term of the agreement and the maximum of the term of the agreement. The agreement is out to AMR for review and to get back to us. Then we can give to Tandra to review. Aaron spoke about the early termination June 20, 2019/ written notice. Need clarification with the contract.
- b) Emergency Alerting – Discussion and possible direction to staff regarding REDCOM's current and future role in emergency alerting. Aaron talked about this Standing agenda item ---- In your packet please see Jim's Colangelo, Interim Director, letter that I sent to him. The issue at hand was that we still do not have a county wide frame work on emergency alerting/ clear expectation etc.... There is lose discussion on high level that REDCOM would have additional rolls in emergency alerting. The letter I sent him (Jim) was to make him aware that I notice that they signed us up on the IPAWS system the federal government is using. However, we have not received anything yet form them, to be able to implement the new process, not sure about the training either. I did not want us to be removed from IPAWS, however we are not going to commit to anything until we receive something from them, regarding clear roles and responsibilities before we commit. Aaron did meet with Interim Emergency Manager Chris Godly. They are finalizing some plans that will be to go in front of the Board of supervisor on **June 11, 2017**. There is a plan and a funding request

from the board of supervisor on how they are going to proceed and move forward. Tony also stated that they discussed this topic in his Chiefs meeting on Monday.

- c) Update, discussion and possible direction to staff regarding the CalOES and FEMA Application for recovery of costs associated with the October 2017 Wildfires. –Aaron Abbott – REDCOM's application for Public Assistance (PA) funding from the additional costs associated with the October Wildfires for the sum of ~ \$54k was denied by FEMA on the premise that REDCOM's member agencies should be billed for the additional costs, then each agency should seek their own PA reimbursement for those costs. Aaron did not feel that was appropriate given the additional tax losses already felt throughout the county, post-wildfires. Aaron stated, he is still working with David Gillings, State Public Asst. Officer. Waiting for David Gillings to get back with Aaron to see if we have a strong case for appeal. Expiration for the appeal is May 27, 2018. Aaron will update the Boards members once we hear back from David. Either to move forward with an appeal or drop the application. The BOD unanimously agreed that unless the state provides a strong opinion that an appeal would be won, we (REDCOM) should not expend the time and money going through an appeals process.

- d) Private Provider Contracts: AMR, Reach, CalStar, veriHealth, Bells – Update, Discussion and possible approval of private provider agreements with AMR, Reach, CalStar. Aaron Abbott- AMR agreement has been signed, have wet copy here for Chair Gossner's signature. This is an Action item for approval. AMR did not change anything to the agreement. Move to approval by David motioned 2<sup>nd</sup> was Jason Boaz. All in favor all YES Approved Unanimously. Bells agreement will be discussed in closed section.

Aaron met with REACH and CalSTAR 2 weeks ago. They are now going to changing agreement to one agreement for Reach and CalSTAR as they are now one entity. VeriHeath is not responding to us and Aaron needs to reach out to them again.

- e) Record Retention Policy – Update and Discussion regarding REDCOM's Record Retention Policy. Aaron presented the BOD with a Final Draft of the REDCOM Retention Policy. Moved forward for approval. Chris 1<sup>st</sup> motion and Jason 2<sup>nd</sup> motion and all in favor yes. Approved Unanimously. **Need to see about the Archives at the Sonoma County Library. Talked about where to put the files. Active records/Inactive records/ Inactive records that we keep forever. Chris and Brenda will meet up in June to discuss.**
- f) Conflict of Interest Code – Discussion and possible Approval of REDCOM's Conflict of interest Code as required by the JPA. Moved for approval. Jason 1<sup>st</sup> motion and Chris 2<sup>nd</sup> motion. Approved Unanimously. Need to review this once a year should be in the bylaws.

**Ayes 5** Nay 0 Abstain 0 absent 2 (Akre/Holbrook)

**Ayes - Boaz, Caley, Cleaver, Gossner, Thomas**

**Meeting took a break at 3:12 p.m. awaiting arrival of Counsel at 3:45**

- 7) Closed Session Items: Scheduled for 3:00pm for counsel availability
  - a) Closed session \* Scheduled for 3pm to accommodate legal counsel–Discuss Bell’s Ambulance Outstanding Balance and Conference with Legal Counsel regarding the Potential Initiation of Litigation pursuant to Govt. Code section 54956.9, subsection (d)(4) in regard to the Bell’s Ambulance Outstanding Balance issue **Closed section moved to 3:30 ---Started at 3:45 Tandra arrived**
  - b) The Board of Directors of REDCOM will consider the following in closed session: Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2).
  - c) Report from Closed Session (item a)
  - d) Report from Closed Session (item b)
  
- 8) Adjournment **Motion to adjourn Tony Gossner 4:37 p.m.**